



**Canoga Park Neighborhood Council (CPNC)  
General Board Meeting Agenda  
Wednesday, April 27<sup>th</sup>, 7:00PM  
Canoga Park Community Center  
7248 Owensmouth Ave, Canoga Park, CA 91303  
Meet & Greet, Refreshments 6:30 PM**



**Canoga Park  
Neighborhood Council  
Board of Directors**

**President**  
Corinne Ho  
Home/Condo Owners Rep.

**Vice President**  
Saaliha Khan  
At-Large Rep.

**Secretary**  
Bill Ratner  
Home/Condo Owners Rep.

**Treasurer**  
Carey Martinez  
Home/Condo Owners Rep.

Maximo Guerrero  
Youth Group Rep.

**VACANT**  
Youth Group Rep.

**Ron Clary**  
Senior Group Rep.

**Vacant**  
Senior Group Rep

Quincy Clemons  
Residential Renters Rep.

Liliana Lozano  
Residential Renters Rep.

**Vacant**  
Residential Renters Rep.

Brian St. Germain  
Home/Condo Owners Rep.

John Parker  
Retail/Service Business Rep

Stuart Vaughn  
Retail/Service Business Rep.

Bobbi Trantafello  
Retail/Service Business Rep.

Todd Ferguson  
Retail/Service Business Rep.

Michelle Miranda  
Community Service Org. Rep

**Vacant**  
Community Based Org. Rep.

Mary Paterson  
Community Based Org. Rep.

**Vacant**  
Faith Based Org. Rep.

Jessica Irias  
School Representative

Rhonda Spires  
At-Large Rep.

Kyra Edrington  
At-Large Rep.

Terrance Jakubowski  
At-Large Rep.

The Canoga Park Neighborhood Council system enables civic participation for All Canoga Park stakeholders who work, live and belong to an organization on an ongoing basis within the boundaries of the CPNC (Nordhoff, De Soto, Vanowen and Shoup). The CPNC is an advisory body to the City of Los Angeles, comprised of volunteers who are devoted to the mission of improving government responsiveness to local communities and their needs).

- I. WELCOMING REMARKS- Corinne Ho, President (5 minutes)**
  - a. Call to order & Flag Salute
  - b. Recognition of outgoing Board

- II. SEATING OF THE NEW CANOGA PARK NEIGHBORHOOD COUNCIL BOARD (5 minutes)**
  - a. Roll Call
  - b. Neighborhood Council Board Member Oath

- III. ELECTION OF BOARD OFFICERS (15 minutes)**
  - a. Board Treasurer and Second Signatory
  - b. Board Secretary
  - c. Board Vice President
  - d. Board President
  - e. Liaison for Department of Public Works
  - f. Liaison for Department of Animal Services
  - g. Liaison for DWP
  - h. Liaison for Department of Sanitation

- IV. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS: (10 minutes)**  
*Comments from the public on non-agenda items within the Committee’s subject matter jurisdiction. The public was request to fill out a “Speaker Card” to address the committee on any agenda item before the Committee takes an action. Public comment is limited to 2 minutes per speaker.*

- V. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS (15 minutes)**
  - a. LA City Council District 3: Jenny Portillo
  - b. LAPD Topanga Senior Lead Officers Duc Dao/Officer Jose Moreno and Guest Officer Pete Echavarria on Skid Row Homelessness
  - c. Other Government Departments/Agencies

- VI. PRESENTATIONS: (60 – 90 minutes)**
  - a. Neighborhood Council General Board Orientation
    - i. Facilitated by Department of Neighborhood Empowerment staff- Kathleen Quinn

**VII. MOTIONS & RESOLUTIONS:**



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Residential Renters Rep.

Maximo Guerrero  
Youth Group Rep.

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Terrance Jakubowski

- a. Discussion and Possible Action to appoint qualified stakeholders to currently vacant seats on the Governing Board. Governing Board seats include:
  - i. Youth Representative
  - ii. Senior Representative
  - iii. Faith Based
- b. Review and Adoption of March 23<sup>rd</sup> Minutes
- c. Review and Adoption of the Monthly Expenditure Report (MER)
- d. **Discussion and Possible Action** to approve the approval of a zone variance request to be able to have a storage of shipping containers at 7091 Deering Avenue. The Land Use Committee recommended approval of the zone variance request subject to the placement of some decorative barrier restricting the view of these containers from any adjacent property. Applicant: Alicia Bartley for Nible House Furnishing.
- e. **Discussion and Possible Action** to form a By-Laws Committee to review, and recommend necessary amendments. Chair: Terrance Jakubowski. Members: Ron Clary, Stuart Vaughn, Maximo Guerrero, Corinne Ho.
- f. **Discussion and Possible Action** to reconsider the amount of \$365.15 to fund the Residents Watch Stickers as opposed to \$330 approved on March 23<sup>rd</sup> board Meeting
- g. **Discussion and Possible Action** to fund the Residents Watch Stickers for \$365.15 as an outreach for the CPNC. Budget line: Outreach
- h. **Discussion and Possible Action** to reimburse board Member Mary Paterson for \$47.85 for Wester Bagel for Los Ojos de Canoga Park event.
- i. **Discussion and Possible Action** to approve the amount of \$2500 recommended by the Budget Committee for the CPNC to co-sponsor the 2016 27<sup>th</sup> Annual Memorial Parade on May 30<sup>th</sup>. Budget line: Outreach. Amount requested: \$5000
- j. **Discussion and Possible Action** to approve the amount of \$750 to support purchasing materials needed for the 9<sup>th</sup> Annual Valley Disaster Preparedness Fair at Fire Station 87 in Granada Hills on October 1<sup>st</sup>, 2016. The Event attracts 2000 participants, 10ft x 10ft space will be provided for outreach purposes to the CPNC and a list of those who sign up from Canoga Park will be provided to the CPNC. Budget line: Outreach. Amount requested: \$850
- k. **Discussion and Possible Action** to approve the amount of \$750 to support the Annual Senior Symposium on May 14th, from 8:00 AM to 2:30 PM at the One Generation Enrichment Centre. CPNC will have a canopy, tables and chairs, logo will be printed on the brochure. Budget line: Outreach. Amount requested: \$750



At-Large Rep.

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- I. **Discussion and Possible Action** to approve the amount of \$1500 NPG request from the Foundation for the Preservation of the Santa Susana Mountains to fund the 3rd graders of Hart Elementary interpretive Heritage Hike into Santa Susana Pass State Historic Park in 2016.

- VII. **BOARD MEMBER COMMENTS/ANNOUNCEMENTS**
- IX. **REQUESTS/MOTIONS FOR FUTURE AGENDA ITEMS**
- X. **ADJOURNMENT**

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Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act the board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC POSTING OF AGENDAS** – CPNC agendas are posted for public review as follows:

Canoga Park Community Centre – 7248 Owensmouth Ave, Canoga Park, 91303

[www.canogaparknc.org](http://www.canogaparknc.org)

You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at

<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT** – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon



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request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (74 hours) prior to the meeting you wish to attend by contacting Corinne Ho, Board President, at (818) 856.1060 or email [info@canogaparknc.org](mailto:info@canogaparknc.org)

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54947.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 7248 Owensmouth Ave, Canoga Park 91303, California , at our website: [www.canogaparknc.org](http://www.canogaparknc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Corinne Ho, Board President, at (818) 856.1060 or email: [info@canogaparknc.org](mailto:info@canogaparknc.org)

#### RECONSIDERATION AND GRIEVANCE PROCESS

For information on the CPNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CPNC Bylaws. The Bylaws are available at our Board meetings and our website [www.Canogaparknc.org](http://www.Canogaparknc.org)