

Zoom webinar.

When: Dec 8, 2021 07:00 PM Pacific Time (US and Canada) Topic: CPNC General Board Meeting/Special Nov/Dec 2021



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Executive Board

Mary Paterson

President
Community-Based Org. Rep
Public Safety & Prep. Chair
Outreach

Thema Bryant

Vice President
Racial Equity Officer
CIS

Helen Morales

Youth Group Rep Youth Advocacy Education

Leonel Fuentes

Treasurer Retail/Service Rep.

Board of Directors

Michelle Miranda Immediate Past President Community-Based Org. Rep Sergeant at Arms Grievance

Ron Clary

Parliamentarian Bylaws Chair Senior Group Rep. Senior Advocacy

Quincy Clemons Retail/Service Rep. Arts

Raymond Cole Residential Renters Rep. Outreach Chair

I. WELCOME / OPENING COMMENTS

- a. Call to Order
- b. Roll Call (A quorum of at least 13 board members present is required to conduct official Board Business)
- II. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS (2 minutes per speaker, 10 min total)
- III. Elected Officials/Elected Office Reps/LAPD/Library/Budget Rep/DONE/Etc Reports: 3 minutes each
- IV. Anti-Bias training from city is now a requirement due by all members by January 2022
- V. MOTIONS:
 - Reappointment of Michelle Miranda Fuentes to the Board for the Community Based Organizations Seat.
 - b. Discussion and possible vote to approve that the Canoga Park
 Neighborhood Council (CPNC) participates in the 2022 Annual Homeless
 Count as a site coordinator sponsor/agency on Tuesday, January 25. Board
 Members Nauman Khan, Raymond Cole (Mary Paterson as an alternate)
 are designated as the site coordinators in partnership with the Los Angeles
 Homeless Services Authority (LASHA).
 - c. Discussion and possible vote to approve \$5,000 for It's Overdue for Supplies and Outreach for their Cleanup events in Canoga Park. We are on a mission to make LA the cleanest city in the nation. We have been hosting daily cleanups mainly in Woodland Hills and Canoga Park for the last 390 days straight. We started in October 2020 and cleared 48,000 LBs of trash off the streets of LA with a grand total of 3500 participants. We have been awarded a certification of recognition by all 15 council members and the Mayor Eric Garcetti in March and October of 2021. We have created a leadership program in which anybody can sign up online and host cleanups using our platform. We would love to see more community engagement.
 - d. Discussion and possible vote to approve \$5,000 for Nueva Vision Community School (NVCS) to offer a free music program to youth from low-income families who live in Canoga Park and nearby communities. Instruments will include piano, guitar, and drums. The program will run Nov 2021-Jun 2022 (Two 4-month sessions), be located at the Canoga Park Community Center, and have capacity for up to 36 participants per session. Grant funds will cover rent and partially cover teaching artists' compensation and administrative assistant compensation. The project's overall purpose is to advance artistic knowledge and equip youth with essential learning and life skills that will help them achieve academic success and live a happier and more fulfilled life.



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TELEPHONICALLY.



- f. Approval of October MER
- g. Board Announcements
- h. Adjournment

IN CONFORMITY WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 (MARCH 17, 2020) AND DUE TO CONCERNS OVER COVID-19, THE BOARD OF THE CANOGA PARK NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED ENTIRELY

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS The public is requested to raise their virtual hand or if attending telephonically dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed on our website at www.CanogaParkNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Helen Morales, Secretary, at helenmorales@canogaparknc.org

Homeless Solutions
<u>Michael Davis</u>
Residential Renters Rep.
Outreach

Kyra Edrington

At-Large Rep. Public Safety

Elmer Garcia Schools Rep Education Youth

Jessica Gonzalez

Budget Rep Outreach At-Large Rep

<u>Daniel Griffith</u> Residential Renter's Rep

Nauman Khan
Faith-Based Organization Rep.
Homeless Solutions II Chair

Brian Mallasch Retail/Service Business Rep. Land Use Chair

Annette McClain
Community-Based Organization Rep.

Robert Muñoz Residential Renter's Rep

> Steve Slutzah At-Large Rep. Budget Rep GECO

<u>Jitzel Vasquez-Ruiz</u> Youth Group Rep.



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Youth Advocacy Education

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Canoga Park Community Center, 7248 Owensmouth Ave., Canoga Park, CA 91303
- www.CanogaParkNC.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at https://www.lacity.org/subscriptions

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, email info@canogaparknc.org

Vacant Seats: Home/Condo Owner Rep (2025)

Home/Condo Owner Rep (2025)

Senior Rep - appointed (2022)

Home/Condo Owner Rep (2023)

Home/Condo Owner Rep (2023)

Retail/Service Business Rep (2023)



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Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

ame	of NC from which you are seeking this grant:	Canoga Parl	k	
	TION I- APPLICANT INFORMATION itisOVERDUE	862819165	CA	8/28/2021
ıa,	Organization Name	Federal I.D. # (EIN#)	State of Incorporation	Date of 501(c)(3) Status (if applicabl
1b)	21021 Erwin St, #315	Woodland I	Hills CA	91367
	Organization Mailing Address	City	State	Zip Code
1c)				
	Business Address (If different)	City	State	Zip Code
1d)	PRIMARY CONTACT INFORMATION: Maxwell Suwaki (503) 431-9	452 admin@itisov	verdue.co	
	Name	Phone	Email	
2)	Type of Organization- Please select one: ☐ Public School (not to include private schools) Attach Signed letter on School Letterhead		n-Profit (other than religious Determination Letter	: institutions)
3)	Name / Address of Affiliated Organization (if applic	able) City	State	Zip Code

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.
 - We intent to use the funds for the supplies and outreach for our neighborhood cleanup events. We are itisOVERDUE. We are on a mission to make LA the cleanest city in the nation. We have been hosting daily cleanups mainly in Canoga Park for the last 400 days straight. We started in October 2020 and cleared 50,000 LBs of trash off the streets of LA with a grand total of 3500 participants. We have been recognized a certification of recognition by the all 15 council members and the Mayor Eric Garcetti in March and October of 2021.
 - We have created a leadership program in which anybody can sign up online and host cleanups using our platform. We would love to see more community engagement.
- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)
 - This grant will allow us to educate the public through the hiring of individuals knowledgeable of setting attainable benchmark practices in sustainability & environmental protection. We will expand our reach to schools and increase community engagement to make a better cleaner future in this neighborhood. We believe the more people who participate in this movement, the more people will care, which in turn will bond us together stronger as a community.

PAGE 1 NCFP 107

ou n	nay also provide the Budget Outline on a	a separate sheet if necessary	or request	ted.		
a)	Personnel Related Expenses		Reques	sted of NC	Total Projected Cost	
	Directo	r	\$		\$25,000	
	Outreach board	member	\$		\$20,000	
	Financial Coo	rdinator	\$		\$20,000	
)	Non-Personnel Related Expenses		Reques	sted of NC	Total Projected Cost	
	Custom trash bags, Gloves, Vests, Grable	bers, T-shirts, Hats, Wheel carts	\$3,000		\$10,000	
	Website & Web	Design	\$1,000		\$3,000	
	Gas/hauling & Insurance, Permits, Other		\$1,000		\$ 7,000	
	• •	ase list names of NCs:				
	the implementation of this specific properties or funding? (Including NPG app				•	or
SO	Source of Funding	offications to other NCs)			n, please describe: Total Projected Cost	
	Source of Funding		Amoun	L	¢	
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SECTION III - PROJECT BUDGET OUTLINE

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

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ITISOVERDUE C/O MAXWELL SUWAKI 21021 ERWIN ST APT 315 WOODLAND HILLS, CA 91367 Date:

08/28/2021

Employer ID number:

86-2819165

Person to contact:

Name: Customer Service

ID number: 31954

Telephone: (877) 829-5500

Accounting period ending:

March 31

Public charity status:

509(a)(2)

Form 990 / 990-EZ / 990-N required:

Yes

Effective date of exemption:

April 8, 2021

Contribution deductibility:

Yes

Addendum applies:

No

DLN:

26053558009381

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Director, Exempt Organizations

stephene a martin

Rulings and Agreements

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)





This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Canoga Park Neighborhood Council Name of NC from which you are seeking this grant: SECTION I- APPLICANT INFORMATION Nueva Vision Community School 26-0787757 Organization Name Date of 501(c)(3) Federal I.D. # (EIN#) State of Incorporation Status (if applicable) ы 21618 Saticov St. #202 Canoga Park 91304 Organization Mailing Address Zip Code 1c) Business Address (If different) Citv State Zip Code 1d) PRIMARY CONTACT INFORMATION: Betsy Valle (818) 235-2280 betsy.valle@nuevavisionc.org Phone Email Type of Organization- Please select one: ☐ Public School (not to include private schools) 501(c)(3) Non-Profit (other than religious institutions) or Attach Signed letter on School Letterhead Attach IRS Determination Letter

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

Name / Address of Affiliated Organization (if applicable)

With the support of the Canoga Park Neighborhood council, Nueva Vision Community School (NVCS) will offer a free music program to youth from low-income families who live in Canoga Park and nearby communities. Instruments will include piano, guitar, and drums. The program will run Nov 2021-Jun 2022 (Two 4-month sessions), be located at the Canoga Park Community Center, and have capacity for up to 36 participants per session. Grant funds will cover rent and partially cover teaching artists' compensation and administrative assistant compensation. The project's overall purpose is to advance artistic knowledge and equip youth with essential learning and life skills that will help them achieve academic success and live a happier and more fulfilled life. These youth development outcomes include the ability to problem-solve, personal fulfillment, and the ability to express oneself.

City

State

Zip Code

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This grant will serve a public purpose by bringing our community together through music. Our music school has participated in various community events such as the Canoga Park Farmer's Market, Valley Cultural Center events, and various events held by the different San Fernando Valley chambers of commerce. Our program will not only offer music instruction but will also offer free performances by our teachers and students. We believe now more than ever, the youth from these communities need the positive effects of music and arts education. Our curriculum emphasizes that each student shares their art with their family and community (e.g., end-of-term performances, etc.). Therefore, our free music program will enrich the lives of the participants and enrich the lives of those around them. We genuinely believe the arts bring hope and healing, and we are optimistic that through music, we can make a positive impact in Canoga Park and the surrounding communities.

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	et Outline on a separate sheet if necess	sary or requested.	
Personnel Related Expe	·	Requested of NC	Total Projected Cost
4,000		\$4,000	\$6,500
•		\$	\$
		\$	\$
Non-Personnel Related	Expenses	Requested of NC	Total Projected Cost
1,000		\$1,000	\$2,000
		\$	\$
		\$	\$
☑ No ☐ Yes	ed to any other Neighborhood Counci If Yes, please list names of NCs: is specific program or purpose descr		
sources or funding? (Include	ding NPG applications to other NCs)	No Ves If Yes	es, please describe:
Source of Funding		Amount	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
n) Do you (applicant) have a ☑ No ☐ Yes	a current or former relationship with a lf Yes, please describe below:	Board Member of the NO)?
Name of NC Board Memb		Relationshi	ip to Applicant
Yes No *(Pleas	at the board member consult the Officese note that if a Board Member of the scussion and voting of this NPG, t	e NC has a conflict of in	nterest and completes t
Yes □ No *(Please or participates in the digrant in its entirety.) ECTION V - DECLARATION A	se note that if a Board Member of the iscussion and voting of this NPG, to AND SIGNATURE	e NC has a conflict of ir he NC Funding Progran	nterest and completes to make mill deny the payme
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* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Title

PRINT Name

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Signature

Date

Date: AUG 1 2 2008

NUEVA VISION COMMUNITY SCHOOL 21618 SATICOY ST 202 CANOGA PARK, CA 91304

Employer Identification Number: 26-0787757 DLN: 17053168338018 Contact Person: MICHAEL CONDON ID# 31170 Contact Telephone Number: (877) 829-5500 Accounting Period Ending: December 31 Public Charity Status: 170(b)(1)(A)(vi) Form 990 Required: Yes . Effective Date of Exemption: July . 20, 2007 Contribution Deductibility: Advance Ruling Ending Date: December 31, 2011 Addendum Applies: No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. During your advance ruling period, you will be treated as a public charity. Your advance ruling period begins with the effective date of your exemption and ends with advance ruling ending date shown in the heading of the letter.

Shortly before the end of your advance ruling period, we will send you Form 8734, Support Schedule for Advance Ruling Period. You will have 90 days after the end of your advance ruling period to return the completed form. We will then notify you, in writing, about your public charity status.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

NUEVA VISION COMMUNITY SCHOOL

Sincerely,

Robert Choi

Director, Exempt Organizations

Rulings and Agreements

Enclosures: Publication 4221-PC

Statute Extension

Nueva Vision Community School

Canoga Park Neighborhood Council - Neighborhood Purposes Grant

Q4. Please describe the purpose and intent of the grant.

With the support of the Canoga Park Neighborhood council, Nueva Vision Community School (NVCS) will offer a free music program to youth from low-income families who live in Canoga Park and nearby communities. Instruments will include piano, guitar, and drums. The program will run Nov 2021-Jun 2022 (Two 4-month sessions), be located at the Canoga Park Community Center, and have capacity for up to 36 participants per session. Grant funds will cover rent and partially cover teaching artists' compensation and administrative assistant compensation. The project's overall purpose is to advance artistic knowledge and equip youth with essential learning and life skills that will help them achieve academic success and live a happier and more fulfilled life. These youth development outcomes include the ability to problem-solve, personal fulfillment, and the ability to express oneself.

Q5. How will this grant be used to primarily support or serve a public purpose and benefit the public? (Grants cannot be used as rewards or prizes for individuals)

This grant will serve a public purpose by bringing our community together through music. Our music school has participated in various community events such as the Canoga Park Farmer's Market, Valley Cultural Center events, and various events held by the different San Fernando Valley chambers of commerce. Our program will not only offer music instruction but will also offer free performances by our teachers and students. We believe now more than ever, the youth from these communities need the positive effects of music and arts education. Our curriculum emphasizes that each student shares their art with their family and community (e.g., end-of-term performances, etc.). Therefore, our free music program will enrich the lives of the participants and enrich the lives of those around them. We genuinely believe the arts bring hope and healing, and we are optimistic that through music, we can make a positive impact in Canoga Park and the surrounding communities.

We genuinely believe the arts bring hope and healing, and we are optimistic that through music, we can make a positive impact in Canoga Park and the surrounding communities. NVCS has served the San Fernando Valley community for close to 15 years. Throughout the years, we have executed grant-funded projects such as this (e.g., California Arts Council Youth Arts in Action Grant). We have also established partnerships with various organizations (Guadalupe Center, NEW Economics for Women CP, etc.), which regularly refer low-income students to our free programs. We are optimistic about student enrollment and retention as well as the overall impact of this potential project.

Monthly Expenditure Report



Reporting Month: October 2021 Budget Fiscal Year: 2021-2022

NC Name: Canoga Park Neighborhood Council

Monthly Cash Reconciliation						
Beginning Balance Total Spent Remaining Balance Outs		Outstanding	Commitments	Net Available		
\$41678.42	\$1160.79	\$40517.63	\$8590.82	\$0.00	\$31926.81	

Monthly Cash Flow Analysis							
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available		
Office		\$160.79		\$628.64			
Outreach	\$16000.00	\$1000.00	\$14517.63	\$2962.18	\$10926.81		
Elections		\$0.00		\$0.00			
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00		
Neighborhood Purpose Grants	\$21000.00	\$0.00	\$21000.00	\$5000.00	\$16000.00		
Funding Requests Und	der Review: \$0.00	Encumbrar	nces: \$0.00	Previous Expenditures: \$321.58			

Expenditures							
#	Vendor	Date	Description	Budget Category	Sub-category	Total	
1	GOOGLE GSUITE CANOGAPA	10/01/2021	Google Suite	General Operations Expenditure	Office	\$160.79	
2	Halo Branded Solutions, Inc. Approval of \$1,000 to Halo for purchase of CPNC embossed mask holders / outreach items.		General Operations Expenditure	Outreach	\$1000.00		
	Subtotal:					\$1160.79	

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Brian Mallasch	09/15/2021	Approval of reimbursement for Brian Mallasch for \$628.64 for paying for CPNC Google Suites	General Operations Expenditure	Office	\$628.64
2	Halo Branded Solutions, Inc.	11/09/2021	Discuss and /or action to re-approve \$2,962.18 for Covid mask keepers/holders.	General Operations Expenditure	Outreach	\$2962.18
3	Main Street Canoga Park	11/10/2021	Discuss and /or action to approve a NPG proposal for \$5,000 to the Main Street Canoga Park Organization for the Day of the Dead community festival (Dia de los Muertos)	oosal for Street ization for Neighborhood Purpose Grants		\$5000.00
	Subtotal: Outstanding	9	1			\$8590.82



Invoice number: 3992528580

Google LLC 1600 Amphitheatre Pkwy Mountain View, CA 94043 **United States** Federal Tax ID: 77-0493581

Bill to

Aaron DeVandry Canoga Park Neighborhood Council 5005 Stone Fence Drive Colorado Springs, CO 80922 **United States**

Details

Invoice number	3992528580
Invoice date	Sep 30, 2021
Billing ID	2423-1721-5696
Domain name	canogaparknc.ord

Google Workspace

\$160.79 Total in USD

Summary for Sep 1, 2021 - Sep 30, 2021

Subtotal in USD \$156.00 Local sales tax (3.07%) \$4.79 Total in USD \$160.79

You will be automatically charged for any amount due.





Subscription	Description	Interval	Quantity	Amount(\$)
G Suite Basic	Usage	Sep 1 - Sep 30	26	156.00
		Subtotal in USD		\$156.00
		Local sales tax (3.07	%)	\$4.79
		Total in USD		\$160.79

Need help understanding the charges on your invoice? Click here for detailed explanations

https://support.google.com/a?p=gsuite-bills-and-charges



3182 Momentum Place Chicago, IL 60689-5331 Phone: (815) 625-0980 Tax ID: 03-0509520

INVOICE

Invoice	Date	Page
2021000044689	8/26/21	1 (1)

Sold To #: 1003751

Sold To: Canoga Park Neighborhood Coun

7248 Owensmouth Ave

CANOGA PARK CA 91303-1529

Bill To # 1003751

Bill To : Canoga Park Neighborhood Coun

Mary Paterson

7248 Owensmouth Ave

CANOGA PARK CA 91303-1529

Delivery Method: UPS Ground

Ship To: Canoga Park Neighborhood Coun

Mary Paterson

7248 Owensmouth Ave Canoga Park CA 91303-1529

Customer PO Number		Ship Date	Terms	Due Date		Sales Repre	esentative
		8/26/2021	Net 30 Days	9/24/2021		2530 EX,	HARVEY
Shipped	Back Ordered	Item Description / C	Item Description / Comments			Unit Price	Extended Price
1250	0.000000	AMKP12 POLYESTE	R MASK KEEPER 1/2		EA	0.80	1,000.00

ORIGINAL CO #1000012535

Subtotal 1,000.00 USD Freight/Handling 0.00 USD Sales tax 0.00 USD **Total** 1,000.00 USD

> **Balance** 1,000.00 USD

Thank you for your order. We appreciate your business! Help us serve you better! Please take our online survey at http://www.halo.com/survey.

Since careful inspection at the factory often results in some imprinted pieces being discarded, it is understood and agreed that an underrun or overrun of not more than 10% be billed pro-rata. Purchaser agrees to pay any sales or use tax, and additional freight charges billed us due to audits per ICC regulations. In some cases, freight charges may be billed spenartely. Quoted prices often do not include shipping charges or any applicable Thankovour to be supposed to the control of the control

available at https://www.halo.com/ppe-terms.aspx and are incorporated by reference.

To be PCI compliant and ensure the highest level of protection please Visit our secure online payment portal, https://www.halo.com/payonline or call 815-548-9198 for all credit card payments.

Invoice Number: 2021000044689 Invoice Date: 8/26/21

Invoice Total: 1,095.00 **Customer Order #:** 1000072587

Bill To Customer #: 1003751

Please email your remittance to : remittances@halo.com

PLEASE MAKE CHECKS PAYABLE TO: IF SENDING WIRE TRANSFER: HALO Branded Solutions, Inc. HALO BRANDED SOLUTIONS, Inc.

3182 Momentum Place Chicago, IL 60689-5331

Acct #: 7239511822 Bank Name: Fifth Third Bank ABA: 042000314

Swift Code: FTBCUS3C

IF SENDING ACH:

HALO Branded Solutions, Inc.

Acct #: 7239511822

Bank Name: Fifth Third Bank

ABA: 071923909

Office of the City Clerk Administrative Services Division Neighborhood Council (NC) Funding Program Board Action Certification (BAC) Form





NC Name: Canoga Park Neighborhood Council			Meeting Date: 8/25/21				
Budget Fiscal Year: 2021-2022			Agenda Item No: IV. f.				
Board Motion and/or Public Benefit Statement (CIP and NPG):	Approval of \$1,000 to	Approval of \$1,000 to Halo for purchase of CPNC embossed mask holders / outreach items.					
Method of Payment: (Select One)	☑ Check	☐ Cred	dit Card	☐ Boa	ard Member Reim	bursement	
Recused Board Memi	bers must leave the room p		Count sion and may not	return to the ro	om until after th	e vote is complet	e.
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Mary Paterson	President	1					
Thema Bryant	Vice-President	1					
Helen Morales	Secretary				1		
Leonel Fuentes	Treasurer	1					
Michelle F. Miranda	Sargeant at Arms	1					
Ron Clary	Parliamentarian	1					
Quincy Clemons	Member at large	1					
Raymond Cole	Member at large	1					
Michael Davis	Member at large	1					
Kyra Edrington	Member at large	1					
Elmer Garcia	Member at large	1					
Jessica Gonzalez	Member at large	1					
Daniel Griffith	Member at large	1					
Nauman Khan	Member at large				1		
Brian Mallasch	Member at large				1		
Annette McClain	Member at large				1		
Robert Muñoz	Member at large				1		
Steve Slutzah	Member at large	1					
Jitzel Vasquez-Ruiz	Member at large				1		
Stuart Vaughn	Member at large				1		
_							
Board Quorum:		I: 13			6		
We, the authorized signers of the above named accordance with all laws, policies, and procedupresent.	res. The above was approve	d by the Neighborho					
Authorized Signature	L & Chem	E.	Authorized Signat	ture:	V W V		
Print/Type Name: Leonel E. Fuente			Print/Type Name: BRIAN MALLASCH				
Date: 8/25/21			Date:	0/8/21			



Board Meeting Minutes Canoga Park Neighborhood Council (CPNC) 7:00 PM, Wednesday, October 27, 2021



I. Welcome

A. Call to Order / Opening Comments:

• Meeting was called to order at 7:10

B. Roll Call (A quorum of at least 13 members present is required to conduct official Board Business):

- Present: Thema Bryant, Helen Morales, Leonel Fuentes, Michelle Miranda, Ron Clary, Quincy Clemons, Raymond Cole, Kyra Edrington, Elmer Garcia, Jessica Gonzalez, Nauman Khan, Brian Mallasch, Steve Slutzah, Michael Davis, and Daniel Griffith.
- Excused: Mary Paterson, Robert Muñoz, and Jitzel Vasquez-Ruiz
 - Jessica Gonzalez leaves in the middle of the meeting. Quorum is still maintained
- Absent: Annette McClain

C. Secretary report on status of trainings and voter eligibility:

• All members are eligible to vote.

II. Community/Government Reports & Announcements (3 minutes per speaker):

- 1. Alberto Vargas: Reports from Assemblymember Gabriel's office
- Erin Seinfeld: New West Valley representative, report from the Mayor's office.
- 3. Senior Lead Officer Duke Dao & Moreno: Update of crime statistics/ fires/ illegal drug usages.
- 4. Karen Hernandez: Gives thanks to everyone for their time and participation
- 5. Helen Morales: Gives summary of the 2021-2022 Budget Advocate Report to the Neighborhood Councils.

- 6. Myrna Gutierrez: Virtual town hall regarding COVID-19 boosters and ways to stay safe. If Interested, please email mgutierrez@bos.LACounty.gov
- 7. Tim Glick: Report on homeless camping on sidewalks, schools, near rivers, freeways, etc.
 - a. Discussion by Joellen and Nauman

III. Motions:

- A. Update by Treasurer and Approval of MER for September 2021:
- Ron Clary makes a motion, Ray Cole seconds.
- Discussion: None
- Vote:
 - Yes: Thema Bryant, Leonel Fuentes, Michelle Miranda, Ron, Quincy, Raymond Cole, Michael Davis, Kyra Edrington, Elmer Garcia, Jessica Gonzalez, Daniel Griffith, Nauman Khan, Brian Mallasch, Steve Slutzah
 - o No: None
 - o Absent: Annette McClain
 - o Excused: Mary Paterson, Robert Muñoz, and Jitzel Vasquez-Ruiz
 - o Ineligible: Helen Morales
- MER is approved
- B. Brief report on NC resolution passed at special meeting regarding redistricting. (Raymond Cole & Ron Clary)
- The resolution was listed under Dr. Thema's name instead of the "Canoga Park Neighborhood Council".
- The motion indicated to keep the motions affiliated with other communities in the Woodland Hills and Reseda communities. In short, this resolution asked to stay together with adjacent areas, in the same Council District with all of Warner Center.
- C. Discuss, potentially modify, and potentially adopt a Community Impact Statement setting forth the position of the CPNC regarding LA City Council's TBA file # on proposed redistricting maps
- Motion to turn resolution to CIS was made by Steve Slutzah, Ronald Clary made the second.
- Discussion:

- Steve Slutzah: Notes the importance of being cognizant of how impactful these divisions can be. Extends thanks to stakeholders who have put several hours into being informed on this issue.
- Ronald Clary: Describes his experience attending these meetings.
- Don Evans: Does not want to see any neighborhood in Blumenfeld's District.
- Joellen Ammann: Believes that redistricting is incredibly unproductive.
- Sharon Brewer: Expresses thoughts on redistricting.
- Steve Slutzah & Ray Cole: Also oppose redistricting.
- Ronald Clary: Point of order, the motion that was moved should be changed in language regarding that we should adopt a future CIS because it will be a CIS.
- Ronald Clary: Makes a motion to have the language state that the motion indicates that it is a current CIS, Steve Slutzah seconds.
- Vote:
 - Yes: Thema Bryant, Helen Morales, Leonel Fuentes, Michelle Miranda, Ron Clary, Quincy Clemons, Raymond Cole, Kyra Edrington, Elmer Garcia, Jessica Gonzalez, Nauman Khan, Brian Mallasch, Steve Slutzah, Michael Davis, and Daniel Griffith.
 - o No: None
 - o Excused: Mary Paterson, Robert Muñoz, and Jitzel Vasquez-Ruiz
 - o Absent: Annette McClain
 - Motion passes

III. Motions with Fiscal Implications:

- 1. Discuss and/or action to approve a NPG proposal for \$5,000 to the Main Street Canoga Park Organization for the Day of the Dead community festival (Dia de los Muertos).
 - o Motioned by Michelle Miranda, Quincy Clemons makes a second.
 - o Presentation made by Joellen Ammann
 - Discussion:
 - Steve: Asks about who is involved.
 - Vote:
 - i. Yes: Thema Bryant, Leonel Fuentes, Michelle Miranda, Ron Clary, Quincy Clemons, Raymond Cole, Kyra Edrington,

Elmer Garcia, Nauman Khan, Brian Mallasch, Michael Davis, and Daniel Griffith.

- ii. No: none
- iii. Ineligible: Helen Morales
- iv. Excused: Mary Paterson, Robert Muñoz, Jitzel Vasquez-Ruiz, and Jessica Gonzalez
- v. Absent: Annette McClain
- vi. Abstain: Steve Slutzah
- vii. Motion passes

2. Discuss and/or action to re-approve \$2,962.18 for COVID mask keepers/holders.

- o Motioned by Steve Slutzah, Michelle Miranda seconds
- Discussion:
 - i. Steve and Ray talk about how the mask keepers will be transported.
 - ii. Yes: Thema Bryant, Leonel Fuentes, Michelle Miranda, Rony Clary, Quincy Clemons, Raymond Cole, Michael Davis, Kyra Edrignton, Elmer, Daniel Griffith, Brian Mallasch, and Steve Slutzah
 - iii. No: none
 - iv. Ineligible: Helen Morales
 - v. Excused: Mary Paterson, Robert Muñoz, Jitzel Vasquez-Ruiz, and Jessica Gonzalez
 - vi. Absent: Annette McClain
 - vii. Motion passes

IV. General Public Comment on Non-Agenda Items (2 minutes per person)

- Michelle Miranda commented on giving away turkeys from ACE.
- Helen Morales asked if Jessica Gonzalez is considered excused or absent for the minutes.

V. Vice President's Report

- Dr. Thema announces efforts on redistricting and CIS
- Discussion:
 - Steve Slutzah asks Karen Hernandez about required equity Cornerstone training.

o Karen confirms that November 30 is the due date for the training.

VI. Committee Reports

None

VII. Board Announcements

- Ray Cole extends communication measures to outside stakeholders if they want to get more involved they can get more in contact with him.
- Karen hernandez: Cornerstone usernames may have changed so please check your spam/junk email folder to correct it.

VIII. Adjournment

- Moved by Steve, Leonel made a second
- Meeting was adjourned at 8:52 PM.



Board Meeting Minutes Canoga Park Neighborhood Council (CPNC) 7:00 PM, Wednesday, September 22, 2021



Minutes:

I. Welcome

- a. Meeting was called to order at 7:19 PM.
- b. Recap of Members and Quorum declaration
 - i. Present: Thema Bryant, Helen Morales, Leonel Fuentes, Michelle Miranda, Quincy Clemons, Raymond Cole, Elmer Garcia, Daniel Griffith, Anette McClain, Steve Slutzah, Ron Clary, Kyra Edrington, and Jitzel Vasquez
 - ii. Excused Absence: Michael Davis and Robert Muñoz
 - iii. Absent: Jessica Gonzalez, Nauman Khan, Brian Mallasch
- Board moved onto community/government reports & announcements before making any motions, as guorum was not yet established.
- Quorum was established at 7:18

III. Community/Government Reports & Announcements

- a. Tim Glick:
 - i. Subjects covered: Public maps, LA Tree people need volunteers, Neighborhood Council Sustainability Alliance, mitigating street racing, and modifying mufflers.
- b. Susie:
 - i. Subjects covered: Reports from the office of Senator Stern
- c. Alberto Vargas:
 - i. Subjects covered: New district and field representative & community events.
- d. Duke Dao:
 - i. Subjects covered:
 - ii. Crime update
- e. Carol Newman:
 - Subjects covered: Annual Budget Day, Congress of Neighborhoods
- f. Gibson Nyambura:
 - i. Subjects covered: Expanding on what congress of neighborhoods will do, Code of conduct training, Neighborhood Councils will be held virtually until December, and surveys will be sent out to people who participate in the election.
- g. Myrna Gutierrez:
 - Subjects covered: Discretionary grant for non religious and non political institutions. October 7 will be when wineries and bars will be asked for weekly vaccines. CDC and FDA data shows that the COVID vaccines for children five to eleven are effective.

II. Motions

a. Approval of the Minutes of the Regular Meeting held on August 25, 2021

- i. Michelle moves. Ron seconds.
- ii. Discussion: None
- iii. Vote to approve minutes: 13 yes/0 no/0 abstentions; motion passed, minutes approved
- c. Update by treasurer and Approval of MER for August 2021
 - i. Steve moves, Quincy seconds
 - ii. Vote to approve minutes:

Yes: Board

Excused: Michael Davis, Helen Morales, Mary Pate4rson, Jitzel Vasquez

Absent: Jessica Gonzalez

Motion Passes.

- d. Daniel Motions, Michelle seconds for Community Impact Statement
 - I. Discussion (7:48)
 - li. No opposed or obsidian; All board members vote in support; motion passes

IV. General Public Comment:

- Appreciative statement from Michelle Fuentes (7:58).
- Helen Morales asking Alberto for his email (8:02).

V. Presentation

- (8:04 - 8:15)

VI: Vice President Report

- (8:16)
- Message regarding if anyone has any concerns about the community, to please reach out.
- Overview of committee.

VII: Committee Reports

All committees with a report presented a short summary.

Adjournment:

- (8:20) Motion by Ron Clary and second by Steve