



**Canoga Park Neighborhood Council (CPNC)
Regular Board Meeting Agenda
Wednesday, October 24, 2018– 7:00PM
Canoga Park Community Center
7248 Owensmouth Ave, Canoga Park, CA 91303**



Executive Board

Michelle Miranda
President

Community-Based Org. Rep

Mary Paterson
Vice President

Community-Based Org. Rep
Public Safety & Prep. Chair

Kendra Kimball
Secretary

Home/Condo Owners Rep.

Carey Martinez
Treasurer

Home/Condo Owners Rep.

Board of Directors

Don Evans

Residential Homeowner Rep.

Simone Best
Senior. Rep.

Ron Clary
Senior Group Rep

Quincy Clemons

Residential Renters Rep.

Angel Orrellana

Residential Renters Rep.

Corinne Ho

Home/Condo Owners Rep.

Thema Bryant-Davis
Faith-based Rep.

Stuart Vaughn

Retail/Service Business Rep.

Bobbi Trantafello

Retail/Service Business Rep.

Alyssa Neill

Youth Group Rep.

Vincent Neill

Community-Based Org. Rep.

Rhonda Spires
At-Large Rep.

Kyra Edrington
At-Large Rep.

Terrance Jakubowski
At-Large Rep

The mission of the Canoga Park Neighborhood Council is to provide an innovative forum for all community stakeholders to contribute to a healthy, vibrant, and inclusive Canoga Park. All of the Board and Committee meetings are open to the public and provide you with an opportunity to speak. The Board procedures are more formal than committee meetings so your time to address the Board is limited. Committee meetings are generally informal, and discussions between participants are commonplace. This is important because the heart of Neighborhood Council work happens at committee meetings.

- 1) **Welcome Remarks** - Michelle Miranda, President (5 minutes)
 - a) Flag Salute – Mary Paterson, Vice President
 - b) Board Roll Call (*The Board is composed of 25 members. A quorum of at least 13 members present is required to hold official Board meetings.*) –, Vice President
 - c) Status of Compliancy of CPNC Board Members for Ethics, Funding, Code of Conduct Training-Secretary
- 2) **COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS** (2 min per speaker, not to exceed 12 minutes)
 - a) Office of Mayor Eric Garcetti, Office of Congressman 30th District- Brad Sherman, Office of State Senator 27th District- Henry Stern, Office of Assemblymember 45th District – Jesse Gabriel, Office of County Supervisor 3rd District- Sheila Kuehl, Office of Los Angeles City Councilmember 3rd district- Bob Blumenfield, LAPD Topanga SLO Duke Dao & SLO Jose Moreno, LAPL, Adult Literacy Coordinator- Janet Risch from the Platt Library, EmpowerL.A & City Departments, Neighborhood Councils, LAUSD Board Member Scott Schmerelson.
- 3) **EXECUTIVE COMMITTEE’S COMMENTS** (10 minutes)
 - a) President, Vice President, Secretary & Treasurer
- 4) **COMMITTEE REPORTS** (2 minutes per speaker, not to exceed 20 minutes)
 - a) LAND USE (Ron Clary)
 - b) OUTREACH (Rhonda Spires)
 - c) GECO (Corinne Ho)
 - d) ART (Rhonda Spires)
 - e) Education Committee (Thema Bryant-Davis)
 - f) Public Safety/Emergency Preparedness (Mary Paterson)
 - g) Ad-Hoc Committee on *CIS/Policy/Legislation* (Corinne Ho)
 - h) *Ad-hoc Homelessness Solutions Committee* (Michelle Miranda)
- 5) **BOARD BUSINESS** (60 minutes)
 - a) Motion to approve CNPC letter supporting homelessness and housing resources for our community and requesting to be involved in the process.
 - b) Motion to approve the Minutes from the September 2018 Board meeting.
 - c) Motion to approve the Treasurer’s September 2018 Monthly Expense Report (MER).
 - d) Motion to approve the NPG request of \$3,606.77 for Clean Streets/Clean Starts (via Northridge Beautification Foundation) project. This amount will fulfill the full request for \$5,000, of which the CPNC was only able to fund \$1,393.23 in FY 2017-18 with the intent to fund the remainder in FY 2018-19.
 - e) Motion to approve up to \$2400 for rent to the Canoga Park Community Center for July 2018 to June 2019.
 - f) Motion to approve up to \$1920 for web service provided by Aaron DeVandry.
 - g) Motion to approve up to \$1500 for Google Suite services.
 - h) Motion to approve up to \$300 for Lanark Park’s Community Fall Event Oct. 31, 2018.
 - i) Motion to approve up to \$4500 for sponsorship of the Dia De Los Muertos Festival – Nov. 4, 2018. CPNC will receive stage time, be listed as a key sponsor, be provided a booth for engaging and informing the community about the CPNC.



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- j) Motion to approve up to \$1000 for food and refreshments for CPNC Board and Community Meetings.
 - k) Motion to approve up to \$5,000 for the CPNC Emergency Preparedness / Public Safety Committee to offer CPR / first aide classes (an 8 hour class)
 - l) Motion to discuss and approve statement acknowledging that an error occurred when submitting the CPNC approved 2015 Bylaw Amendment. A different document was sent to DONE than that which was approved unanimously by the board on April 22, 2015.
 - m) Motion to approve the letter of recognition for Canoga Park Improvement Association's work as a Business Improvement District manager.
 - n) Motion to accept resignation of Rhonda Spires from the CPNC and declare the At-Large seat as vacant.
 - o) Motion to approve appointment of Brain Mallash to the Canoga Park Neighborhood Council Board as a Retail/Service Representative.
 - p) Motion to approve appointment of Jessica Beas to the Canoga Park Neighborhood Council Board as a School Representative.
 - q) Motion to accept Corinne Ho's resignation from Emergency Preparedness –Public Safety Committee and declare seat vacant.
 - r) Motion to accept Rhonda Spire's resignation as Chair of Outreach Committee and declare Outreach Chair position as vacant.
 - s) Motion to remove Angel Orrellana from CIS/Policy and Legislation Committee and declare seat vacant.
 - t) Motion to remove Rhonda Spires from the Land Use Committee and declare the Land Use Committee seat vacant.
- 6) PRESENTATION (10 minutes)**
- a) Valley Women's Center
- 7) GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS: (10 minutes)**
- a) *Comments from the public on non-agenda items within the Board's jurisdiction (2 minutes per speaker) totaling 10mn. (limited to 2 minutes per speaker unless otherwise declared by the President or presiding director. The Council is not permitted to take action on items that are not identified on the agenda. Public comment on agendized items will be called as each agenda item is brought forward. Comments are limited to 2 minutes, unless otherwise declared by the President or presiding director.)*
- 8) UPCOMING MEETINGS**
- a) CPNC Public Safety / Emergency Preparedness Meeting: 2nd Thursday at 7:00PM location TBD.
 - b) CPNC GECO Committee Meeting: 1st Thursday at 5:30PM @ CP Community Ctr.
 - c) CPNC Joint Executive & Budget Meeting: 3rd Thursday at 5pm @ Henri's Restaurant
 - d) CPNC Art Committee Meeting: 1st Friday at 11am @ CP Art Center
 - e) CPNC Outreach Committee Meeting: 1st Friday @ CP Art Center
 - f) CPNC Ad-hoc Committee on CIS/Policy/Legislation Meeting: 2nd Tuesday at 5pm @ CP Library
 - g) CPNC Land Use Committee Meeting: 2nd Wednesday at 6:30PM @ CP Community Ctr.
 - h) CPNC Ad-hoc Homelessness Solutions Committee 2nd Thursday at 5pm @ CP Community Ctr.
 - i) CPNC General Board Meeting: **SPECIAL MEETING DATES FOR NOVEMBER & DECEMBER.**
- 9) BOARD ANNOUNCEMENTS/COMMENTS (5 Minutes)**
- 10) ADJOURNMENT**

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.



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PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS –

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, 91303 at our website: www.canogaparknc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Michelle Miranda, Board President, at (818) 744-6617 or Michelle.Miranda@CanogaParkNC.org.

PUBLIC POSTING OF AGENDAS –

CPNC agendas are posted for public review as follows:
Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, 91303
www.canogaparknc.org
You can also receive our agendas via email by subscribing to I.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT –

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services the request at least and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make the request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Michelle Miranda, Board President, at (818) 744-6617 or Michelle.Miranda@CanogaParkNC.org.

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the CPNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CPNC Bylaws. The Bylaws are available at our Board meetings and our website www.canogaparknc.org

SERVICIOS DE TRADUCCION

Si requieres servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Michelle Miranda, Presidente de la Mesa Directiva, al (818) 744-6617.



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