



You are invited to a Zoom webinar.  
When: Sep 22, 2021 07:00 PM Pacific Time (US and Canada)  
Topic: CPNC General Board of Directors Meeting

a.

Please click the link below to join the webinar:

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Webinar ID: 830 3652 3881

<https://us02web.zoom.us/j/kcp887GiSp>



#### Executive Board

Mary Paterson  
President

Community-Based Org. Rep  
Public Safety & Prep. Chair  
Outreach

Thema Bryant  
Vice President  
Racial Equity Officer  
CIS

Helen Morales  
Youth Group Rep  
Youth Advocacy  
Education

Leonel Fuentes  
Treasurer  
Retail/Service Rep.

#### Board of Directors

Michelle Miranda  
Immediate Past President  
Community-Based Org. Rep  
Sergeant at Arms  
Grievance

Ron Clary  
Parliamentarian  
Bylaws Chair  
Senior Group Rep.  
Senior Advocacy

Quincy Clemons  
Retail/Service Rep.  
Arts

Raymond Cole  
Residential Renters Rep.  
Homeless Solutions

Michael Davis

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Mary, 818.606.8652. o por correo electrónico Helen Morales, Secretaria, [HelenMorales@CanogaParkNC.org](mailto:HelenMorales@CanogaParkNC.org) para avisar al Concejo Vecinal.

*The mission of the Canoga Park Neighborhood Council is to provide an innovative forum for all community stakeholders to contribute to a healthy, vibrant, and inclusive Canoga Park.*

*The Neighborhood Council system enables meaningful civic participation and serves as a voice for improving government responsiveness to local communities and their needs.*

*Please remember our code of conduct and maintain civility. Acknowledge that what the speaker is expressing is true for them and be respectful even when our opinions differ.*

*We are an advisory body to the City of Los Angeles, composed of stakeholder volunteers who are devoted to the mission of improving our community.*

## I. WELCOME

- a. Call to Order / Opening Comments
- b. Roll Call (*A quorum of at least 13 members present is required to conduct official Board Business*)
- c. Secretary report on status of trainings and voter eligibility

## II. MOTIONS

- a. Approval of the Minutes of the Regular Meeting held on August 25, 2021 and
- b. Approval of the Minutes of the Special Board Meeting held on May 30, 2021
- c. Update by treasurer and Approval of MER for August 2021
- d. **Discuss, potentially modify, and potentially adopt a Community Impact Statement setting forth the position of the CPNC regarding Los Angeles City Council legislative file 20-1578, which concerns recommendations for specific actions pertaining to the specific impact of COVID 19 on Women in the community.**



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*Residential Renters Rep.  
 Outreach*

Kyra Edrington  
*At-Large Rep.  
 Public Safety*

Elmer Garcia  
*Schools Rep  
 Education  
 Youth*

Jessica Gonzalez  
*Budget Rep  
 Outreach  
 At-Large Rep*

Daniel Griffith  
*Residential Renter's Rep*

Nauman Khan  
*Faith-Based Organization Rep.  
 Homeless Solutions II Chair*

Brian Mallasch  
*Retail/Service Business Rep.  
 Land Use Chair*

Annette McClain  
*Community-Based Organization Rep.*

Robert Muñoz  
*Residential Renter's Rep*

Steve Slutzah  
*At-Large Rep.  
 Budget Rep  
 GECO*

Jitzel Vasquez-Ruiz  
*Youth Group Rep.  
 Youth Advocacy  
 Education*

Vacant Seats:

- e. **Discuss, potentially modify, and potentially adopt a Community Impact Statement setting forth the position of the CPNC regarding Los Angeles City Council legislative file 20-0861, which concerns recommendations for identification of funding sources and implementation of a plan for financial assistance to low income youth and families.**

III. **COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS (3 minutes per speaker)**

IV. **GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS (2 MINUTES PER PERSON)**

V. **PRESENTATION BY CAROLINE MENJIVAR, DIRECTOR AT MEND WITH AND UPDATE ON THE VACCINE AND COVID**

VI. **VICE PRESIDENT'S REPORT**

VII. **COMMITTEE REPORTS**

VIII. **BOARD ANNOUNCEMENTS**

IX. **ADJOURNMENT**

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF THE CANOGA PARK NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY TELEPHONICALLY.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** The public is requested to raise their virtual hand or if attending telephonically dial \*9, when prompted by the presiding officer, to



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address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

Retail/Service Business Rep.  
Home/Condo Owner Rep (2025)  
Home/Condo Owner Rep (2025)  
Senior Rep - appointed (2022)  
Home/Condo Owner Rep (2023)  
Home/Condo Owner Rep (2023)

**THE AMERICAN WITH DISABILITIES ACT** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org)

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed on our website at [www.CanogaParkNC.org](http://www.CanogaParkNC.org) or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Helen Morales, Secretary, at [helenmorales@canogaparknc.org](mailto:helenmorales@canogaparknc.org)

**PUBLIC POSTING OF AGENDAS** – Neighborhood Council agendas are posted for public review as follows:

- Canoga Park Community Center, 7248 Owensmouth Ave., Canoga Park, CA 91303
- [www.CanogaParkNC.org](http://www.CanogaParkNC.org)
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, email [info@canogaparknc.org](mailto:info@canogaparknc.org)

# MINUTES

## CANOGA PARK NEIGHBORHOOD COUNCIL

### GENERAL MEETING

AUGUST 25, 2021

7:00 PM

Canoga Park Community Center  
7248 Owensmouth Ave.  
Canoga Park CA 91303

#### I. WELCOME / OPENING COMMENTS

a. Call to Order Mary Paterson, President

b. Roll Call (A quorum of at least 13 members present is required to conduct official Board Business)

Present: Kyra Edrington Ron Clary, Steve Slutzah, Thema Bryant-Davis, Mary Paterson, Quincy Clemons, Nauman Kahn, Michael Davis, Ray Cole, Daniel Griffith, Michelle Miranda, Jessica Gonzalez, Leonel Fuentes, Elmer Garcia.

Absent: Helen Morales, Annette McClain, Robert Munoz, Stuart Vaughan, Jitzel Vasquez-Ruiz, Brian Mallasch.

#### II. COMMUNITY/GOVERNMENT REPORTS & ANNOUNCEMENTS

1. Alberto Vargas spoke for Assembly Member Jesse Gabriel.

The Assembly Member will be presenting a check to ACE for \$ 500,000.00 at their soft opening of their new facility. He is also addressing current problems with EDD benefits. Note: Fed benefits are supposed to end September 4<sup>th</sup>. The Member will be back in the district after September 5<sup>th</sup>.

2. Tessa Charnofsky spoke for Supervisor Sheilah Kuehl, who is scheduled to preside in a webinar Sept.9th on the topic of renters rights. The discussion will include residential and commercial property and will benefit landlords as well as tenants. Information for City of L.A. renters will be available. The Supervisor wishes to advise non-profits that discretionary grants are available in the amount of \$2,000-\$5,000 to non-profits

3. Tara Vahdani spoke for LAUSD Board Member Scott Schmerelson. School is back in session. Weekly covid testing and frequent health checks are underway, with low positive test rates so far. Ms. Cara Galfand is the new Principal of Canoga Park Early Education Center. Mobil vaccination effort continues.

4. Tim Glick spoke for Council member Bob Blumenfeld. Warner Ranch Park concerts continue. LA redistricting is behind because of a lapse in census data. Hopefully information will be available in October 29<sup>th</sup>. The Council member supported the erection of 25,000 new housing units by 2025. This initiative was commenced by Council member De Leon. The Council is also looking to prohibit the use of strobe lights at protests and other forms of public assembly.

Semie Park spoke for Council member Bob Blumenfeld regarding: Renter's assistance. The City Council approved more staff for emergency rental assistance. Applications will be opening up. The City and State will try to handle issues pertaining to arrears.

Council member Blumenfeld initiated a program to replace law enforcement personnel with mental health and substance abuse counselors when possible. In March and April, feedback has been requested concerning what unarmed response program/team would look like. An RFP is being prepared to provide a way to work such concepts into the 911 program.

Work concerning homelessness includes building interventions and tiny homes. Securing funding. Multi disciplinary programs. A new ordinance is being enacted banning sleeping on public right of way in certain areas. Ordinance 4118 prohibits blocking ADA features, certain alleys, right of ways, or other sensitive use.

5. LAPD SLO Duke Dao provided crime trend statistics.

LAPD SLO Jose Moreno warned about careless placement of vehicle key fobs.

6. Karen Hernandez spoke for the Department of Neighborhood Empowerment. The Department is offering trainings on equity programs, hate crimes, and hate incidences. A Code of Conduct town hall is planned and will be announced. The Department's governance Protocols and procedural guides are being updated.

7. Geovanny Ragsdale from the Boys and Girls Club provided updates.

8. Professor David Boyns from CSUN discussed a partnership with The Department of Public Health providing fresh produce distribution program every 4<sup>th</sup> Friday. The program needs funding for a driver. Help with obtaining an advisor is being sought.

### III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS (2 minutes per speaker, 10 min total)

Gary Fordyce: Question concerning enforcement of new homeless rules.

Jessica Gonzales: Announcement concerning the "It is Overdue" Cleanup program.

Chris Rowe: Comments on LAHSA operations.

Gary Fordyce: Discuss timing of Executive Committee meetings and issues with CPNC website.

(The President advanced the special presentation by Congressman Brad Sherman to before the Administrative and Funding Motions. See item 5 below.)

#### IV. ADMINISTRATIVE AND FUNDING MOTIONS

a. Approval of the Minutes of the Regular Meetings held on May 26, 2021; June 23, 2021 and July 28, 2021

Moved by: Ronald Clary  
Seconded by: Kyra Edrington  
13 Ayes  
0 Nays  
7 absent

b. Motion to Appoint of Ray Cole as outreach chair

Moved by: Thema Bryant-Davis  
Seconded by: Leonel Fuentes  
13 Ayes  
0 Nays  
7 Absent

c. Motion to approve MERs for July 2021

Moved by: Thema Bryant-Davis  
Seconded by: Daniel Gilbert  
14 Ayes  
0 Nays  
6 absent

d. Motion to approve reimbursement for Brian Mallasch for \$628.64 for paying for CPNC Google Suites.

Moved by: Ron Clary  
Seconded by: Kyra Edrington  
14 Ayes  
0 Nays  
6 absent

e. Motion to approve modification and approval of admin packet for fiscal year ending in June 30, 2022

Moved by: Steve Slutzah  
Seconded by: Thema Bryant-Davis  
13 Ayes  
0 Nays  
7 Absent

f. Motion to approve expenditure of \$1,000 to Halo for purchase of CPNC embossed mask holders / outreach items

Moved by: Ron Clary  
Seconded by: Ray Cole  
13 Ayes  
0 Nays  
7 Absent

g. Motion to approve up to \$1000.00 for supplies for outreach go kit (CPNC marketing material/copies, candy or giveaway items at table, water for labeling for quarterly outreach participation at local parks and events.

Moved by: Kyra Edrington  
Seconded by: Thema Bryant-Davis  
12 Ayes  
1 Nays  
7 absent

h. CIS Motions:

1) Motion to approve submitted draft of Community Impact Statement in support of the development of unarmed crisis mobile response teams. These teams will utilize mental health organizations and professionals who have expertise in assessing and responding to persons living with major mental health illnesses. The council concurred that resources should be utilized in Canoga Park as much as possible.

Moved by: Ray Cole  
Seconded by: Michelle Miranda  
12 Ayes  
1 Nays  
7 Absent

2) Motion to approve submitted draft of Community Impact Statement in support of a Motion made by Council member Blumenfield, which passed in council on 8/17/21 for the provision of grants to fund a multi-disciplinary team (MDT) to conduct outreach and to assist unsheltered homeless residents in CD3; and to instruct the City Administrative Officer and the Chief Legislative Analyst to report back with costs of providing mdts for all council districts and

funding options.

Moved by: Ronald Clary

Seconded by: Michelle Miranda

13 Ayes

0 Nays

7 absent.

V. CONGRESSMAN BRAD SHERMAN - Special Guest (Spoke before motions.)

Topics included:

Currently preoccupied with the Afghanistan evacuation.

State department is slow in renewing passports.

PPP program progression...now working on loan forgiveness.

Physical infrastructure bill should pass.

Human infrastructure bill is going to be downscaled.

Child credit program progressing.

El Proyecto Clinic and Warner Center Park, Hope of the Valley all should receive federal help.

Homelessness is getting worse. The moratorium on eviction ends September 30.

495 million federal dollars has been approved to pay rents in Los Angeles. 14 percent is all that has been disbursed by the City of Los Angeles.

VI. VICE PRESIDENT'S COMMENTS

VII. NEW BUSINESS

None

a. Equity, CIS and Committee Reports

b. Redistricting update- Ray Cole

Ray indicated there was a citywide meeting to discuss redistricting issues.

c. Board Announcements

d. ADJOURNMENT 10:10 pm



# Monthly Expenditure Report



Reporting Month: August 2021

Budget Fiscal Year: 2021-2022

NC Name: Canoga Park  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$42000.00	\$160.79	\$41839.21	\$0.00	\$1628.64	\$40210.57

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$16000.00	\$160.79	\$15839.21	\$0.00	\$15839.21
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Neighborhood Purpose Grants	\$21000.00	\$0.00	\$21000.00	\$0.00	\$21000.00
Funding Requests Under Review: \$628.64		Encumbrances: \$1000.00		Previous Expenditures: \$0.00	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE_canogap	08/01/2021	Google Suite	General Operations Expenditure	Office	\$160.79
<b>Subtotal:</b>						<b>\$160.79</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>



# Invoice

Invoice number: 3948807005

Google LLC  
1600 Amphitheatre Pkwy  
Mountain View, CA 94043  
United States  
Federal Tax ID: 77-0493581

### Bill to

Aaron DeVandry  
Canoga Park Neighborhood Council  
5005 Stone Fence Drive  
Colorado Springs, CO 80922  
United States

### Details

Invoice number .....3948807005  
Invoice date .....Jul 31, 2021  
Billing ID .....2423-1721-5696  
Domain name .....canogaparknc.org

### Google Workspace

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Total in USD **\$160.79**

### Summary for Jul 1, 2021 - Jul 31, 2021

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Subtotal in USD \$156.00  
Local sales tax (3.07%) \$4.79  
Total in USD \$160.79

You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic	Usage	Jul 1 - Jul 31	26	156.00
Subtotal in USD				\$156.00
Local sales tax (3.07%)				\$4.79
Total in USD				<b>\$160.79</b>

Need help understanding the charges on your invoice? [Click here for detailed explanations](https://support.google.com/a?p=gsuite-bills-and-charges)  
<https://support.google.com/a?p=gsuite-bills-and-charges>

**CANOGA PARK NEIGHBORHOOD COUNCIL  
PROPOSED COMMUNITY IMPACT STATEMENT**

**Regarding:** LACC File 20-1578

**Summary of file:** A Proposal to:

1. INSTRUCT the Personnel Department to report to the Council on the survey findings relative to the impact of the COVID-19 pandemic on the City's workforce.
2. AUTHORIZE the Personnel Department, to release a Request for Proposal to initiate a Women's Management Academy as outlined in the subject Chief Legislative Analyst (CLA) report, dated August 19, 2021, attached to the Council file.
3. INSTRUCT the Economic and Workforce Development Department (EWDD) to create a website called WomenAtWorkLA.com that could serve as a guideline for private sector businesses looking to adopt family-friendly policies, including a business toolkit and other resources for businesses; the website should be promoted through the City's BusinessSource Center and the City should encourage local businesses to adopt these policies, as amended.
4. INSTRUCT the EWDD to create an Office of Workplace Equity and Diversity and to work with the City Administrative Officer (CAO) and the CLA to report back on positions and funding needed to launch the office, as amended.

**PROPOSED CANOGA PARK NEIGHBORHOOD COUNCIL COMMUNITY IMPACT STATEMENT:**

The Canoga Park Neighborhood Council, in alignment with our commitments to equity, hereby support the proposed actions recommended in Council File 20-1578 concerning the impact of COVID-19 on working women.

This resolution is particularly relevant to Canoga Park residents as we have a high percentage of low income workers. Additionally approximately 18% of our families are single parent families. Gender disparities in the workforce predate COVID-19 and have been exacerbated during the pandemic. Since the pandemic, women's jobs have been almost twice as vulnerable as those of men, and women spend twice as much time caregiving as do men. Women performed three-fourths of the unpaid care work before the pandemic, and this inequity is growing. More women, specifically Latinas and Black women, have lost jobs during the pandemic. Of those who are still working, one third of front-line workers (persons facing high risk) are women of color. Additionally pregnant women face unique health challenges that must continue to be investigated and addressed. There have also been reports of increases of intimate partner abuse during the pandemic. Finally, women are approximately 70% of healthcare workers and

concerns have been raised that personal protective equipment has not been designed to adequately fit women's bodies. In summary, researchers have documented a spike in domestic violence; the loss of employment for women who hold the majority of insecure, informal and lower-paying jobs; the risk shouldered by the world's nurses, who are predominately women; and the rapid increase in unpaid care work that women primarily provide. The social and economic toll of COVID-19 on women must be addressed. COVID-19 has a multitude of consequences and it is important for City Council to attend to the unique impacts it has across demographic groups to best serve the needs of all community members. This resolution has no fiscal impact. The time and effort should be dedicated to studying the unique challenges facing working women and ways to overcome those challenges.

For more information council members may review: Report of the Chief Legislative Analyst – COVID-19 Impact on Working Women from 3/24/21

## PROPOSED AGENDA ITEM

\_. Discuss, potentially modify, and potentially adopt a Community Impact Statement setting forth the position of the CPNC regarding Los Angeles City Council legislative file 20-1578, which concerns recommendations for specific actions pertaining to the specific impact of Covid-19 on women in the community.

**CANOGA PARK NEIGHBORHOOD COUNCIL  
PROPOSED COMMUNITY IMPACT STATEMENT**

**Regarding:** LACC File 20-0861

**Summary of file:** A Proposal to provide that all L.A. City Departments review all sources of funding to expand assistance to low income youth and working class families from traditionally disadvantaged communities and that the Chief Legislative Analyst report to the Los Angeles City Council with a plan to prioritize, brand and coordinate internship programs and hiring initiatives.

**PROPOSED CANOGA PARK NEIGHBORHOOD COUNCIL COMMUNITY IMPACT STATEMENT:**

The Canoga Park Neighborhood Council supports the resolution for Low Income Youth and Working Class Family Assistance Expansion. ( Council file 20-0861) We have a large percentage of youth and young adults in our community and many face barriers to economic empowerment and sustainable living. We support the aims of the initiative to prevent poverty and ensure economic growth. Barriers to employment and education access affect our youth and without intervention many can face persistent poverty, unemployment, and housing insecurity in adulthood. Job training, internships, and virtual resources can shift the lives of young people in Canoga Park. We support the research and development of this report to document paths to economic empowerment and we further believe the developed program should prioritize Canoga Park given our large number of youth living in poverty.

## PROPOSED AGENDA ITEM

\_. Discuss, potentially modify, and potentially adopt a Community Impact Statement setting forth the position of the CPNC regarding Los Angeles City Council legislative file 20-0861, which concerns recommendations for identification of funding sources and implementation of a plan for financial assistance to low income youth and families.