



**Canoga Park Neighborhood Council (CPNC)  
Regular Board Meeting Agenda  
Wednesday, April 25, 2018– 7:00PM  
Canoga Park Community Center  
7248 Owensmouth Ave, Canoga Park, CA 91303**



**Executive Board**

**Michelle Miranda**  
President

Community-Based Org. Rep

**Mary Paterson**  
Vice President

Community-Based Org. Rep  
Public Safety & Prep. Chair

**Jessica Irias**  
Secretary

School Based Rep.

**Carey Martinez**  
Treasurer

Home/Condo Owners Rep.

**Board of Directors**

**Don Evans**

Senior Group Rep.  
Budget Rep.

**Simone Best**

Senior. Rep.

**Ron Clary**

Senior Group Rep

**Quincy Clemons**

Residential Renters Rep.

**Angel Orrellana**

Residential Renters Rep.

**Brooke Mason**

Residential Renters Rep.

**Corinne Ho**

Home/Condo Owners Rep.

**Kendra Kimball**

Home/Condo Owners Rep.

**Stuart Vaughn**

Retail/Service Business Rep.

**Bobbi Trantafello**

Retail/Service Business Rep.

**John Parker**

Retail/Service Business Rep.  
Land Use Chair

**Vincent Neill**

Community-Based Org. Rep.

**Rhonda Spires**

At-Large Rep.  
Outreach & Art Chair

**Kyra Edrington**

At-Large Rep.

**Terrance Jakubowski**

At-Large Rep

*The mission of the Canoga Park Neighborhood Council is to provide an innovative forum for all community stakeholders to contribute to a healthy, vibrant, and inclusive Canoga Park. All of the Board and Committee meetings are open to the public and provide you with an opportunity to speak. The Board procedures are more formal than committee meetings so your time to address the Board is limited. Committee meetings are generally informal, and discussions between participants are commonplace. This is important because the heart of Neighborhood Council work happens at committee meetings.*

- 1) **Welcome Remarks** - Michelle Miranda, President (5 minutes)
  - a) Flag Salute – Mary Paterson, Vice President
  - b) Board Roll Call (*The Board is composed of 25 members. A quorum of at least 13 members present is required to hold official Board meetings.*) –, Vice President
  - c) Status of Compliancy of CPNC Board Members for Ethics, Funding, Code of Conduct Training- Vice President
- 2) **COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS** (2 min per speaker, not to exceed 12 minutes)
  - a) Office of Mayor Eric Garcetti, Office of Congressman 30<sup>th</sup> District- Brad Sherman, Office of State Senator 27<sup>th</sup> District- Henry Stern, Office of Assemblymember 45<sup>th</sup> District - Vacant, Office of County Supervisor 3<sup>rd</sup> District- Sheila Kuehl, Office of Los Angeles City Councilmember 3<sup>rd</sup> district- Bob Blumenfield, LAPD Topanga SLO Duke Dao & SLO Jose Moreno, LAPL, Adult Literacy Coordinator- Janet Risch from the Platt Library, EmpowerLA & City Departments, Neighborhood Councils, LAUSD Board Member Scott Schmerelson.
  - b) Budget Advocates (VACANT)
- 3) **EXECUTIVE COMMITTEE'S COMMENTS** (10 minutes)
  - a) President, Vice President, & Treasurer
- 4) **COMMITTEE REPORTS** (2 minutes per speaker, not to exceed 12 minutes)
  - a) LAND USE (John Parker)
  - b) OUTREACH (Rhonda Spires)
  - c) GECO (Corinne Ho)
  - d) ART (Rhonda Spires)
  - e) Public Safety/Emergency Preparedness (Mary Paterson)
  - f) Ad-Hoc Committee on *CIS/Policy/Legislation* (Angel Orrellana & Corinne Ho)
  - g) *Ad-hoc Community Improvement Committee* (Carey Martinez)
  - h) *Budget Representative* (Don Evans)
- 5) **CONCENT CALENDAR** (2 minutes) *The following items will be treated as one item and enacted with one vote unless a Board member or a stakeholder requests that an item be placed on the Discussion Calendar.*
  - a) Approval of Minutes from the March 2018 Board Meeting
  - b) Approval of the Treasurer's February and March 2018 Monthly Expense Reports (MER)
- 6) **DISCUSSION CALENDAR**
- 7) **BOARD BUSINESS** (35 minutes)
  - a) Motion to accept Resignation of Jessica Arias as board member of the CPNC.
  - b) Motion to declare School Representative seat, Education Chair and Emergency Preparedness/Public Safety positions VACANT.
  - c) Nominations and Election of CPNC Secretary to perform secretarial duties until June 2018.
  - d) Motion to appoint Board Member Don Evan as member of the Emergency Preparedness/Public Safety



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- Committee.
- e) Motion to appoint Board Member, Don Evans, as member of the Grant Evaluation Committee Oversight (GECO).
  - f) Motion to appoint Board Member, Simone Best, as member of the Grant Evaluation Committee Oversight (GECO).
  - g) Motion to approve the formation of an Ah-hoc Homeless Committee. This committee will identify community needs, collaborate with other agencies, NCs and stakeholders on solutions around homelessness, and make recommendations to the board. This ad-hoc committee will dissolve by April 25, 2019.
  - h) Motion to appoint Simone Best and Vince Neil as Co-chairs to the Ad-hoc Homeless Committee.
  - i) Motion to approve budget modification: Reallocation of \$9000 from Community Improvement Projects to Outreach.
  - j) Motion to approve up to \$2,500 for CPNC reusable bags for Outreach events.
  - k) Motion to approve up to \$5000 for Canoga Park's annual Memorial Day Parade.
  - l) Motion to approve up to \$400 for a rolling literature rack to display CPNC and community resources.
  - m) Motion to approve up to \$550 for business cards for CPNC board members.
  - n) Motion to approve up to \$5000 for 20 CPNC light pole banners to be placed on light poles along Topanga Canyon BLVD between Vanowen and Roscoe BLVD. Banners will display CPNC logo and website.
  - o) Motion to approve up to \$100 for new board members desk plaque and badge.
  - p) Motion to approve reimbursing Michelle Miranda \$296.79 for the purchase of Lanark Park's Spring Egg Hunt candy that was approved on March 28, 2018 board meeting.
  - q) Motion to approve up to \$5000 for the repair of the two Canoga Park marques located at Sherman Way & DeSoto, and Sherman Way & Topanga Cyn.
  - r) Motion to approve up to \$500 for American Flag bunting for the Canoga Park Community Center to be displayed during appropriate holidays.
  - s) Motion to approve up to \$400 for a solar flag light, to be mounted to the Canoga Park Community Center flag pole.
  - t) Motion to approve up to \$1000 for a Canoga Park Neighborhood Council building sign. Signage will match the CP/WH Chamber signage.
- 8) **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS: (10 minutes)**
- a) *Comments from the public on non-agenda items within the Board's jurisdiction (2 minutes per speaker) totaling 10mn. (limited to 2 minutes per speaker unless otherwise declared by the President or presiding director. The Council is not permitted to take action on items that are not identified on the agenda. Public comment on agenda items will be called as each agenda item is brought forward. Comments are limited to 2 minutes, unless otherwise declared by the President or presiding director.)*
- 9) **UPCOMING MEETINGS (1 minute)**
- a) CPNC Public Safety / Emergency Preparedness Meeting: 2<sup>nd</sup> Thursday at 7:00PM location TBD.
  - b) CPNC GECO Committee Meeting: 1<sup>st</sup> Thursday at 5:30PM @ CP Community Ctr.
  - c) CPNC Joint Executive & Budget Meeting: TBD @ Henri's Restaurant
  - d) CPNC Art Committee Meeting: 1st Friday at 11am @ CP Art Center
  - e) CPNC Outreach Committee Meeting: 1<sup>st</sup> Friday @ CP Art Center
  - f) CPNC Ad-hoc Committee on CIS/Policy/Legislation Meeting: TBA
  - g) CPNC Land Use Committee Meeting: 2<sup>nd</sup> Wednesday at 6:30PM @ CP Community Ctr.
  - h) CPNC General Board Meeting: 4<sup>th</sup> Wednesday at 7:00PM @ CP Community Ctr.
- 10) **BOARD ANNOUNCEMENTS/COMMENTS (5 Minutes)**
- 11) **ADJOURNMENT (1 minute)**

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.



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**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS –**

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC ACCESS OF RECORDS –** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, 91303 at our website: [www.canogaparknc.org](http://www.canogaparknc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Michelle Miranda, Board President, at (818) 744-6617 or [Michelle.Miranda@CanogaParkNC.org](mailto:Michelle.Miranda@CanogaParkNC.org).

**PUBLIC POSTING OF AGENDAS –**

CPNC agendas are posted for public review as follows:  
Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, 91303  
[www.canogaparknc.org](http://www.canogaparknc.org)  
You can also receive our agendas via email by subscribing to I.A. City’s Early Notification System at  
<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT –**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services the request at least and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make the request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Michelle Miranda, Board President, at (818) 744-6617 or [Michelle.Miranda@CanogaParkNC.org](mailto:Michelle.Miranda@CanogaParkNC.org).

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the CPNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CPNC Bylaws. The Bylaws are available at our Board meetings and our website [www.canogaparknc.org](http://www.canogaparknc.org)

**SERVICIOS DE TRADUCCION**

Si requiereservicios de traduccion, favor de avisar al ConcejoVecinal 3 dias de trabajo (72 horas) antes del evento. Por favor contacte a Michelle Miranda, Presidente de la Mesa Directive, al (818) 744-6617.



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