

CITY OF LOS ANGELES
CALIFORNIA

**Neighborhood Council
Governing Board**

Ray Cole, President

Elmer Garcia, Vice-President

Vacant, Secretary

Leonel Fuentes, Treasurer

Helen Morales

Michelle Miranda

Mary Paterson

Quincy Clemons

Ronald Clary

Duane Galila

Brian Mallasch

Steve Slutzah

Kyra Edrington

Corrine Ho

Lena Ayvazian

Veronica Bradham



200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

**CANOGA PARK
NEIGHBORHOOD
COUNCIL**

**Special Board Meeting
Agenda**

7248 Owensmouth Ave, Canoga Park, CA 91303

5/3/2023

7:00PM

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Raymond Cole, Presidente, al 626-765-7451 o por correo electrónico raycole@NeighborhoodCouncil.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

- I. **CALL TO ORDER AND BOARD ROLL CALL**
- II. **Approval of the Minutes of the Regular Meeting**
 - a. April 2023
- III. **COMMUNITY/GOVERNMENT REPORTS AND ANNOUNCEMENTS (3 minutes per speaker)**
 - a. **Public Safety**
 - b. **Officers of Congress, Assembly, Mayor, City Council, County Supervisor, and School Board**
 - c. **Government Departments/Agencies, including Budget Advocates, Librarian, etc**
 - d. **DONE-Department of Neighborhood Empowerment General Report**
- IV. **GENERAL PUBLIC COMMENT** - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 2 minute(s). 10 minutes total.
- V. **DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT: EXHAUSTIVE EFFORTS-UPDATES**
 - a. **Exhaustive Efforts Work Plan-Updates**
- VI. **Discussion and Possible Action: Brief Introduction Opportunity for Interested CPNC Candidates' Consideration and Possible Vote for Appointment to the CPNC Board**
 - a. **Senior Group Representative (2023) appointed**
 - b. **Faith Based Organizations Representative (2023)**
 - c. **At Large Representative (2025)**
 - d. **At Large Representative (2023)**
 - e. **Residential Renters Representative-2 (2023)**
 - f. **Retail/Service Business Representative (2023)**
 - g. **Youth Representative**
- VII. **NEW BUSINESS**
 - a. Approval of the Monthly Expenditure Report (MER) for Month/Year
 - September 2022
 - March 2023
 - b. Discussion and possible motion to approve up to \$5,000.00 for equipment to produce hybrid meetings and outreach. These items will include a projector, 2 laptop computers, microphones, 2 tablets, projector, camera Wireless Keyboards and other essential items.
 - c. Discussion and possible motion to approve up to \$8,100.00 for pole banners in Canoga Park. Streets include Roscoe, Topanga, Vanowen, Victory, Sherman Way, Shoup, and Desoto.
 - d. Discussion and Possible Action for approval of Canoga Park Women's Club NPG for \$5,000.00. [The Canoga Park Women's Club](#) is a philanthropic organization. The purpose of the 108 year old Club is to become a center for community endeavor, to work hand in hand for social welfare and for the general advancement of both Club and the community. The funds would be utilized to replace their HVAC System.
 - e. Discussion and Possible Action for approval of EnrichLA NPG for up to \$5,000.00. [EnrichLA](#) Garden Ranger Program offers weekly, interdisciplinary garden-based lessons to thousands of students throughout Los Angeles, corresponding to both California Common Core Standards and Next Generation Science Standards. The lessons are fun and engaging and provide participants with hands-on opportunities to learn about organic gardening, nutrition, science, environmental stewardship, and more. In addition to teaching our garden-based curriculum, Garden Rangers also provide maintenance of the organic edible gardens throughout the academic school year and during the summer months to ensure the gardens thrive. Funding from this grant would help support Phase 1 of the 'Olive Grove' project renovation at Christopher Columbus Middle School. The space is located on one acre of an abandoned agricultural lot that will be transformed into a farm, park, and meditation area.
 - f. Discussion and possible action to approve up to \$7,000.00 in Outreach items for upcoming events including shopping bags
 - g. Discussion and possible action: Review efforts of notifying the City of new, pending and status updates of Canoga Park concerns, i.e. cracked sidewalks, overgrown vegetation, graffiti, etc.

Announcements

- a. **Canoga Park Memorial Day Parade**-May 29th, 2023. 10am opening ceremony, 11am Parade begins. PARADE ROUTE ALONG SHERMAN WAY FROM OWENSMOUTH TO COZYCROFT

Suggestions for Items for upcoming meetings

ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- 7248 Owensmouth Ave, Canoga Park, CA 91303
- www.canogaparknc.org
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at **our website: www.canogaparknc.org or at the scheduled meeting.** In addition, if you would like a copy of any record related to an item on the agenda, please contact Lena Ayvazian, **Secretary, by email at: lana.ayvazian@canogaparknc.org**

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.canogaparknc.org



**Board Meeting Minutes
Canoga Park Neighborhood Council ("CPNC")
7:00 p.m. Wednesday, April 26, 2023**



I. CALL TO ORDER - President Raymond Cole called to order at 7:05 p.m.

BOARD ROLL CALL

President Cole called for roll noted below. A memorial moment of silence for member Steven requested by President Cole Member Steve Slutzah.

a. Roll Call by Secretary Lena Ayvazian

present	Raymond Cole, President
present	Elmer Garcia, Vice-President
present	Lena Ayvazian, Secretary
present	Kyra Edrington
present	Mary Paterson
present	Ronald Clary
present	Duane Galila
present	Brian Mallasch
present –(Entered late)	Mireira Moran
present	Jodi Braverman <i>Appointed in March</i>
excused absence	Leonel Fuentes, Treasurer
excused absence	Corinne Ho
excused absence	Michelle Miranda
absent	Quincy Clemons
absent	Helen Morales
absent	Miereda Moran <i>Appointed in March</i>
absent	Max Zelickson <i>Appointed in Feb</i>
absent	Jitzel Vasquez-Ruiz
absent	Robert Munoz
absent	Veronica Bardham
absent	Hector Ramirez <i>Appointed in March</i>
	10 present / 8 absent 3/excused absence

II. ****January 2023 Minutes are pending****

Approval of the Minutes of the Regular Meeting

a. February 2023: Motion to pass February 2023 minutes

MOTION	MARY PATERSON
SECOND	RAYMOND COLE
present	Raymond Cole, President
present	Elmer Garcia, Vice-President
present	Lena Ayvazian, Secretary
present	Kyra Edrington
present	Mary Paterson
present	Ronald Clary
present	Duane Galila
present	Brian Mallasch
absent –(Entered later)	Mireira Moran
ineligible	Jodi Braverman <i>Appointed in March</i>
excused absence	Leonel Fuentes, Treasurer
excused absence	Corinne Ho
excused absence	Michelle Miranda
absent	Quincy Clemons
absent	Helen Morales
absent	Miereda Moran <i>Appointed in March</i>
absent	Max Zelickson <i>Appointed in Feb</i>
absent	Jitzel Vasquez-Ruiz
absent	Robert Munoz
absent	Veronica Bardham
absent	Hector Ramirez <i>Appointed in March</i>
8	8 yes / 1 ineligible / 11 absent Motion Passes

a. March 2023: Motion to pass March 2023 minutes

MOTION	LENA AYVAZIAN
SECOND	RONALD CLARY
present	Ray Cole, President
present	Elmer Garcia, Vice-President
present	Lena Ayvazian - Secretary
present	Kyra Edrington
present	Mary Paterson
present	Ronald Clary
present	Duane Galila
present	Brian Mallasch
absent –(Entered later)	Mireira Moran
ineligible	Jodi Braverman <i>Appointed in March</i>
excused absence	Leonel Fuentes, Treasurer
excused absence	Corinne Ho
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absent	Jitzel Vasquez-Ruiz
absent	Robert Munoz
absent	Veronica Bardham
absent	Hector Ramirez <i>Appointed in March</i>
8	8 yes / 1 ineligible / 11 absent Motion Passes

III. COMMUNITY/GOVERNMENT REPORTS AND ANNOUNCEMENTS (3 minutes per speaker)

Senior Lead Officer Duc Dao thanked CPNC for the invitation and opportunity to speak. Officer Dao identified his jurisdiction in representing Topanga Community Station 21st Division, established in 2009 of the Los Angeles Police Department. Department holds two Captains, Captain Francis Boateng and Kirk Kelley, appointed March 2023. Regrettably, could not attend the meeting. Crime stats reflect a 17% increase in Violent Crime with 13% decrease of Property Crimes, year to date compared to 2022, however, increase in theft of catalytic converters. Question and answer session included, what can the community do to assist LAPD and why the increase in Violent Crime. Officer Dao elaborated posting of signs, example no parking zones, increase LAPD intervening to assist the community in

doing their job, requesting Los Angeles Homeless Services Authority (“LAHSA”) out to hot spots, and violent crime increase partly due to opening of public spaces post CoVid, concern of high increase quick release post arrests.

- Announcement of youth mentorship Wrestling Program event on May 13, 2023 from 7:00AM to 5:00PM at West Valley Christian Church (22450 Sherman Way, West Hills, C 91307).
- Announcement of 4 day carnival from May 18 to 21 at Promenade Mall

Steve Jaramillo of Bob Blumenfield office CD 3: Introduced himself thanking CPNC for the opportunity to speak. Presented the Los Angeles City budget committee headed by Bob Blumenfield remains open to public comment. Extended an open invitation of communication concerning public comments, department questions, etc. providing his email, Steve.Jaramillo@lacity.org.

Geovanny Ragsdale, CEO of West Valley Boys and Girls Club: Invitation extended to take a tour Monday to Friday from 9:00AM to 6:00PM at the local Boys and Girls Club located at 7245 Remmet Avenue, Canoga Park, California. Boys and Girls Club represents \$3,000,000 in grants, contributions, etc.

- Announcement Youth of Year Event, Tuesday, May 16, 2023, @ 5:30PM at Hilton Woodland Hills, California.
- Announcement Blissful Tea Event, May 20, 2023, at 2:30PM at Elks Lodge #2190, 20925 Osborne Street, Canoga Park, California. Approximately 300 expected to attend.

Raul Preciado of Department of Neighborhood Empowerment (“DONE”):

- Reminder to CPNC members if one believes they may hold conflict of interest to reach out to the City Attorney before scheduled meeting raising concern of potential conflict of interest. Members to follow up if a response is not received.
- Option to go hybrid is available there are 2 to 3 other neighborhood council that have chosen to go remote purchasing equipment from \$2000 to \$5000 in order to do so.
- CPNC will not be holding elections due to lack of candidates running for open positions. Those who ran for position will be members by default..

IV. GENERAL PUBLIC COMMENT - Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. Each speaker will be allowed 2 minute(s), 10 minutes total.

Garry Fordyce was recognized to speak. Mr. Fordyce raising concern about having a challenging time in locating meeting minutes and MER’s. President Cole explained items located upon downloading the Agenda’s from CPNC website directly. Mr. Fordyce clarified his understanding.

V. DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT: EXHAUSTIVE EFFORTS-UPDATES

Exhaustive Efforts Work Plan-Updates

Raul Preciado stated Exhausted Efforts would end prior to May 2023 meeting. Roster updated; current roster does not reflect update. Attaining a quorum remains a concern.

- Mr. Preciado recognized board member Lena Ayvazian's raised concern in that, if the EE was lifted prior to current meeting, quorum would not have been met. Raised further concern that CPNC should reflect at least meeting quorum customary quorum requirement for two months before lifting of EE. Guest Joellen Ammann spoke up in that, NGA representation could not be heard - approved approximately a year ago due to lack of quorum. Board member Mary Patterson commented, some members hold position that because EE quorum being low the need to be present was minimal. Comment (unknown member) made in that once EE lifted to move forward with revising of Bylaws. Mr. Preciado recognized Bylaw revision approvals by the City take place around August – September. Board member Ronald Clary recognized Bylaws needing amendment in concern of failing to meet quorum issues raised.
- Approvals for funding pending NPG's remain a concern.
- Updated Roster to be available shortly.

VI. Discussion and Possible Action: Brief Introduction Opportunity for Interested CPNC Candidates' Consideration and Possible Vote for Appointment to the CPNC Board

- a. Senior Group Representative (2023) appointed

No Action Taken.

- b. Faith Based Organizations Representative (2023)

No Action Taken.

VII. New Business

- **DISCUSSION and possible action regarding the recommendation of the Planning and Land Use Proposing New Car Wash at 21915 W. Roscoe Blvd Case Number: ZA-2020-4232-CU-ZBA Project Description: Construction of a new 4,441 sf automatic car wash, vacuum tanks canopy, and operation M-S 7:30:am to 8pm and Sundays 8am-8pm.**

Dean Griffith representing Landlord/Developer (“LD”)

Proposed car wash has been in process for approximately two and a half years. Requirements of commercial zone, sound engineering, ongoing to assure compliances met and being met. There is an apartment building adjacent to the proposed site wherein a minimum six (6) foot fence is allocated, however LD moving forward with eight (8) foot wall. Question arose if consideration can be made for a ten (10) foot wall to accommodate further barrier between residence and car wash. LD confirmed they have not reached out to residence/owner of adjacent residential complex. Project to hold 42 vacuum hoses. Pending City Plan meeting for June 1, 2023. LD indicated his contact information will be provided to CPNC.

Items raised:

- a. Sound, (honking, machine/equipment in vicinity to adjacent residence)

LD identified a sound study has been performed. Car wash to be closed at 8:00PM

LD trees to assist in sound barrier

LD not aware of signs identifying mindful of neighbors, no honking

- b. Traffic, (example local car washes, fast food queuing onto streets)

LD identified lot to accommodate two (2) ques with longer spacing que

- c. Beautification

LD directed to plans Pg L1.

LD holds high regard of beautification.

- d. Light into adjacent residence

LD confirmed light study performed

MOTION: Recommend granting use, subject to the project heard.

MOTION	RONALD CLARY
SECOND	BRIAN MALLASCH
Yes	Raymond Cole, President
Yes	Elmer Garcia, Vice-President
No	Lena Ayvazian, Secretary
Yes	Kyra Edrington
Yes	Mary Paterson
Yes	Ronald Clary
No	Duane Galila
Yes	Brian Mallasch
Yes	Mireira Moran
ineligible	Jodi Braverman <i>Appointed in March</i>
9	7 yes / 2 no / 1 ineligible Motion Passes

- **APPROVAL of Monthly Expenditure Report (MER):**

- a) **Motion for approval**

- **June 2022 MER**

MOTION: Mary Patterson

SECOND: Lena Ayvazian

- b) **Motion for approval**

- **August 2022 MER**

MOTION: Mary Patterson

SECOND: Kyra Edrington

- c) **Motion for approval**

- **October 2022 MER**

MOTION: Kyra Edrington

SECOND: Lena Ayvazian

- d) **Motion for approval**

- **November 2022 MER**

MOTION: Ronald Clary

SECOND: Kyra Edrington

- e) **Motion for approval**

- **December 2022 MER**

MOTION: Lena Ayvazian

SECOND: Mary Patterson

- f) **Motion for approval**

- **January 2023 MER**

MOTION: Kyra Edrington

SECOND: Lena Ayvazian

- g) **Motion for approval**

- **February 2023 MER**

MOTION: Kyra Edrington

SECOND: Lena Ayvazian

MOTIONS FOR MER (a to g)	
Yes	Raymond Cole, President
Yes	Elmer Garcia, Vice-President
Yes	Lena Ayvazian, Secretary
Yes	Kyra Edrington
Yes	Mary Paterson
Yes	Ronald Clary
Yes	Duane Galila
Yes	Brian Mallasch
Yes	Mireira Moran
ineligible	Jodi Braverman <i>Appointed in March</i>
9	9 yes / 1 ineligible Motions (a to g) for MER Pass

- **** Recused Brian Mallasch and Ronald Clary.**
JOELLEN AMMAN to present discussion and possible motion to approve up to \$5,000.00 for the Neighborhood Purposes Grant (NPG) for Canoga Park Community Center Foundation (“CPCCF”). Funds will be used to provide outreach and engagement for the 31st annual Canoga Park/West Hills Memorial Day Parade on Monday, May 29, 2023. This parade is the only Memorial Day Parade in the City of Los Angeles and brings Canoga Park and West Hills Communities together to honor fallen service members from these communities from WWI to Present Day.

Outreach includes

- a. pole banners up for 30 days to include CPNC recognition
- b. Opportunity to address the crowd
- c. Car provided to ride in the Memorial parade
- d. CPNC logo on newsletters
- e. CPNC logo on flyers

****Flyover confirmed.**

Motion to approve NPG fund of \$5000 subject for use as described.

MOTION: Mary Paterson	
SECOND: Lena Ayvazian	
Yes	Raymond Cole, President
Yes	Elmer Garcia, Vice-President
Yes	Lena Ayvazian, Secretary
Yes	Kyra Edrington
Yes	Mary Paterson
Recused	Ronald Clary
Yes	Duane Galila
Recused	Brian Mallasch
Yes	Mireira Moran
ineligible	Jodi Braverman <i>Appointed in March</i>
7	7 yes / 1 ineligible / 2 recused Motion Passes

ANNOUNCEMENTS:

Jesse Gabriel Day of Service, April 29, 2023, from 9:00AM to 12:00PM.

Reach out to President Raymond Cole for those who wish to participate in the Memorial Parade.

Suggestions for items for upcoming meetings. None noted.

ADJOURNMENT: President Raymond Cole adjourned meeting at 9:25PM

Monthly Expenditure Report



Reporting Month: September 2022 Budget Fiscal Year: 2022-2023

NC Name: Canoga Park
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$41726.25	\$0.00	\$41726.25	\$1911.06	\$0.00	\$39815.19

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$20000.00	\$0.00	\$19726.25	\$1911.06	\$17815.19
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Neighborhood Purpose Grants	\$17000.00	\$0.00	\$17000.00	\$0.00	\$17000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$273.75	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
	Subtotal:					\$0.00

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	AARON DEVANDRY/CONCEPT TO WEB	01/09/2023	CPNC is currently frozen. The NC has been unable to met quorum.	General Operations Expenditure	Office	\$1090.82
2	AARON DEVANDRY/CONCEPT TO WEB	01/09/2023	Canoga Park is currently frozen.	General Operations Expenditure	Office	\$820.24
	Subtotal: Outstanding					\$1911.06

Monthly Expenditure Report



Reporting Month: March 2023

Budget Fiscal Year: 2022-2023

NC Name: Canoga Park
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$39815.19	\$500.00	\$39315.19	\$134.40	\$0.00	\$39180.79

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$20000.00	\$0.00	\$17315.19	\$134.40	\$17180.79
Outreach		\$500.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Neighborhood Purpose Grants	\$17000.00	\$0.00	\$17000.00	\$0.00	\$17000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$2184.81	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Community Benefit Foundation	03/23/2023	Canoga Park is in EE- proxy authorization form attached.	General Operations Expenditure	Outreach	\$500.00
	Subtotal:					\$500.00

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	APPLEONE EMPLOYMENT SERVICES	03/23/2023	Canoga Park is in EE. Proxy authorization form attached.	General Operations Expenditure	Office	\$134.40
	Subtotal: Outstanding					\$134.40



Office of the City Clerk – Administrative Services Division
Neighborhood Council Funding Program
Proxy Authorization Form

For _____ Neighborhood Council

Date: _____

Motion/Action: _____

If the proxy authorization is for a payment request, please complete the following:

Vendor Name	Invoice Number	Date of Invoice	Amount
Total			

Reason for Proxy Authorization: _____

Department Authorizing Payment:

- ☐ Office of the City Clerk
☐ Department of Neighborhood Empowerment

Staff Name: _____

Title: _____

Signature: Raul Preciado Date: _____

Authorization: _____

Title: _____

Signature: _____ Date: _____

COMMUNITY BENEFIT FOUNDATION

PO BOX 1
WOODLAND HILLS, CA 91365-0001

Invoice

Date	Invoice #
11/14/2022	4604

Bill To

Canoga Park Neighborhood Council
7248 Ownesmounth Avenue
Canoga Park, CA 91303

P.O. No.	Terms	Due Date	Account #	Project
		11/14/2022		
Description	Qty	Rate	Amount	
West Valley Disaster Preparedness Fair February 25, 2023 Outreach- exhibit and sponsor		500.00	500.00	
			Total	\$500.00
			Payments/Credits	\$0.00
			Balance Due	\$500.00



Office of the City Clerk – Administrative Services Division
Neighborhood Council Funding Program
Proxy Authorization Form

For _____ Neighborhood Council

Date: _____

Motion/Action: _____

If the proxy authorization is for a payment request, please complete the following:

Vendor Name	Invoice Number	Date of Invoice	Amount
Total			

Reason for Proxy Authorization: _____

Department Authorizing Payment:

- ☐ Office of the City Clerk
☐ Department of Neighborhood Empowerment

Staff Name: _____

Title: _____

Signature: Raul Preciado Date: _____

Authorization: _____

Title: _____

Signature: _____ Date: _____

COMMUNITY BENEFIT FOUNDATION
PO BOX 1
WOODLAND HILLS, CA 91365-0001

Invoice

Date	Invoice #
11/14/2022	4604

Bill To
Canoga Park Neighborhood Council
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P.O. No.	Terms	Due Date	Account #	Project
		11/14/2022		
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West Valley Disaster Preparedness Fair February 25, 2023 Outreach- exhibit and sponsor		500.00	500.00	
			Total	\$500.00
			Payments/Credits	\$0.00
			Balance Due	\$500.00



Checkout

Shipping address



Have your order delivered conveniently to your home, or work.

Enter shipping address

Payment method



Enter a credit card from the following merchants:



Enter credit card

Other payment options




Gift and Prepaid cards

Live Chat

12 items in cart

Edit cart

 Delivery by Tuesday, May 02



OtterBox Defender Series Polyester Case for 10.2" iPad 7, Black (77-62032)

Item #: IM16VF540 | Model #: 77-62032

2

▼

\$80.96 Each

\$161.92



Logitech Rally Video Camera for Conference Rooms (960-001226)

Item #: 24354852 | Model #: 960-001226

1

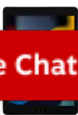
▼

\$1399.00 Each

\$1399.00



 Delivery by Wednesday, May 03



Apple iPad 10.2" Tablet, 64GB, WiFi, 9th Generation, Space Gray (MK2K3LL/A)

Item #: 24507456 | Model #: MK2K3LL/A

2

▼

\$329.00 Each

\$658.00



**HP 17.3" Laptop, Intel Core i3-1125G4, 8GB Memory, 512GB SSD, Windows 11 Home (4Z4Z8UA#ABA)**

Item #: 24504667 | Model #: 4Z4Z8UA#ABA

2



\$409.99 Each

~~\$599.99~~**\$819.98****Logitech M510 Wireless Laser Mouse, Black (910-001822)**

Item #: 869261 | Model #: 910-001822

2



\$27.99 Each

\$55.98**NXT Technologies™ NX29739 8' HDMI 4K Audio/Video Cable, Black**

Item #: 24400009 | Model #: NX29739

2



\$8.29 Each

\$16.58

Delivery by Tuesday, May 09

**Pyle Pro Portable Amplifier & Microphone System with Bluetooth® (PWMA1216BM)**

Item #: 2139703 | Model #: PYLPWMA1216BM

1



\$333.99 Each

\$333.99

Live Chat

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Modify order until shipped.

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or modified.

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 Live Chat

**NATIONWIDE DISPLAYS**7734 DENSMORE AVE
VAN NUYS CA. 91406**Invoice**

Date	Invoice #
4/28/2023	11173

Phone #	Fax #	E-mail	Web Site
818-970-5981	818-988.5946	valleybanners@gmail.com	www.valleybanners.com

Bill To

CANOGA PARK NEIGHBORHOOD COUNCIL
7248 OWENMOUTH AVE.
CANOGA PARK, CA 91303

Ship To

P.O. Number	Terms	Rep	Ship	Via
			4/28/2023	

Quantity	Item Code	Description	Price Each	Amount
38	3x8'VB	3x8'VINYL BANNER POLE DISPLAYS - DOUBLE SIDED	95.00	3,610.00T
38	L3x8'PBAN	INSTALLATION & TAKEDOWN OF 3' X 8' POLE BANNERS	105.00	3,990.00
	PERMITFEES	CITY PERMIT	105.00	105.00
		Unknown Fees may apply later from the city		
		10.25% LA-TAX	10.25%	370.03

Thank you for your business. Our Federal ID # is 16-1648245

Total \$8,075.03**Balance Due** \$8,075.03

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Canoga Park

SECTION 1- APPLICANT INFORMATION

1a) Organization Name Canoga Park Women's Club 95-2009211 group #8288 California November 1998
Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3)
Status (if applicable)

1b) PO Box 66, Canoga Park, CA 91305-0066

Organization Mailing Address

City

State

Zip Code

1c) 7401 Jordan Ave, Canoga Park CA 91304

Business Address (If different)

City

State

Zip Code

1d) PRIMARY CONTACT INFORMATION:

Barbara White

818-347-2136

rushandbarbwhite@gmail.com

Name

Phone

Email

2) Type of Organization- Please select one:

☐ Public School (not to include private schools)
Attach Signed letter on School Letterhead

or

☐ DX 501(c)(3) Non-Profit (other than religious institutions)
Attach IRS Determination Letter

3) California Federation of Women's Clubs cfwc.org

Name / Address of Affiliated Organization (if applicable)

City

State

Zip Code

SECTION II - PROJECT DESCRIPTION

Please describe the purpose and intent of the grant.

4) Our clubhouse, located on the corner of Jordan and Valerio was built in 1929. We have maintained the clubhouse through the years through fundraising efforts of our members. Now we have some major work that needs to be done that will tax our resources, especially after having lost so much of our treasury after pandemic closures. We are dealing with HVAC problems and electricity problems. This is an old building and it shows!

Attached you will find estimates for the work of replacing a HVAC unit for our clubhouse. The unit itself will cost \$10,000. If you could give us a grant for \$5,000, we could afford to pay the balance. Our fundraisers to support our clubhouse and our philanthropies are all held in our clubhouse. And our clubhouse is used as a meeting place for our club, an AA meeting, Girl Scout Troop #620. We rent our clubhouse for private parties and for meetings of several community groups.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
(Grants cannot be used as rewards or prizes for individuals)

The Women's Club has served our community for 108 years. We started the first library in CP, out of a member's home. Our members were instrumental in starting Haven Hills Domestic Violence Shelter in 1977, the first shelter in the San Fernando Valley, while at the same time educating our community about domestic violence. We helped found the Canoga Park Historical Society. We pride ourselves on our significant community involvement which includes a yearly luncheon for Veterans in our clubhouse. We give a scholarship to a Canoga Park High School graduating senior, as well as follow our scholarship students for four years of their college education, giving them money each year. In 1971, we started and continue to man the Friends of the Canoga Park Library. We have quarterly visits to Ambassador Gardens, a local low income retirement home. We give money to Owensmouth Continuation School, Miller Career and Transition Center, Pet Adoption Fund, CP Salvation Army Adult Rehab Facility, Hope the Mission, Angels Way Maternity Home, Operation Gratitude. We visit our Canoga Park Fire Department and Police Department once a year and bring treats for our community heroes. We have been working with Dolores Chavez, LA Cultural Affairs Performing Arts Director, and the Taxco Theater on community projects.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

3a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
3b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	HVAC unit replaced	\$ 5,000	\$ 10,391
		\$	\$
		\$	\$

Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No ☐ Yes

If Yes, please list names of NCs: _____

- 3) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

What is the TOTAL amount of the grant funding requested with this application: \$ 5,000

- 10a) Start date: 2/27/23/ 10b) Date Funds Required: 2/27/23 10c) Expected Completion Date 3/1/23 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

- 11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☐ No ☒ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
Corinne Ho	Friend of Club

- 11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☒ No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

- 12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED

VICKI TODD

PRINT Name

PRESIDENT

Title

Signature

Date

Vicki Todd

1-25-2023

- 12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

BARB WHITE

PRINT Name

RECORDING SEC

Title

Signature

Date

Barb White

1-25-2023

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Contact Us

Hello, this is your estimate

Location: 7401 Jordan Avenue, Canoga Park, CA, 91303

JOB ID
94563465

REVISED MODERNIZED 3TON
GOODMAN GPU ULTRA LOW NOX
PACKAGE UNIT

\$10,337.25 – \$9,767.54
Member Price

Summary

- ***REMOVE AND HAUL AWAY ALL EXISTING EQUIPMENT
- ***INSTALL GOODMAN 3TON ULTRA LOW NOX PACKAGE UNIT
- ***INSTALL NEW FLEX GAS...



Goodman GPU14 60K BTU 3 TON 14 SEER Packaged Unit- Ultra Low-Nox

Member Price	Your Price
\$7,178.00 – \$6,645.80	\$7,070.00

Goodman GPU1436060M41 60K BTU 3 TON 14 SEER Packaged Unit- Ultra Low-Nox



Furnace Flex Gas Line

Member Price	Your Price
\$26.00 – \$25.38	\$27.00

Flex Gas Line For Furnace, Meets California Code. Every Gas Flex Comes With A New Gas Valve.



WHIP 1/2" Condenser Power Cable

Member Price	Your Price
\$56.00 – \$51.70	\$55.00

WHIP 1/2" Condenser Power Cable



Disconnect Box

Member Price	Your Price
\$146.30 – \$144.76	\$154.00

Disconnect Box For Condenser With Fuse



Condensation Line (Pvc)

Member Price	Your Price
\$61.00 – \$60.16	\$64.00

Condensation Line (Pvc)



Crane Service

Member Price	Your Price
\$475.00 – \$470.00	\$500.00

Regular Crane Service, Scheduled With A Crane Company For The Installation Needs Of The Property. Regular Sized 80' Crane, Not For Commercial Jobs.



1 Day Installation Crew Labor

Member Price	Your Price
\$2,184.05 – \$2,161.06	\$2,299.00

1 Day Installation Crew Labor



Honeywell T6/Th6220Wf2006 Thermostat

Member Price	Your Price
\$210.90 - \$208.68	\$222.00

Honeywell T6/Th6220Wf2006 Wifi Programmable Thermostat (Thermostat Only)
2 Stage Heat/1 Stage Cool Heat...

[View More](#)



Goodman Warranties

Your Price
\$0.00

1 Year Labor Warranty
10 Year Limited Warranty On Factory Parts
10 Year Limited Warranty On...

[View More](#)

Subtotal	\$10,391.00
Tax	\$0.00
Total	\$10,391.00

Did you know that with a membership, you could have saved \$53.75 - \$623.46?



Department of the Treasury
Internal Revenue Service

P.O. Box 2508, Room 4010
Cincinnati OH 45201

In reply refer to: 4077989886
Mar. 30, 2018 LTR 4167C 0
95-2009211 000000 00

00029782

BODC: TE

CALIFORNIA FEDERATION OF WOMENS
CLUBS

% MODY D ABULENCIA
5556 LINDEN ST
DUBLIN CA 94568-7706

*See pg 3.
for Subordinate
Tax ID #s.*

40880

Employer identification number: 95-2009211
Group exemption number: 8288

Dear Taxpayer:

This is in response to your request dated Feb. 05, 2018, for information about your tax-exempt status.

Our records indicate we issued a determination letter to you in November 1998, and you're currently exempt under Internal Revenue Code (IRC) Section 501(c)(3).

We also recognized the subordinates on the list you submitted as exempt from federal income tax under IRC Section 501(c)(3).

For federal income tax purposes, donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106 and 2522.

Because IRC Section 170(c) describes your subordinate organizations, donors can deduct contributions they make to them.

Please refer to www.irs.gov/charities for information about filing requirements. Specifically, IRC Section 6033(j) provides that, if you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

In addition, each subordinate organization is subject to automatic revocation if it doesn't file a required return or notice for three consecutive years. Subordinate organizations can file required returns or notices individually or as part of a group return.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

4077989886
Mar. 30, 2018 LTR 4167C 0
95-2009211 000000 00
00029783

CALIFORNIA FEDERATION OF WOMENS
CLUBS
% MODY D ABULENCIA
5556 LINDEN ST
DUBLIN CA 94568-7706

Sincerely yours,

Stephen A. Martin

Stephen A. Martin
Director, EO Rulings & Agreements

074361	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS P.O. BOX 442 OJAI VALLEY WOMANS CLUB	OJAI	CA	93024-042426	c/o JOANNE CALDWELL	5
076346	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS P.O. BOX 44 WINCHESTER WOMANS CLUB	WINCHESTER	CA	92596-004443	c/o EDITH ETTNER	5
079670	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS P.O. BOX 1744 WOMANS CLUB OF OCEANSIDE INC	OCEANSIDE	CA	92051-174449	c/o MAGGIE OWEN	5
080665	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS P.O. BOX 1153 ALPHA LTTI ALPHA	LOMPOC	CA	93438-115353	c/o JEANNE MCBRANTNEY	5
080827	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS P.O. BOX 20204 BOSTONIA WOMANS CLUB	EL CAJON		92021-0915047	c/o MARY C GABALDON	5
086679	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS P.O. BOX 88 DUARTE WOMANS CLUB	DUARTE	CA	91009-008889	c/o ANN VALLEROY	5
092506	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS P.O. BOX 3554 CHATSWORTH WOMENS CLUB	CHATSWORTH	CA	91313-3554547	c/o HELEN KLOSS	5
093400	SUB	CALIFORNIA FEDERATION OF WOMEN'S CLUBS P.O. BOX 66 CANOGA PARK WOMENS CLUB	CANOGA PARK	CA	91304-135210	c/o MARY HARTMAN-DANIELS	5

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Canoga Park

SECTION I - APPLICANT INFORMATION

- 1a) EnrichLA 27-2797687 CA 08/13/11
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)
- 1b) 2173 Cedarhurst Dr. Los Angeles CA 90027
Organization Mailing Address City State Zip Code
- 1c) _____
Business Address (If different) City State Zip Code
- 1d) **PRIMARY CONTACT INFORMATION:**
Tomas O'Grady (323) 387-3866 tomasograd@enrichla.org
Name Phone Email
- 2) **Type of Organization- Please select one:**
☐ Public School *(not to include private schools)* or ☒ 501(c)(3) Non-Profit *(other than religious institutions)*
Attach Signed letter on School Letterhead Attach IRS Determination Letter
- 3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

EnrichLA's Garden Ranger Program offers weekly, interdisciplinary garden-based lessons to thousands of students throughout Los Angeles, corresponding to both California Common Core Standards and Next Generation Science Standards. The lessons are fun and engaging and provide participants with hands-on opportunities to learn about organic gardening, nutrition, science, environmental stewardship, and more. In addition to teaching our garden-based curriculum, Garden Rangers also provide maintenance of the organic edible gardens throughout the academic school year and during the summer months to ensure the gardens thrive. Funding from this grant would help support Phase 1 of the 'Olive Grove' project renovation at Christopher Columbus Middle School. The space is located on one acre of an abandoned agricultural lot that will be transformed into a farm, park, and meditation area.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

EnrichLA's target population is all K-12 students in the Greater Los Angeles area, with priority given to Title 1 schools or schools with a higher than average percentage of socioeconomically disadvantaged students. Our Garden Ranger Program nurtures curiosity, environmental stewardship, and strong relationships with nutritious foods and organic growing practices. We believe providing opportunities for tangible success in the garden translates to the classroom and community as students build compassion, confidence, teamwork and problem solving skills, independence, responsibility, and trust. Students help harvest the foods they grow and share them with their families and community. When children develop healthy relationships with the food they grow in the garden, they are more likely to do so in other aspects of their lives and will encourage their families to support their healthy lifestyle and eating habits. EnrichLA's organic edible gardens also provide our schools and the surrounding community with open, green space where community members of all ages are routinely invited to participate in garden events and workdays. These events provide community members with a fun, active, fulfilling day spent enriching their own neighborhood.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Christopher Columbus Middle School farm & park project renovation build	\$5,000	\$75,000
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No

☐ Yes

If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☒ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Christopher Columbus Middle School	\$50,000	\$75,000
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$5,000

10a) Start date: 06/01/23 10b) Date Funds Required: 05/15/23 10c) Expected Completion Date: 06/30/23
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No

☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes

☒ No

*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Tomas O'Grady

PRINT Name

Executive Director

Title

Tomas O'Grady

Signature

05/01/23

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Johanna Recalde

PRINT Name

Secretary

Title

JR

Signature

05/01/23

Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Date: AUG 13 2011

ENRICH LA A NONPROFIT CORPORATION
C/O TOMAS O GRADY
2173 CEDARHURST DR
LOS ANGELES, CA 90027

Employer Identification Number:
27-2797687

DLN:

17053091329041

Contact Person:

JACOB A MCDONALD

ID# 31649

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

May 31

Public Charity Status:

170(b)(1)(A)(vi)

Form 990 Required:

Yes

Effective Date of Exemption:

June 10, 2010

Contribution Deductibility:

Yes

Addendum Applies:

No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Sincerely,



Lois G. Lerner

Director, Exempt Organizations

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

**City of Los Angeles
Office of the City Clerk
Neighborhood Council Funding Program**

Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a **public benefit** and purpose, **open**, **accessible**, and **free of charge** to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs ([click here](#)) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A “Project Completion Report” template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

Neighborhood Council Funding Program

APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: _____

SECTION I - APPLICANT INFORMATION

1a) _____
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) _____
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (If different) *City* *State* *Zip Code*

1d) PRIMARY CONTACT INFORMATION:

Name *Phone* *Email*

2) Type of Organization- Please select one:

☐ Public School *(not to include private schools)* or ☐ 501(c)(3) Non-Profit *(other than religious institutions)*
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
 (Grants cannot be used as rewards or prizes for individuals)

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☐ No ☐ Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☐ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ _____

10a) Start date: ____/____/____ 10b) Date Funds Required: ____/____/____ 10c) Expected Completion Date: ____/____/____
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☐ No ☐ Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant


11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes ☐ No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**


SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

_____	_____		_____
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

_____	_____		_____
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Proceed To Checkout



DISCOUNT METER

* For well qualified items only before production and shipping cost. Coupon code will be applied automatically.



\$0.00

5% OFF



\$150.00

10% OFF



\$500.00

15% OFF



\$1500.00

You are only \$506.00 away from 15% OFF! [Continue Shopping](#)

Products you may like



\$0.19

[1 1/2 Inch Round Custom Buttons](#)



\$0.30

[Custom 10 Oz. Foam Cups](#)

\$0.50

[Going to Get Drunk St. Patrick's Full Color Can Coolers](#)

\$5.48

[Bella Ladies Stretch Rib Spaghetti Strap Tank](#)



\$0.01

[American Stroke Awareness Month Full Color Foam Collapsible Coolies Style 106048](#)



\$0.01

[Breast Cancer Full Color Foam Collapsible Coolies Style 94318](#)

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Talk To A Real Person

Monday - Friday: 12am - 12am CST
Saturday - Sunday: 10am - 10pm CST
Sale Toll Free: 1-855-711-4467
Customer Service: 281-786-3764



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