



**Canoga Park Neighborhood Council (CPNC)  
General Board Meeting Agenda  
Wednesday, January 27<sup>th</sup>, 7:00PM  
Canoga Park Community Center  
7248 Owensmouth Ave, Canoga Park, CA 91304**



**Canoga Park  
Neighborhood Council  
Board of Directors**

**President**

Corinne Ho  
Home/Condo Owners Rep.

**Vice President**

Ron Clary  
Retail/Service Business Rep.

**Secretary**

Bill Ratner  
Home/Condo Owners Rep.

**Treasurer**

Yesenia Cardenas  
Residential Renters Rep.  
Maximo Guerrero  
Youth Group Rep.

**VACANT**

Youth Group Rep.

**Vacant**

Senior Group Rep.

**Vacant**

Senior Group Rep.

Quincy Clemons  
Residential Renters Rep.

Liliana Lozano  
Residential Renters Rep.

**Vacant**

Residential Renters Rep.

Brian St. Germain  
Home/Condo Owners Rep.

Carey Carney-Martinez  
Home/Condo Owners Rep.

Stuart Vaughn  
Retail/Service Business Rep.

Bobbi Trantafello  
Retail/Service Business Rep.

Todd Ferguson  
Retail/Service Business Rep.

Michelle Miranda  
Community Service Org. Rep.

**Vacant**

Community Based Org. Rep.

Mary Paterson  
Community Based Org. Rep.

**Vacant**

Faith Based Org. Rep.

Jessica Irias  
School Representative

Saaliha Khan  
At-Large Rep.

Rhonda Spires  
At-Large Rep.

Kyra Edrington  
At-Large Rep.

Terrance Jakubowski

The Canoga Park Neighborhood Council system enables civic participation for All Canoga Park stakeholders who work, live and belong to an organization on an ongoing basis within the boundaries of the CPNC (Nordhoff, De Soto, Vanowen and Shoup). The CPNC is an advisory body to the City of Los Angeles, comprised of volunteers who are devoted to the mission of improving government responsiveness to local communities and their needs).

**I. WELCOMING REMARKS- Corinne Ho, President (5mn)**

- a. Call to order & Pledge of Allegiance
- b. Board Roll Call (the Board is composed of 25 members. A quorum of at least 13 members present is required to hold official Board Meetings and take official Board Actions)
- c. Opening Remarks

**II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS (20mn)**

- a. Jenny Portillo, Field Representative for Councilmember Bob Blumenfield of Council District 3
- b. Ron Rubine, District Director for Councilmember Mitch Englander of Council District 12, informing us on the Gas Leak in Porter Ranch
- c. LAPD Topanga Division, Canoga Park Senior Lead Officers Duc Dao/Jesse Mojica
- d. LAFD Battalion 17, Station 84 Chief Drake on the Smoke Alarm Detector Program for Canoga Park Single Family Residents
- e. Howard Katchen, IEA (Independent Elections Administrator) for Region 3 on 2016 Citywide Neighborhood Councils Elections. Canoga Park Online Voting will be on March 27<sup>th</sup> and Polling Elections is Sunday, April 17<sup>th</sup> at the Canoga Park Community Centre.

**III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS: (10mn)**

*Comments from the public on non-agenda items within the Committee's subject matter jurisdiction. The public was request to fill out a "Speaker Card" to address the committee on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker.*

**IV. ADMINISTRATIVE ITEMS: (5mn)**

- a. Review and Adoption for December 16<sup>th</sup> Board Meeting.
- b. Approve Treasurer's Report- Monthly Expenditure Report of December 2015- Yesenia Cardenas/Saaliha Khan, Treasurer/Second Signee
- c.

**VI. MOTIONS & RESOLUTIONS: (45mn)**

- a. Discussion and Possible Action – that the CPNC supports the Resolution ' City of Los Angeles Engagement in Schools Resolution' as recommended by the Public Safety Committee that met on January 27<sup>th</sup> - Sean Dinse
- b. Discussion and Possible Action- No more than \$1000 for CPNC 'Los Ojos de Canoga Park' event at Columbus Middle School on March 8<sup>th</sup>, 9<sup>th</sup> 2016. Funds will assist providing lunch for volunteers and any printing needed. Budget line: Elections.
- c. Discussion and Possible Action- to approve \$100 for the Bassett Street Clean Up on Saturday February 6<sup>th</sup>, from 8:00AM to 1:00PM Volunteers needed. Budget Line: Operations.



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- d. Discussion and Possible Action- to restructure the Budget/Finance Committee by appointing four (4) Board Members and two (2) stakeholders: Terrance Jakubowsky, Carey Carney Martinez, Corinne Ho, Yesenia Cardenas, Saaliha Khan and 2 stakeholders to be determined at a later date. The Budget/Finance Committee will now meet on the 1<sup>st</sup> Tuesdays of the Month.
- e. Discussion and Possible Action – to declare the Retail/Service Representative occupied by Ron Clary vacant who is stepping down as CPNC Vice President, Land Use Chair
- f. Discussion and Possible Action- to appoint John Parker as a CPNC Board Member to the Retail/Service Representative Seat and appoint him to be the CPNC Land Use Chair.
- g. Discussion and Possible Action- to Appoint Ron Clary in the Senior Representative Seat.
- h. Discussion and Possible Action- to Appoint Saaliha Khan as the CPNC Vice President

**VII. BOARD & COMMITTEE REPORTS**

**(20mn)**

- a. President Report: Joint CPNC Chairs/Board Meeting scheduled for February 16<sup>th</sup> at 6:30PM at the Community Centre for the purpose of establishing forms, systems and operations for a more efficient workflow within the CPNC
- b. Budget Representative- Todd Ferguson
- c. Elections/Outreach Committee- Mary Paterson, Rhonda Spires
- d. Various Projects by Board Members:
  - i. Brian St-Germain Street Banner Project
  - ii. Bus Benches - Mary Paterson
  - iii. Booth in a Box- Maximo Guerrero
  - iv. Establishing the list of Non ADA Compliant sidewalks within the CPNC Boundaries- Quincy Clemons

**VIII. BOARD MEMBER COMMENTS/ANNOUNCEMENTS**

**(10mn)**

**IX. REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**

**(5mn)**

**X. Next February Meeting Dates:**

- Finance/Budget: February 2<sup>nd</sup> at 6:30PM at the Canoga Park Community Centre
- Public Safety: February 11<sup>th</sup> at 6:30PM at the Canoga Park Community Centre
- February 16<sup>th</sup> at 6:30PM: Joint Board/Chairs for Operations at Community Centre
- Land Use: February 17<sup>th</sup> at 6:30PM at the Canoga Park Community Centre
- Executive Committee: Exceptionally on Thursday February 18<sup>th</sup> at 6:30PM at the Canoga Park Community Centre
- General Board Meeting: February 24<sup>th</sup> at 7:00PM at the Canoga Park Community Centre

**XI. ADJOURNMENT**



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Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act the board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – CPNC agendas are posted for public review as follows:

Canoga Park Community Centre – 7248 Owensmouth Ave, Canoga Park, 91303

[www.canogaparknc.org](http://www.canogaparknc.org)

You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at

<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (74 hours) prior to the meeting you wish to attend by contacting Corinne Ho, Board President, at (818) 856.1060 or email [info@canogaparknc.org](mailto:info@canogaparknc.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54947.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 7248 Owensmouth Ave, Canoga Park 91303, California, at our website: [www.canogaparknc.org](http://www.canogaparknc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Corinne Ho, Board President, at (818) 856.1060 or email: [info@canogaparknc.org](mailto:info@canogaparknc.org)

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the CPNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CPNC Bylaws. The Bylaws are available at our Board meetings and our website [www.Canogaparknc.org](http://www.Canogaparknc.org)