

CITY OF LOS ANGELES
CALIFORNIA



**Canoga Park
Neighborhood Council
Executive Board**

Mary Paterson, President
Dr Thema Bryant Davis, Vice-
President
Helen Morales, Secretary
Leonel Fuentes, Treasurer
Board Members:

Michelle Miranda Fuentes
Kyra Edrington,
Jessica Gonzalez
Steve Slutzah
Robert Muñoz
Ray Cole
Brian Mallasch
Quincy Clemons
Annette McClain
Ronald Clary
Elmer Garcia
Nauman Khan
Jitzel Vasquez-Ruiz
Duane Galila

7248 Owensmouth Ave.
Canoga Park, CA 91303

Email: info@canogaparknc.org
Website: www.CanogaParkNC.org

**CANOGA PARK
NEIGHBORHOOD
COUNCIL**

CPNC Regular Board Meeting Agenda

You are invited to a Zoom webinar.
When: Jun 22, 2022 07:00 PM Pacific Time (US and Canada)
Topic: CPNC General Board Meeting

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/89537718902>

Or One tap mobile :

US: +16699006833,,89537718902# or +12532158782,,89537718902#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592
or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free)

Webinar ID: 895 3771 8902

International numbers available: <https://us02web.zoom.us/j/89537718902>

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte CPNC electrónico info@canogaparknc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE SEPTEMBER 16, 2021 ENACTMENT OF CALIFORNIA ASSEMBLY BILL 361 (RIVAS) AND DUE TO CONCERNS OVER COVID-19, THE CANOGA PARK NEIGHBORHOOD COUNCIL

SPECIAL EXECUTIVE BOARD MEETING WILL BE CONDUCTED ENTIRELY WITH A CALL-IN OPTION OR INTERNET-BASED SERVICE OPTION

Every person wishing to address the Board must dial (877) 853-5257 and enter 895 3771 8902 and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

AB 361 Updates: Public comment cannot be required to be submitted in advance of the meeting; only real-time public comment is required.

If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned.

If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

Any messaging or virtual background is in the control of the individual board member in their personal capacity and does not reflect any formal position of the Neighborhood Council or the City of Los Angeles.

The Neighborhood Council system enables meaningful civic participation for all Angelenos and serves as a voice for improving government responsiveness to local communities and their needs. We are an advisory body to the City of Los Angeles, comprised of stakeholder volunteers who are devoted to the mission of improving our communities.

- I. **CALL TO ORDER & ROLL CALL**
- II. **PRESIDENT'S OPENING REMARKS**
- III. **STATUS OF BOARD MEMBER TRAININGS**
- IV. **BRIEF INTRODUCTION OPPORTUNITY FOR INTERESTED CPNC CANDIDATES' CONSIDERATION AND POSSIBLE VOTE FOR APPOINTMENT TO THE CPNC BOARD**
- V. **GENERAL PUBLIC COMMENTS – Comments from the public on non-agenda items within the Board's jurisdiction. Each speaker will be allowed up to 2 minutes.**
- IV. **APPROVAL OF THE MINUTES OF THE CPNC MARCH 23, 2022 MEETING**
- V. **APPROVAL OF THE MINUTES OF THE CPNC MAY 25, 2022 MEETING**

VI. GOVERNMENT REPORTS (2-3 minutes each)

- a. Public Safety
- b. Officers of Congress, Assembly, Mayor, City Council, School Board...
- c. Government Departments/Agencies, including, Budget Advocate, Librarian, etc.
- d. DONE-Department of Neighborhood Empowerment general report and quick tips.

VII. VICE PRESIDENT REMARKS

VIII. NEW BUSINESS

- A. Approval of the Monthly Expenditure Report (MER) for May 2022
- B. Executive Board Elections
 1. Nominations for and election of President
 2. Nominations for and election of Vice President
 3. Nominations for and election of Treasurer
 4. Nomination for and election of Secretary

IV. COMMITTEE REPORTS (aside from prearranged longer discussions please keep reports to 2 or 3 minutes).

- a. Committee Chairs let meeting chair know if you have a report at this time.

V. BOARD ANNOUNCEMENTS OR BRIEF COMMENTS - time permitting

VI. ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate based on disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting for regular meetings and 1 day (24 hours) prior to special meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

Canoga Park Community Center, 7248 Owensmouth Ave., Canoga Park, CA 91303

CPNC Website: www.CanogaParkNC.org

You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at <https://www.lacity.org/subscriptions>

Notice to Paid Representatives - If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all the board in advance of a meeting may be viewed at our website: www.CanogaParkNC.org or at the scheduled meeting. In addition, you would like a copy of any record related to an item on the agenda, please contact Secretary via

email at: HelenMorales@CanogaParkNC.org.

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action

NC Bylaws. The Bylaws are available at our Board meetings and our website www.CanogaParkNC.org

Available Seats:

Home/Condo Owners- 3

Retail/Service - 1

Senior Rep – 1

Residential Renter - 2

Please let us know if you would like to be considered for appointment to a seat. Email info@canogaparknc.org

Monthly Expenditure Report



Reporting Month: May 2022

Budget Fiscal Year: 2021-2022

NC Name: Canoga Park
Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$29020.85 | \$136.26 | \$28884.59 | \$5500.00 | \$0.00 | \$23384.59 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|-----------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$16000.00 | \$136.26 | \$7884.59 | \$0.00 | \$7884.59 |
| Outreach | | \$0.00 | | \$0.00 | |
| Elections | | \$0.00 | | \$0.00 | |
| Community Improvement Project | \$5000.00 | \$0.00 | \$5000.00 | \$0.00 | \$5000.00 |
| Neighborhood Purpose Grants | \$21000.00 | \$0.00 | \$16000.00 | \$5500.00 | \$10500.00 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$12979.15 | |

| Expenditures | | | | | | |
|------------------|-----------------------|------------|--------------|--------------------------------|--------------|-----------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | GOOGLE GSUITE_canogap | 05/01/2022 | Google suite | General Operations Expenditure | Office | \$136.26 |
| Subtotal: | | | | | | \$136.26 |

| Outstanding Expenditures | | | | | | |
|------------------------------|-------------------------------|------------|---|-----------------------------|--------------|------------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | Nueva Vision Community School | 06/03/2022 | Motion to approve \$3,000 for NPG for Nueva Vision Community School | Neighborhood Purpose Grants | | \$3000.00 |
| 2 | VALLEY CULTURAL CENTER | 06/10/2022 | Motion to approve \$2,500 for NPG for Valley Cultural Foundation. | Neighborhood Purpose Grants | | \$2500.00 |
| Subtotal: Outstanding | | | | | | \$5500.00 |

Google™ Invoice

Invoice number 4115476869

| Subscription | Description | Interval | Quantity | Amount(\$) |
|---------------|-------------|-----------------|-------------------------|-----------------|
| G Suite Basic | Usage | Apr 1 - Apr 9 | 24 | 43.20 |
| G Suite Basic | Usage | Apr 10 | 25 | 5.00 |
| G Suite Basic | Usage | Apr 11 - Apr 30 | 21 | 84.00 |
| | | | Subtotal in USD | \$132.20 |
| | | | Local sales tax (3.07%) | \$4.06 |
| | | | Total in USD | \$136.26 |

Need help understanding the charges on your invoice? [Click here for detailed explanations](https://support.google.com/a?p=gsuite-bills-and-charges)
<https://support.google.com/a?p=gsuite-bills-and-charges>

- V. **Approval of the minutes of the CPNC March 23, 2022 Meeting**
 - A. Minutes were tabled for the next meeting.

- VI. **Government Reports (2-3 Minutes)**

- A. Alberto Vargas gives his report from Assembly Member Gabriel's office and discusses the future involvements that the office will continue to have with the community by way of in-person events.
- B. Blake Clayton expresses the importance of remaining safe from COVID-19. In addition, he also notes all of the six different voting spots that are available in Canoga Park.
- C. Tara Vahdani firstly acknowledges and expresses her condolences for the recent Texas mass elementary school shooting. She describes the recent actions that LAUSD is taking to protect their schools, along with congratulating a few accomplished students within the LAUSD sector for their scholastic achievements.
- D. SLO Duke Dao gives his crime report and details how aggravated and other forms of violent crimes have increased when compared to the incident statistics from 2021.
- E. Time Glick gives their report on June 12 at 5:00 PM at the Madrid Theater scheduled event. This event is looking to expand some student reflection art and primarily help artists who have been affected by homelessness.

- VII. **General Public Comment**

- A. Denise from the Boys and Girls Club notes the June 4 community brunch where parents are able to be introduced to the Boys and Girls Club Summer Program.
- B. Chris Rowe expresses her concerns about the approved NPG from last year and questions the validity of Robert Munoz's and Annette McClain's board member positions.
- C. Garry Fordyce expresses frustration with the lack of postings on the board minutes.

- VIII. **New Business**

- A. Approval of the Monthly Expenditure Report (MER) for March 2022

- X. **DISCUSSION AND POSSIBLE MOTION to approve \$2,500.00 for a Neighborhood Purpose Grant (NPG) for Valley Cultural Center dba Valley Cultural Foundation Non-Profit NPG Application. Funds will support the Children's Performance Series beginning June 3.**
- A. Joellen Ammann presents her plans for the children's performance, ranging from a puppet show event to 60 children receiving a book and having a tree planted in their name.
 - B. Ray Cole motions to approve the NPG and Quincy Clemons makes a second.
 - C. Roll Call Vote:
 - 1. Yes: 11
 - 2. No: 0
 - 3. Ineligible: 2
 - 4. Recused: 1
 - 5. Excused: 4
 - 6. Motion Passes

- XI. **DISCUSSION AND POSSIBLE MOTION to Approve up to \$5,000.00 for outreach items such as Ads in the Valley Vantage Group Newspaper and La Opinion to promote the council and available board seats, shirts with cpnc logo for board members to wear when promoting the council at events and meetings; water with cpnc name, logo, and website; shopping bags with cpnc logo and website, name badges and cards for board members who use and need them and other outreach items**
- A. Ray Cole firstly notes the low number of people who are currently in outreach, however, advertisements for the council are extremely important and therefore, this would be an incredibly positive investment.
 - B. Dr. Thema moved the motion and Kyra Edrington made a second.
 - C. A discussion was made with the general public and the board.
 - 1. Board agrees to edit the motion to "outreach items." A previous motion was withdrawn; the new motion states "motion to approve up to \$5,000 for outreach items."
 - 2. Steve Slutzah makes a motion to the amended motion and Ray Cole makes a second.
 - 3. General public comments were made.
 - 4. Roll Call:

- a) Yes: 12
- b) No: 0
- c) Ineligible: 2
- d) Excused: 4
- e) **Motion Passes**

XII. ADMINISTRATION FUNDING MOTION to pay up to \$400 per year for two Zoom licenses at \$200 each

- A. Steve Slutzah made a motion to move this payment. Dr. Thema makes a second
- B. Steve Slutzah made a motion to move the \$400 payment. Kyra Edrington made a second.
- C. Roll Call Vote:
 - 1. Yes: 12
 - 2. No: 0
 - 3. Ineligible: 2
 - 4. Excused: 4
 - 5. **Motion Passes**

XIII. PRESENTATION, DISCUSSION, AND POSSIBLE ACTION regarding a request for a letter of support for Healthy Streets LA

- A. Michael Schnider presents his presentation on Healthy Streets LA.
- B. Helen Morales makes a motion to write a letter of support. Dr. Thema seconds.
- C. Discussion between the board and the general public was held.
- D. Roll Call Vote:
 - 1. Yes: 10
 - 2. No: 1
 - 3. Ineligible: 1
 - 4. Excused: 4
 - 5. **Motion Passes**

XIV. COMMITTEE REPORTS (aside from prearranged longer discussions please keep reports to 2 or 3 minutes).

- A. a. By Law Committee update / mini-training
 - 1. Ronald Clary briefly explains the purposes of by-laws and standing rules.

B. GEEO

C. Outreach

1. Interest in farmer's markets and conducting active committee meetings.

D. Education

E. Any other committees may give a brief report time permitting

XV. BOARD ANNOUNCEMENTS OR BRIEF COMMENTS - time permitting

- President Paterson gives her remarks that she will be recusing her seat as President.
- Vice President Dr. Thema Bryant gives her remarks that she will be recusing her seat as Vice President.
- Secretary Helen Morales gives her remarks that she will be recusing her seat as Secretary

XVI. Adjournment

- The meeting was motioned to be adjourned by Ron Clary and seconded by Michelle Miranda at 10:10 PM.



Invoice

Invoice number: 4115476869

Google LLC
1600 Amphitheatre Pkwy
Mountain View, CA 94043
United States
Federal Tax ID: 77-0493581

Bill to

Aaron DeVandry
Canoga Park Neighborhood Council
5005 Stone Fence Drive
Colorado Springs, CO 80922
United States

Details

Invoice number: 4115476869
Invoice date: Apr 30, 2022
Billing ID: 2423-1721-5696
Domain name: canogaparknc.org

Google Workspace

Total in USD **\$136.26**

Summary for Apr 1, 2022 - Apr 30, 2022

| | |
|-------------------------|----------|
| Subtotal in USD | \$132.20 |
| Local sales tax (3.07%) | \$4.06 |
| Total in USD | \$136.26 |

You will be automatically charged for any amount due.