



CANOGA PARK  
NEIGHBORHOOD COUNCIL

**Canoga Park Neighborhood Council (CPNC)  
Regular Board Meeting Agenda  
Wednesday, April 24, 2019– 7:00PM  
Canoga Park Community Center  
7248 Owensmouth Ave, Canoga Park, CA 91303**



**Executive Board**

**Michelle Miranda**

**President**

Community-Based Org. Rep  
Homeless Solutions Chair

**Mary Paterson**

**Vice President**

Community-Based Org. Rep  
Public Safety & Prep. Chair

**Kendra Kimball**

**Secretary**

Home/Condo Owners Rep.

**Carey Martinez**

**Treasurer**

Home/Condo Owners Rep.

**Board of Directors**

**Alyssa Neill**

Youth Group Rep.

**Brian Mallasch**

Retail/Service Business Rep.

**Bobbi Trantafello**

Retail/Service Business Rep.

**Jessica Beas**

School Rep

**Kalyani Vasan**

Senior Rep.

**Kyra Edrington**

At-Large Rep.

**Nauman Khan**

Faith-based Rep.

**Ron Clary**

Senior Group Rep

**Quincy Clemons**

Residential Renters Rep.

**Steve Slutzah**

At-Large Rep.

**Stuart Vaughan**

Retail/Service Business Rep.

**Thema Bryant-Davis**

At-Large Rep.

**Vincent Neill**

Community-Based Org. Rep.

*The mission of the Canoga Park Neighborhood Council is to provide an innovative forum for all community stakeholders to contribute to a healthy, vibrant, and inclusive Canoga Park. All of the Board and Committee meetings are open to the public and provide you with an opportunity to speak. The Board procedures are more formal than committee meetings so your time to address the Board is limited. Committee meetings are generally informal, and discussions between participants are commonplace. This is important because the heart of Neighborhood Council work happens at committee meetings.*

**1) Welcome Remarks - Michelle Miranda, President (5 minutes)**

- a) Flag Salute – Mary Paterson, Vice President
- b) Board Roll Call (*The Board is composed of 25 members. A quorum of at least 13 members present is required to hold official Board meetings.*) – Secretary Kendra Kimball
- c) Status of Compliancy of CPNC Board Members for Ethics, Funding, Code of Conduct Training- Secretary Kendra Kimball

**2) EXECUTIVE COMMITTEE’S COMMENTS (10 minutes)**

- a) President, Vice President, Secretary & Treasurer

**3) COMMITTEE REPORTS (2 minutes per speaker, not to exceed 20 minutes)**

- a) LAND USE (Ron Clary)
- b) OUTREACH (Brian Mallasch)
- c) Education Committee (Thema Bryant-Davis)
- d) Public Safety/Emergency Preparedness (Mary Paterson)
- e) *Ad-hoc Homelessness Solutions Committee (Michelle Miranda)*

**4) BOARD RECOGNITION – Councilmember Bob Blumenfield**

- a) Corinne Ho, former CPNC Board Member & past CPNC President.
- b) Continuing Board Members
- c) New Board Members

**5) PRESENTATION - Councilmember Bob Blumenfield and LAFD will be presenting the Resiliency Plan for the Third Council District. The Resiliency Plan will guide the community in taking the necessary steps to being better prepared for a disaster.**

**6) COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS (2 min per speaker, not to exceed 12 minutes)**

- a) Office of Mayor Eric Garcetti, Office of Congressman 30<sup>th</sup> District- Brad Sherman, Office of State Senator 27<sup>th</sup> District- Henry Stern, Office of Assemblymember 45<sup>th</sup> District – Jesse Gabriel, Office of County Supervisor 3<sup>rd</sup> District- Sheila Kuehl, Office of Los Angeles City Councilmember 3<sup>rd</sup> district- Bob Blumenfield, LAPD Topanga SLO Jose Moreno, LAPL, Adult Literacy Coordinator- Janet Risch from the Platt Library.

**7) SECOND PRESENTATION – Climate Resolve will present on their project plan, “Addressing Transit Access and Heat in Canoga Park.” The project aims to address a number of concerns: improving biking and walking safety, reducing heat and its impacts, capturing and managing water, and providing community amenities. The project area is a ½ mile radius around Sherman Way Station.**

**8) BOARD BUSINESS (60 minutes)**

- a) Discussion and possible action to approve the Minutes from the March 27, 2019 Board.
- b) Discussion and possible action to to approve the Treasurer’s January and March 2019 Monthly Expense



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- c) Motion to appoint Kendra Kimball as Chair of the CIS/ Legislation/Policy Committee.
  - d) Motion to appoint Stuart Vaughan as Chair of the Arts Committee.
  - e) Motion to appoint Vince Neill as CPNC Homeless Liaison.
  - f) Presentation and possible action to appoint Leonel Fuentes to the CPNC Board as the Retail/Service Business Representative.
  - g) Motion to reimburse Michelle Miranda \$293.41 for the CPNC approved purchase of candy for the Lanark Park Spring event.
  - h) Motion to approve up to \$4,000 for the purchase of Outreach items for the purpose of engaging stakeholders. Items to include: 1000 bi-lingual flyers, 500 postcards, 4 literature holders, 2 roll-up banners, 2 hanging banners, 2 logo-fitted tablecloths, 1 presentation board, custom balloons, helium tank, 1 spin wheel, CPNC promotional items (lip balms, lanyards, wristbands, pens), 2 rolling storage cases, and 1 custom canopy panel. (Outreach).
  - i) Motion to approve up to \$1000 for the purchase of CPNC board member items: Name badges, business cards, table name plates, polo shirts and baseball caps. (Quantity up to 18 sets for the 18 members)
  - j) Motion to approve up to \$150 for Facebook and Instagram postings, in order to increase stakeholder awareness and participation in CPNC board and committee meetings.
  - k) Motion to approve letter of support for SB 568. SB 568 creates student homelessness prevention and rapid re-housing programs at UC, CSU and California community college campuses. (Homelessness Solutions Committee)
  - l) Motion to approve CPNC letter of support for AB791. AB791 creates a new tax credit to encourage the construction of affordable housing in areas of the state that have been designated by the federal government as special "Opportunity Zones". (Homelessness Solutions Committee)
  - m) PRESENTATION/DISCUSSION/POSSIBLE VOTE concerning recommendation of the Application of Meta Housing Corporation to construct an 80 unit affordable housing development at 6940-6952 Owensmouth and 21616 Hart Street calling for a zoning change from R1-1VL-RIO to RAS4-1VL-RIO.
  - n) PRESENTATION/DISCUSSION/POSSIBLE action to support the Application of the Grand Bawarchi Restaurant at 7257 Topanga Canyon Boulevard, Canoga Park for a Conditional Use Permit to allow the sale and dispensing of beer and wine for onsite consumption at that location during hours of operation Sun-Thurs 10:00 a.m. to 10:00 p.m. and Fri-Sat 10:00 a.m.- 11:00 p.m.
- 9) **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS: (10 minutes)**
- a) *Comments from the public on non-agenda items within the Board's jurisdiction (2 minutes per speaker) totaling 10mn. (limited to 2 minutes per speaker unless otherwise declared by the President or presiding director. The Council is not permitted to take action on items that are not identified on the agenda. Public comment on agenda items will be called as each agenda item is brought forward. Comments are limited to 2 minutes, unless otherwise declared by the President or presiding director.)*
- 10) **UPCOMING MEETINGS**
- a) CPNC General Board Meeting: **Next CPNC Board meeting is May 23, 2019.**
  - b) Executive & Budget Committee: 3<sup>rd</sup> Wednesday of the month at 4pm @ Henri's Restaurant
  - c) Homelessness Solutions Committee: 2<sup>nd</sup> Thursday of the month @ CP Community Ctr.
  - d) Land Use Committee: 3<sup>rd</sup> Monday of the month at 6:30pm @ CP Community Ctr.
  - e) Public Safety/Emergency Prep Committee – 2<sup>nd</sup> Thursday of the month at 7pm (location TBD)
  - f) Education Committee – 4<sup>th</sup> Monday of the month at 7pm @ CP Community Ctr.
  - g) Outreach Committee – TBD
  - h) Art Committee – TBD
  - i) CIS/Policy/Legislation Committee – Meets quarterly
- 11) **BOARD ANNOUNCEMENTS/COMMENTS (5 Minutes)**
- 12) **ADJOURNMENT**



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Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS –**

The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

**PUBLIC ACCESS OF RECORDS –** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, 91303 at our website: [www.canogaparknc.org](http://www.canogaparknc.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Michelle Miranda, Board President, at (818) 744-6617 or [Michelle.Miranda@CanogaParkNC.org](mailto:Michelle.Miranda@CanogaParkNC.org).

**PUBLIC POSTING OF AGENDAS –**

CPNC agendas are posted for public review as follows:  
Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, 91303  
[www.canogaparknc.org](http://www.canogaparknc.org)  
You can also receive our agendas via email by subscribing to I.A. City’s Early Notification System at <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

**THE AMERICAN WITH DISABILITIES ACT –**

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services the request at least and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make the request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Michelle Miranda, Board President, at (818) 744-6617 or [Michelle.Miranda@CanogaParkNC.org](mailto:Michelle.Miranda@CanogaParkNC.org).

**RECONSIDERATION AND GRIEVANCE PROCESS**

For information on the CPNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CPNC Bylaws. The Bylaws are available at our Board meetings and our website [www.canogaparknc.org](http://www.canogaparknc.org)

**SERVICIOS DE TRADUCCION**

Si requieres servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Michelle Miranda, Presidente de la Mesa Directiva, al (818) 744-6617.

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