



Canoga Park Neighborhood Council (CPNC)

You are invited to a Zoom webinar.

When: Feb 24, 2021 07:00 PM Pacific Time (US and Canada)

Topic: CPNC General Board Meeting - Webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87555346623>

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Executive Board

Mary Paterson

President

Community Service Org. Rep

Public Safety & Emergency Preparedness Chair

Michelle Miranda

Immediate Past President

Community-Based Org. Rep

Thema Bryant

Vice President

Racial Equity Officer

Kendra Kimball

Secretary

Home/Condo Owners Rep.

Jessica Gonzalez

Treasurer

Budget Rep

At-Large Rep

Board of Directors

Carey Martinez

Home/Condo Owners Rep.

Ron Clary

Parliamentarian

Senior Rep.

The mission of the Canoga Park Neighborhood Council is to provide an innovative forum for all community stakeholders to contribute to a healthy, vibrant, and inclusive Canoga Park. All of the Board and Committee meetings are open to the public and provide you with an opportunity to speak. The Board procedures are more formal than committee meetings so your time to address the Board is limited. Committee meetings are generally informal, and discussions between participants are commonplace. This is important because the heart of Neighborhood

1) Welcome Remarks - Mary Paterson, President (5 minutes)

- Board Roll Call (*The Board is composed of 25 members. A quorum of at least 13 members present is required to hold official Board meetings.*)
- Compliance Status of CPNC Board Members for Ethics, Funding, Code of Conduct Training

2) COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS (2 min per speaker, not to exceed 12 minutes)

Office of Mayor Eric Garcetti, Office of Congressman 30th District- Brad Sherman, Office of State Senator 27th District- Henry Stern, Office of Assemblymember 45th District - Jesse Gabriel, Office of County Supervisor 3rd District- Sheila Kuehl, Office of Los Angeles City Councilmember 3rd district- Bob Blumenfield, LAPD Topanga SLO Duke Dao & SLO Jose Moreno, LAPL, Adult Literacy Coordinator, EmpowerL.A & City Departments, Neighborhood Councils, LAUSD Board Member or representative of Scott Schmerelson, Budget Advocate-Carol Newman, School Representatives, Marcia Melkonian - Canoga Park Branch Library...

3) Presentation/Motion to approve \$1000 for NPG for One Generation Senior Center for their Annual Senior Symposium



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Kalyani Vasan
Senior Rep.

Quincy Clemons
Residential Renters Rep.

Leonel Fuentes
Retail/Service Business Rep.

Michael Davis
Residential Renters Rep.

Daniel Griffith
Residential Renter's Rep

vacant
Home/Condo Owners Rep.

Stuart Vaughn
Retail/Service Business Rep.
Art Chair

vacant
Retail/Service Business Rep.

Brian Mallasch
Retail/Service Business Rep.
Land Use Chair

Vincent Neill
Community-Based Org. Rep.

4) Presentation/Motion to approve NPG for \$5,000 for 21st Area Boosters to repair BBQ and purchase cooking equipment for the Topanga Community Police Station for use by Staff and Officer and for Community Events

5) Presentation/Motion to approve NPG for \$3700 for Canoga Park Early Education Center for Mural to create a visually pleasant and stimulating environment for the students as well as to remind the community that our youngest learners learn and grow through play.

6) Enhancing Equity and Inclusion in Canoga Park
- Presenter Dr. Miguel Gallardo (30 min)

7) Motion to approve January 2021 minutes

8) Motion to approve the September and January MER

9) Discussion and possible action to address upcoming CPNC elections. (10 min)

10) Creation of new Ad Hoc Committee, Homeless Solutions II.

11) Appointment recommendation of Nauman Khan as Chair of new Ad Hoc Homeless Solutions II Committee

12) Appointment recommendation of Michael Davis to Outreach Committee

13) Motion to approve \$1,000 to Family Rescue Center for help purchasing food and supplies

14) GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS: (10 minutes)
Comments from the public on non-agenda items within the Board's jurisdiction (2 minutes per speaker) totaling 10mn. (limited to 2 minutes per speaker unless otherwise declared by the President or presiding director. The Council is not permitted to take action on items that are not identified on the agenda. Public comment on agenda items will be called as each agenda item is brought forward. Comments are limited to 2 minutes, unless otherwise declared by the President or presiding director.)

15) Any COMMITTEE REPORTS including Racial Equity/Senior/Youth/Faith-based rep reports (1minute each)



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16) BOARD ANNOUNCEMENTS (1 MIN)

17) ADJOURNMENT

Time allocations for agenda items are approximate and may be shortened or lengthened at the discretion of the Chairperson.

Steve Slutzah

At-Large Rep.

Budget Rep

Outreach Chair

Kyra Edrington

At-Large Rep.

Jessica Beas

School Representative

Nauman Khan

Faith-Based Organization Rep.

Thema Bryant

At-Large Rep.

Helen Morales

Youth Group Rep

Jitzel Vasquez-Ruiz

Youth Group Rep.

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS –

The public is requested to fill out a virtual “Speaker Card” by raising your hand in Zoom to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, 91303 at our website: www.canogaparknc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Michelle Miranda, Board President, at (818) 606-8652 or MaryPaterson@CanogaParkNC.org.

PUBLIC POSTING OF AGENDAS –

CPNC agendas are posted for public review as follows:





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You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at

<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT –

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services the request at least and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make the request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting Mary Paterson, Board President, at (818) 606-8652 or MaryPaterson@CanogaParkNC.org

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the CPNC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CPNC Bylaws. The Bylaws are available at our Board meetings and our website www.canogaparknc.org

SERVICIOS DE TRADUCCION

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Mary Paterson, Presidente de la Mesa Directiva, al (818) 606-8652.





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Board Meeting Minutes
Canoga Park Neighborhood Council (CPNC)
7:00 PM, Wednesday, January 27, 2021
Virtual Meeting held via Zoom



Executive Board

President

Mary Paterson

Community Based Org Rep

Vice President

Thema Bryant-Davis

At-Large Rep

Secretary

Kendra Kimball

Home/Condo Owners Rep.

Treasurer

Jessica Gonzalez

At-Large Rep.

Board of Directors

Ron Clary

Senior Group Rep.

Kalyani Vasan

Senior Group Rep.

Carey Martinez

Home/Condo Owners Rep.

Quincy Clemons

Residential Renters Rep.

Michael Davis

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Daniel Griffith

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Stuart Vaughn

Retail/Service Business Rep.

Brian Mallasch

Retail/Service Business Rep.

Leonel Fuentes

Retail/Service Business Rep.

Michelle Miranda

Community Org. Rep.

Vincent Neill

Community Based Org. Rep.

Steve Slutzah

At-Large Rep.

Kyra Edrington

At-Large Rep.

Nauman Khan

Faith-Based Rep.

Helen Morales

Youth Rep.

Jessica Beas

Schools Rep.

Jitzel Vasquez

Youth Rep.

1. Welcoming Remarks – Mary Paterson, President

a. Called to Order at 7:07 PM.

b. Board Roll Call (Kendra Kimball):

Board Members Present: Thema Bryant-Davis, Ronald Clary, Quincy Clemons, Michael Davis, Leonel Fuentes, Jessica Gonzalez, Daniel Griffith, Nauman Khan, Kendra Kimball, Brian Mallasch, Michelle Miranda, Helen Morales, Mary Paterson, Steve Slutzah, Kalyani Vasan, Kyra Edrington (late arrival)

Board Members Excused: Jessica Beas, Jitzel Vasquez

Board Members Absent: Carey Martinez, Vincent Neill, Stuart Vaughan

c. With 15 members declared present, a quorum was declared.

d. Status of Compliance of CPNC Board Members for Ethics, Funding, Code of Conduct Training: The following board members have one or more expired training certifications: Quincy Clemons, Kyra Edrington [excused], Brian Mallasch, Vincent Neill [absent], Stuart Vaughan [absent]

e. Opening remarks (Mary Paterson): Update on 2021 Neighborhood Council election status

f. Report of Racial Equity Officer (Thema Bryant-Davis): General report given; announcement made regarding the three 30-minute training sessions that will be given at upcoming board meetings (8-8:30 pm)



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The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Canoga Park Neighborhood Council (CPNC) holds its regular meetings on the 4th Wednesday of every month and may also call any additional required special meetings in accordance with its By-Laws, Department of Neighborhood Empowerment Policies and Procedures and the latest changes to the Brown Act. The agenda for the regular and special meetings is physically posted for public review at The Canoga Park/West Hills Chamber of Commerce, 7248 Owensmouth Ave. and Canoga Park Library 20939 Sherman Way, Canoga Park.; on the CPNC Website at www.canogaparknc.org and using the CPNC e-mail listing.

The Canoga Park Neighborhood as covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or e-mail NCSupport@lacity.org.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360 oro e-mail NCSupport@lacity.org.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at 7248 Owensmouth Avenue, Canoga Park, CA 91304 or at our website: www.canogaparknc.org by clicking on the link provided on the Home Page, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the CPNC Secretary at (818) 414-2700 or at secretary@canogaparknc.org.

2. Community Reports

- **Tessa Charnofsky** – *Representative from Supervisor Sheila Kuehl's office: Report on upcoming meeting to discuss the Safe Parking location slated for Canoga Park; COVID update (remarks on lifting of stay-at-home order, vaccine updates); eviction moratorium has been extended through February*
- **Jenny Portillo** – *Representative from LA City Council Member Bob Blumenfield's office: Addressed unsubstantiated rumor regarding the closing of the LAPD Topanga station: this is not happening and the councilmember will fight against closures. Jenny Portillo is being promoted, and Tim Glick will be taking over as representative to our council (tim.glick@lacity.org).*
- **Carol Newman** – *Budget Advocate: Update provided on the city's budget shortfall. City recommended laying off employees but has not been implemented. Please file CIS reports and comment on budget items to preserve items that are important to your community.*
- **Karen Hernandez** – *DONE: Elections: go to EmpowerLA.org/NCElections to find important links regarding the elections. Data Liaison workshop as well as a Digital Policy feedback session will be held on January 28. Neighborhood Council candidate workshop is coming up; see ncevents.eventbrite.com. To view your training status, go to EmpowerLA.org/CPNC.*
- **Duc Dao** – *LAPD Topanga SLO: Budget cuts means the HOPE team will be cut for our area. 2020 showed a large increased in Grand Theft Auto.*

3. Presentation by Pepperdine students who did some research in a Canoga Park Business District last fall.



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- Students presented their economic analysis of Sherman Way businesses and the impact of COVID-19, along with recommended actions
- Public comment: Chris Rowe

4. LA Conservation Corp, presentation given by Pablo Cardoso
5. Grant request from Glenn Kirby to Support the Canoga Park Community Center.
 - Item tabled.

6. Board Business

- a. Motion to approve \$1200 back rent to Community Center for July-Dec 2020.
Moved by: Michelle Miranda; seconded by Jessica Gonzalez.
Recusals: Ronald Clary and Brian Mallasch; sent to Zoom waiting room.
Discussion: Agenda item addresses only back rent; not rent paid in advance.
Roll call vote: 12 yes; 0 no; 2 recused; 3 ineligible. Motion passed.
- b. Motion to approve the November MER.
Moved by Thema Bryant-Davis, seconded by Steve Slutzah.
Public comment by Chris Rowe urging outreach to community organizations.
Roll call vote: 11 Yes. 0 No. 0 Abstain. 3 Ineligible. Motion passed.
**Kyra Edrington joined the meeting but is ineligible to vote.*
- c. Motion to approve CIS statement in support of reopening the West Valley Animal Shelter (Council File 20-1114).
Moved by Steve Slutzah; seconded by Daniel Griffith.
Public comments: by Michelle Cornelius, Carol W, Gary Fordyce
*Roll call vote: 12 yes; 0 no; 3 ineligible; 1 not present (*Ron Clary was not present during the roll call vote)*
- d. Motion to approve \$5,000 to support the Canoga Park Community Center.
Motion tabled.
- e. Motion to approve letter of support for Canoga Park High School utilizing a fair share of RR funding for much needed repairs and updates.
Moved by Michelle Miranda and seconded by Thema Bryant-Davis.
Motion passed.
- f. PRESENTATION/DISCUSSION/POSSIBLE VOTE: The Applicant, Alliant Strategic Development, LLC, seeks to demolish the existing ±34,884 SF office building and associated parking for the construction, use, and maintenance of a TOC residential apartment development comprising 148 residential dwelling units inclusive of 12 dwelling units (8%) restricted to Extremely Low Income Households, with approximately 91,662 Square Feet ("SF") of Floor Area, built to a maximum height of 56 feet, pursuant to LAMC 12.21.1 B.3(a), located at 7322 – 7340 Topanga Canyon Boulevard (the "Subject Property"). Off-street parking is provided on one parking level on grade. The Subject Property is zoned [Q]CR-1VL.
Moved by Michelle Miranda; seconded by Leonel Fuentes.
Discussion: Jessica Gonzalez: concerns about lack of parking, rent prices versus average income
Steve Slutzah:: This is a by-rights project, and any "no" vote will not stop development; no street parking near building
Public comment: Chris Rowe: need for more affordable units
Public comment: Caleb: Urge the board to consider future projects and effect on affordable



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-
- housing
*5 yes; 7 no; 3 not eligible; 1 not present (*Ron Clary was not present); motion rejected*
- g. Motion to approve \$1,000 for canned food/ supplies for the Family Resource Center Roll Call
Vote: 14 yes; 0 no; 0 recused; 3 ineligible.
- h. PRESENTATION: Laura Rathbone with North Valley Caring Services to present operation plan for Homeless SAFE Parking proposed for 7134 Jordan, Los Angeles City Parking Lot #704.
**Ron Clary returned to the meeting around 9:10 pm.*
- i. Discussion/Possible Vote: to approve/decline or amend resolution by CPNC Planning and Land Use for Safe Parking in lot 704 at 7134 Jordan Ave.
Moved by: Steve Slutzah; second by Daniel Griffith.
Discussion: Steve Slutzah: Possible other locations for safe parking currently under consideration, and these issues should be resolved before voting on this particular location
Nauman Khan: Proposed location is too small; Pierce College may be more suitable
Helen Morales: Agree with Nauman about Pierce College
Ron Clary: Safe Parking is beneficial, but the proposed location in the business district is not ideal
Jessica Gonzalez: There appear to be other, better options for the parking location
Thema Bryant-Davis: Important to hear from individuals dealing with homelessness; reminder that the HOPE team will be cut soon
Public comments made from:
Allen Zarkin, Kenneth Winer, Hailee Corbin, Edward McCobb, Caleb (no last name), Zac Volet, Patti (no last name), Carol W, T, Harry, AC, Chris Rowe, Dell Smulowitz, Max, Gina V, Aron Celnik, Lewis Siewert, Gary Fordyce, Gamelle Stop, Michelle Winer, Kike, Jenny Portillo, Kim O
Further Council Member discussion:
Council was not adequately involved in decision of the location. Business owners and nearby residents were not given enough time to consider this issue.
Proposal to amend motion to include conditions outlined in the "Surrounding Stakeholder Resolution" submitted by 12 stakeholders in the area of the proposed locations, with some changes.
Motion to amend item: moved by Ron Clary; seconded by Michelle Miranda. Motion to amend passed
Vote on amended motion: motion passed

Full text of amended motion as follows:

The Canoga Park Neighborhood Council finds that the subject location is not an appropriate safe parking site, but agree that it be approved on an interim basis as a location for that purpose pending an ongoing search for a replacement venue in Canoga Park and that the project be subject to a suggested opening time of 9:00 pm with the understanding that regular review be made to assure the suitable operation of the project. This recommendation is subject to the following conditions:

1. All participants in the program shall be screened for criminal records, and those who have been convicted of a violent felony/sex offense shall not be approved for participation.
2. Lot usage shall start at 9pm and end at 7am, and full daytime use of the lot for regular parking shall not be impaired or compromised. Participants must leave the area, including adjoining private and public properties, after the lot is closed in the morning.



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-
3. A maximum of 25 parking spaces per night shall be approved for the program. Until the lot is at capacity, a minimum of 3 parking spaces shall be left vacant for overnight use of the adjacent residents.
 4. Smoking shall only be allowed in a designated smoking area a minimum of 50 feet away from any and all residential and retail units.
 5. Chemical restrooms shall be sanitized/disinfected frequently, not less than once nightly, and be securely locked when not in use. Furthermore, at least four restrooms should be provided and include feminine hygiene products and seat covers.
 6. Contact information for operating company and direct phone contact for the security company shall be provided to surrounding merchants, tenants and property owners, so they may contact them directly and immediately as concerns arise.
 7. Security guard shall make sure that all trash and debris are picked up before leaving the premises each morning.
 8. Re-evaluation of lot function and impact shall be done at one month after start and quarterly thereafter. These evaluations shall done by the Canoga Park Neighborhood Council as well as include representatives of surrounding stakeholders including residents.
 - j. Discussion and possible action for CPNC to review and formally adopt CPNC bylaws amended by the Department of Neighborhood Empowerment on November 12, 2020. These bylaw amendments are a result of the Uniform Age Ordinance and Community Interest Stakeholder Ordinance recently passed by the Los Angeles City Council.
Motion tabled.
 - k. Motion to approve the minutes of the Dec 2, 2020 Special Board meeting.
Moved by Thema Bryant-Davis; seconded by Michelle Miranda. Motion passed.

7. General Board Announcements/Reports

- Helen Morales: Youth Committee report (Helen Morales)
- Nauman Khan: Faith-based representative; ideas for faith-based COVID interventions
- Ron Clary: Senior representative remarks

8. Public Comments

- *Chris Rowe*: suggestions for Homelessness committee
- *Zach Violet*: Safe parking remarks
- *Jenny Portillo*: Thanks given to council
- *Glenn Bailey*: VANC announcements; upcoming meetings
- *Patti*: Safe parking remarks
- *Carol W*: Safe parking remarks

9. Adjournment

Moved by Ronald Clary and seconded by Nauman Khan. Motion passed. Meeting adjourned at 11:34 pm.



OFFICE OF THE CITY CLERK
NEIGHBORHOOD COUNCIL FUNDING PROGRAM



NEIGHBORHOOD PURPOSES GRANTS - APPLICANT INSTRUCTIONS

Dear Prospective Applicants:

The Neighborhood Purposes Grant (NPG) process provides Neighborhood Councils with greater opportunity to benefit their communities while supporting and building partnerships with local organizations such as yours. Eligible organizations include 501(c)(3) non-profits as well as public schools. (Please note that grants cannot be issued to religious organizations or to private schools.)

Is your Neighborhood Council in good standing with the Funding Program?

Only Neighborhood Councils in good standing with the Funding Program will be eligible to participate in the NPG process. Good standing is interpreted to mean the following:

- Neighborhood Council must have a current Fiscal Year budget on file with the Funding Program;
- Neighborhood Council cannot be delinquent with its Monthly Expenditure Reports submissions to the Funding Program (please refer to the Funding Program Policies and Procedures for more information); and
- Neighborhood Council must have an eligible Treasurer and 2nd Signer in the Board.

Does it Benefit the Community?

Any grant issued by a Neighborhood Council must be for a public purpose: in short, how will the grant help the community? Please refer to document entitled, *"What is a Public Benefit"* of the application for Neighborhood Purposes Grant for more information.

Conflict of Interest Laws Apply

The State and local conflict of interest laws that currently apply to the Neighborhood Council Funding Program also apply in the consideration of Neighborhood Purposes Grant requests.

At a minimum, board members must recuse themselves from a vote to approve a grant should there be a conflict due to an affiliation with an applicant organization. There should be full disclosure and transparency. Please refer to the document entitled, *"State and City Conflicts of Interest Laws for Neighborhood Councils"* of the application for Neighborhood Purposes Grant and/or the Neighborhood Council's Field Project Coordinator for more information.

Application Process

The following is required from all organizations/entities seeking a NPG from a Neighborhood Council:

- ☐ **NPG Application**, completed and signed
- ☐ **Project Budget** on a separate sheet if space provided in application form is not sufficient
- ☒ **Non-Profits 501(c)(3)**
 - ☐ Submit: IRS Letter of Determination
- ☐ **Public Schools**
 - ☐ Submit: Letter on official school letterhead, signed by school Principal

Applicants must submit the above-mentioned items to the respective Neighborhood Council for consideration. The Neighborhood Council will evaluate all grant applications in a Brown Act public meeting, deciding whether to approve the proposed grant. If the application is approved, it must then be forwarded to the Funding Program within 45 days of approval. Board-approved applications submitted to Funding Program after 45 days will not be accepted for processing and the Board would need to place the application on a Board meeting agenda again for reconsideration. Once approved, if all documents are in compliance, the Funding Program will process a check to the grant recipient.

Grants Up to \$5,000.00

Through the Neighborhood Purposes Grant, Neighborhood Councils have the legal authority to issue grants of public funds in amounts up to \$5,000.00 without a written contract.

Grants over \$5,000.00

Grants for amounts \$5,000.01 and over will require further review for City contract considerations in coordination with the Office of the City Clerk so as to meet City contracting standards. Neighborhood Councils do not have the legal authority to enter into unilateral contracts.

Project Completion Follow Up

Applicants are requested to provide a Project Completion Report (available online) at the conclusion of the proposed project funded by the grant.

Apply Now!

If you meet the criteria as explained above, fill out the NPG application and submit it to your local Neighborhood Council.

If you have any questions please contact the Office of the City Clerk, Neighborhood Council Funding Program at (213) 978-1058 or toll free at 3-1-1 or by email at clerk.ncfunding@lacity.org

OFFICE OF THE CITY CLERK
NEIGHBORHOOD COUNCIL FUNDING PROGRAM

NEIGHBORHOOD PURPOSES GRANT - WHAT IS A PUBLIC BENEFIT?

A Neighborhood Purposes Grant (NPG) must provide a demonstrable benefit to the community. An NPG activity should build community, enhance the neighborhood, and be open, accessible, and free to the general public. Projects may encompass a wide range and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

The Office of the City Clerk, Neighborhood Council Funding Program has the final discretion to determine whether or not the proposed project can be funded per applicable City standards

A project may be submitted that is part of a larger project, but if so, consider carefully whether it can be completed independently of the larger project and regardless of whether other funding needs to be secured.

Considerations:

- The **budget** is realistic and supported with documentation
- The organization or individual is **capable** of completing the project
- The **work plan** is detailed, specific, and feasible
- The project is **supported** by the community
- The **number** of stakeholders that will benefit from this project
- The project implementation process will **build community**
- The complete project will **enhance the community**

- **Credibility.** Does your organization know what it wants to accomplish? What evidence proves that the organization is currently achieving its goals? What kind of reputation does the group enjoy within the community and beyond?

- **Capability.** What skills does the organization's staff and/or board bring to the project? Are they relevant to the project's aims? Has your organization succeeded in similar endeavors of equal size and scale to what you are now proposing?

- **Feasibility.** The Neighborhood Council must determine whether the proposal is advancing a worthwhile project built upon a good idea that can be successfully implemented. Is the budget allocated sufficiently to execute the various tasks and strategies described in the proposal?

- **Importance.** Should it be done? Is the project significant? Is there evidence that the proposal will trigger action or work that the community wants? Will it make a difference in the community it purports to aid or resolve the issue it addresses?

Factors to Consider

- Is this a capital improvement project?
 - It should be on public property within the Neighborhood Council's boundaries or provides a demonstrable benefit to its stakeholders, within the City boundaries.
 - There must be coordination with appropriate agencies to secure required additional documentation such as permits, authorizations, or agreements, if deemed necessary (i.e., Cultural Affairs, Dept. of Transportation, Street Services, Rec & Parks, public schools, etc.).
- Is this for program services (i.e. after school program, graffiti removal, etc.)?
 - The applicant must create a fair selection process to establish participants
- Is this for equipment and supplies?
 - Purchases for schools or 501(c)(3) organizations need to ultimately benefit the local community
- Is this for an event?
 - Events must be open, accessible, free of charge, and advertised to the general public
 - Discuss appropriate liability issues
- Are there issues of potential conflict of interest that need to be addressed?
 - If any issues may exist or are perceived, it is strongly advised that Board Members affected consult with the Office of the City Attorney before action is taken on the grant request.

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Canoga Park

SECTION I - APPLICANT INFORMATION

1a) 21st Area Boosters, Inc. 36-622976 CA
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) LAPD TOPANGA attn: CRO 21501 Schoenborn Street, Canoga Park Ca 91304
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

Dustin Troyan 818-516-5053 Dustin.troyan@gmail.com

Name *Phone* *Email*

2) **Type of Organization- Please select one:**

☐ Public School (not to include private schools)

Attach Signed letter on School Letterhead

or

☒ 501(c)(3) Non-Profit (other than religious institutions)

Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) **Please describe the purpose and intent of the grant.**

The purpose of the funding is to repair/rebuild an outdoor bbq/dining area/sitting area for LAPD Topanga Station as well as other supplies needed. This area will benefit officers/staff/children/public. This area will increase safety for aforementioned people during regular business at the station as well as volunteers, children and community members during events and community outreach when the Covid-19 Pandemic is over. This area will offer safe distancing and morale boosting for officers and the community.

5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.**
(Grants cannot be used as rewards or prizes for individuals)

These funds will be used to rebuild an existing BBQ/outdoor dining/sitting area at LAPD Topanga Division. This area will benefit the community/officers/ children in the PALS program by providing an outdoor area for dining, gathering and events during and after the Covid-19 Pandemic.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
BBQ + 10 Lunch Benches	\$ 2850.00	\$ \$2850.00
Storage Shed 10x10 Metal	\$ 1300.00	\$ \$1300.00
BBQ Tools, Cutting Boards, General Supplies	\$ 850.00	\$ \$850.00

9) What is the TOTAL amount of the grant funding requested with this application: \$ \$5000.00

10a) Start date: ASAP 10b) Date Funds Required: ASAP / 10c) Expected Completion Date: ASAP /
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☐ No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

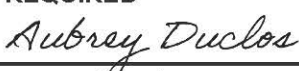
SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - **REQUIRED***

<u>Dustin Troyan</u>	<u>President</u>	<u></u>	<u>1/20/21</u>
PRINT Name	Title	Signature	Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - **REQUIRED***

<u>Aubrey Duclos</u>	<u>Secretary</u>	<u></u>	<u>1/20/21</u>
PRINT Name	Title	Signature	Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Project Completion Report Form

Awarding Neighborhood Council:_____

Applicant Name: _____

Grant Amount: \$ _____ Date Granted: _____

Please answer the following questions regarding the grant funding referred to above. Attach additional pages if necessary.

1. Please provide a summary of the overall project for which funding was granted.
2. Please provide a summary of how the project built community, enhanced the neighborhood, and served a public benefit.
3. In an effort to improve our grant-making, we welcome any additional comments you wish to make regarding our grant application process and post-grant reporting process.
4. Please provide pictures of the project, including any before and after images if applicable.

Submitted by _____ *Date* _____ *E-mail* _____ *Phone* _____



STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 1286
RANCHO CORDOVA CA 95741-1286

In reply refer to
755:G :JCA

May 15, 2008

21ST AREA BOOSTERS INC
STEPHEN GETZOFF
17404 VENTURA BLVD
ENCINO CA 91316-3875

Purpose : CHARITABLE
Code Section : 23701d
Form of Organization : Corporation
Accounting Period Ending: December 31
Organization Number : 3060107

EXEMPT DETERMINATION LETTER

We determined you are exempt from California franchise or income tax under the California Revenue and Taxation Code section shown above.

The tax-exempt status is effective as of 12/24/2007.

To retain exempt status, organizations are required to be organized and operating for nonprofit purposes within the provisions of the above section. An inactive organization is not entitled to exemption.

This decision is based on information you submitted and assumes that your present operations continue unchanged or conform to those proposed in your application. Any change in operation, character, or purpose of the organization must be reported immediately to this office so that we may determine the effect on your exempt status. Any change of name or address must also be reported.

~~In the event of a change in relevant statutory, administrative, judicial case law, a change in federal interpretation of federal law in cases where~~
our opinion is based upon such an interpretation, or a change in the material facts or circumstances relating to your application upon which this opinion is based, this opinion may no longer be applicable. It is your responsibility to be aware of these changes should they occur. This paragraph constitutes written advice, other than a chief counsel ruling, within the meaning of Revenue and Taxation Code Section 21012(a)(2).

May 15, 2008
21ST AREA BOOSTERS, INC.
ENTITY ID : 3060107
Page 2

For the organization's filing requirements, read enclosed Pub. 1068, Exempt Organizations - Requirements for Filing Returns and Paying Filing Fees. You may download the publication at www.ftb.ca.gov.

Note: This exemption is for state franchise or income tax purposes only. For information regarding sales tax exemption, contact the Board of Equalization at (800) 400-7115 or website www.boe.ca.gov.

A copy of this letter has been sent to the Registry of Charitable Trusts.

J AMAYA
EXEMPT ORGANIZATIONS
BUSINESS ENTITIES SECTION
TELEPHONE (916) 845-6644
FAX NUMBER (916) 843-2071

EO :

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



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Name of NC from which you are seeking this grant: Canoga Park

SECTION I - APPLICANT INFORMATION

1a)	<u>ONEgeneration</u>	<u>95-406979</u>	<u>CA</u>	<u>1978</u>
	<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<u>17400 Victory Blvd.</u>	<u>Van Nuys</u>	<u>CA</u>	<u>91406</u>
	<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1c)	<u></u>	<u></u>	<u></u>	<u></u>
	<i>Business Address (If different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1d)	PRIMARY CONTACT INFORMATION:			
	<u>Sue Sexton</u>	<u>818-708-4756</u>	<u>ssexton@onegeneration.org</u>	
	<i>Name</i>	<i>Phone</i>	<i>Email</i>	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School (not to include private schools)	or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit (other than religious institutions)	
	Attach Signed letter on School Letterhead		Attach IRS Determination Letter	
3)	<u></u>	<u></u>	<u></u>	<u></u>
	<i>Name / Address of Affiliated Organization (if applicable)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

ONEgeneration would like to request the Canoga Park Neighborhood Council's participation for our 13th annual drive-thru Senior Symposium on Saturday, June 19, 2021. This event will allow for a COVID-friendly opportunity to engage with local community vendors who provide access to resources and services for the older adult community and their caregivers. In these challenging times, we need your support more than ever to assist us with the cost of renting canopies, tables and chairs (for the vendors only) which will be used for this drive-thru experience. +

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This year more than ever, the health and wellness of our senior community is of the utmost importance. Our goal is to keep our older adult population, many who are lonely and isolated, connected and informed. Due to the pandemic and to in order to keep everyone safe, the symposium will be a "drive-thru" event at ONEgeneration's Encino Farmers Market parking lot located at 17400 Victory Blvd., Van Nuys, CA 91406. Vendor booths will set up so seniors and their caregivers can pass by safely to stop for a bit to pick up information and resources. Resources include information about ONEgeneration's bi-monthly food bank, senior homebound meal delivery, transportation, Care Management, Supportive Services and virtual health & wellness programs. Participating Neighborhood Councils will have access to a vendor space during this event. +

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Rental costs of canopies, tables and chairs	\$ 1,000.00	\$ 14,000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No ☒ Yes

If Yes, please list names of NCs:

Reseda, Encino, Northridge South, Lake Balboa, Winnetka, Woodland Hills, Tarzana, Northridge East, Van Nuys, west Hills

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1,000.00

10a) Start date: 06 / 19 / 21 10b) Date Funds Required: 06 / 19 / 21 10c) Expected Completion Date: 06 / 19 / 21
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☒ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Jenna Hauss, MSW

PRINT Name

President & CEO

Title



Signature

2/10/21
Date

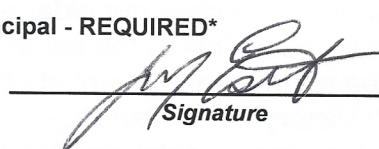
12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Jim Esterle

PRINT Name

Board Secretary

Title



Signature

2/10/21
Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



INVOICE

February 10, 2021

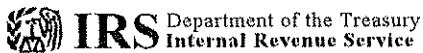
Canoga Park Neighborhood Council

REMIT PAYMENT TO:

ONEgeneration
17400 Victory Blvd.
Van Nuys, CA 91406
818-708-4756

**2021 Drive-thru Senior Symposium
(Kicking off ONEgeneration's Enriching Lives Week June 19-26, 2021)**

Item	Amount
Senior Symposium Participation – Booth, Canopy, Table with 2 chairs, and inclusion of logo on flyers, banners, programs and other outreach materials for the June 19, 2021 Drive-thru Senior Symposium	\$1,000.00
Balance Due	\$1,000.00



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248653327
May 27, 2010 LTR 4168C E0
95-4066979 000000 00
00018938
BODC: TE

ONEGENERATION
VALLEY SENIOR SERV & RESOURCES CTR
17400 VICTORY BLVD
VAN NUYS CA 91406-5349

006466

Employer Identification Number: 95-4066979
Person to Contact: Ms. Espelage
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your May 18, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in May 1991.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

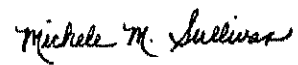
Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

0248653327
May 27, 2010 LTR 4168C E0
95-4066979 000000 00
00018939

ONEGENERATION
VALLEY SENIOR SERV & RESOURCES CTR
17400 VICTORY BLVD
VAN NUYS CA 91406-5349

Sincerely yours,



Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



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Name of NC from which you are seeking this grant: Canoga Park

SECTION I - APPLICANT INFORMATION

1a) Canoga Park Early Education Center 95-600-1908 W CA
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 7355 Vassar Avenue Canoga Park CA 91303
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (If different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Sara Vasquez (818) 298-06561 sara.vasquez@lausd.net
Name *Phone* *Email*

2) **Type of Organization- Please select one:**
☒ Public School *(not to include private schools)* **or** ☐ 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Canoga Park EEC has a Nature Explore Outdoor Classroom, where our preschool students play, learn and grow together. The purpose of the mural on the playground is to create a visually pleasant and stimulating environment as well as to remind the Canoga Park community that our youngest learners learn and grow through play. The mural is designed by one of our EEC Aides, Rosa Stasilli, who has worked at the center for the past 30 years. Her art project will be dedicated to all of the students she has worked with throughout her career, one of whom is now a Special Education Teacher at our center. The mural design includes sunflowers +

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

One of our community partners, Pepperdine University's Jumpstart program, was so enamored by the mural project, that they donated \$300 toward the paint. If we could get enough resources to purchase the rest of the paint and supplies, at our local Dunn-Edwards Paints in Woodland Hills, we would be able to add a meaningful memento of Ms. Rosa's 30 years at the center, her dedication to early childhood education boldly rendered through the mural, showing support and gratitude to the community she served for more than 30 years! Gratitude to all donators: Pepperdine, the muralist, Rosa, and any other donors will be proudly displayed as part of the mural painting. In addition, We plan to videotape the process of painting as part of our Zoom lessons so that the children feel connected to their school. There will be science lessons on mixing colors math lessons on size shape and dimension and everything else that +

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Muralist	\$ 2,500	\$ 2,500
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Paint	\$ 1,000	\$ 1,000
Materials (brushes, cloth, pans)	\$ 200	\$ 200
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☒ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Pepperdine Jumpstart	\$ 300	\$ 300
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 3,700

10a) Start date: 02 / 01 / 21 10b) Date Funds Required: 02 / 08 / 21 10c) Expected Completion Date: 05 / 31 / 21
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No ☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☒ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Sara Vasquez

Principal

Sara Vasquez

Digitally signed by Sara Vasquez
Date: 2021.01.08 08:51:10 -08'00'

1/12/21

PRINT Name

Title

Signature

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Desiree DeBond Vargas

Director

[Signature]

1/12/21

PRINT Name

Title

Signature

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form