

CITY OF LOS ANGELES
CALIFORNIA



200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

**Ad-Hoc Budget & Finance
Committee Members**

Corinne Ho- Chair

Committee Members

Anna Measles

Douglas Jackman-Stakeholder

**CANOGA PARK
NEIGHBORHOOD
COUNCIL**

Special Ad-Hoc Budget & Finance Committee Meeting Agenda (4th Meeting)
Thursday, July 17th , 10:00 PM

In-Person Meeting

**7248 Owensmouth Ave.
Canoga Park, CA 91303**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Mireira Moran, Secretaria por correo electrónico Mireiramoran@canogaparknc.org par avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

- I. **CALL TO ORDER/ Welcome to Douglas Jackman, new Committee Member.**
- II. **ROLL CALL**
- III. **GENERAL PUBLIC COMMENT:** Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period: however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the Chair of the Committee.
- IV. **Review of Quorum of the Committee & Voting Rules**
- V. **Discussion and possible action to approve** Minutes, May 13th 2025 ad hoc Budget & Finance Committee.
- VI. **Discussion and possible action to approve** the June 2025 Monthly Expenditure Report- *Not yet generated by City Clerk at this time.*
- VII. **NEW BUSINESS**
 - a. **Discussion and possible action to approve** the CPNC Inventory Form as required by City Clerk.
 - b. **Discussion and possible action to create** CPNC processes to receive Neighborhood Purposes Grants (NPGs) from applicants. The process will establish methods and criteria to ensure compliance with City Clerk's rules and to ensure an equitable distribution of the NPGs funds to the Canoga Park Community. The final recommendations will be considered and voted on by the General Board.
 - c. **Discussion and possible action to create** Goal & Missions of the CPNC Budget & Finance Committee. The final document will be considered and voted on by the General Board.
 - d. Reviewing the 'Project Completion Reports' submitted by the NPG applicants:
 - 1. -West Valley Food Pantry
 - 2. -Topanga Police Youth Board u
- VIII. Introduce new items for consideration at the next B&F Committee meeting.
- IX. Identify Date for the August B&F Committee meeting.
- X. Supporting Documentations:
 - Minutes- 2025, May 13th
 - NC Funding Inventory Form
 - CPNC Inventory Form- Internal use

ADJOURNMENT

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

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Committee Members**

Corinne Ho- Chair
Committee Members
Anna Measles
Jessica Sandoval
Nauman Khan



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**CANOGA PARK
NEIGHBORHOOD
COUNCIL**

Minutes Ad-Hoc Budget & Finance Committee Meeting

Tuesday, May 13, 2025, 6:30 PM

In-Person Meeting

7248 Owensmouth Ave.

Canoga Park, CA 91303

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I. CALL TO ORDER at 7:07PM time (Meeting Scheduled at 6:30 pm and started late for lack of quorum)

Committee Meeting Roll Call

Committee Members	March 04	March 19	May 13	June 10
Corinne Ho	X	X	x	
Anna Measles	X	X	x	
Jessica Sandoval	X	A	L (7:07 pm) & LE (7:25 pm)	
Nauman Khan	/	X	L (7:14 pm)	

X/V= Present/Virtual, A = Absent, E = Excused, /= Not on the Board at this time, L = Late, LE = Left early

II. GENERAL PUBLIC COMMENT: Comments from the public on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period: however, the issue raised by a member of the public may become the subject of a future Committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the Chair of the Committee.

None

III. Discussion and possible action to approve the March 19th, 2025 minutes

Moved: Corinne Ho

Seconded: Anna Measles.

Motion approved by consensus

IV. Discussion and possible action to approve the April 2025 Monthly Expenditure Report

Moved: Anna Measles

Seconded: Corinne Ho

Motion approved by consensus

V. New business

a. **Discussion and possible action to approve** up to \$3,540.00 for a Neighborhood Purposes Grant (NPG) application for the Topanga Area Police Foundation. Funds will be used to support the Volunteers Community Patrol (VCP) program at LAPD Topanga Division in Canoga Park. The responsibilities of the VCP volunteers are to patrol around Canoga Park, such as but not limited to the High School, other schools, local businesses, Lanark Park and other high crime areas. The purchase of uniforms by volunteers is a barrier to increasing volunteers' participation and retention.

Moved: Anna Measles

Seconded: Corinne Ho

Motion approved.

Committee Member	Yes	No	Abstain	Ineligible	Absent	Recused
Anna Measles	X					
Corinne Ho	X					
Jessica Sandoval	x					
Nauman Khan					x	

b. Discussion and possible action to approve up to \$4,000.00 for a Neighborhood Purposes Grant (NPG) application for the Canoga Park Senior Citizens' Club. Funds will be used to support the center to provide musical performances, holiday supplies, events and also help plan trip transportation for local seniors and offer an opportunity to socialize, dance, celebrate and travel to places such as but not limited to LA Zoo, Getty Museum).

Moved: Anna Measles

Seconded: Corinne Ho seconded.

Motion Approved

Committee Member	Yes	No	Abstain	Ineligible	Absent	Recused
Anna Measles	X					
Corinne Ho	X					
Jessica Sandoval	x					
Nauman Khan	x					

VI.

a. Discussion and possible action to approve up to \$5,000.00 for a Neighborhood Purposes Grant (NPG) application for Clinica Monsenor Oscar A. Romero. Funds will be used to support two (2) events at the Canoga Park Clinic (May 28th and June 25th) that promote maternal health, strengthen community ties and connect expecting mothers to essential prenatal resources. Additionally, the funds will be used to provide food, maternity, infant care packages, and education materials.

Amendment to motion to reduce the amount to \$2500.

Moved: Nauman Khan

Seconded: Anna Measles

Motion to amend Approved.

Committee Member	Yes	No	Abstain	Ineligible	Absent	Recused
Anna Measles	X					
Corinne Ho	X					
Jessica Sandoval					X	
Nauman Khan	X					

Amended Motion.

Moved: Nauman Khan

Seconded: Corinne Ho

Motion approved

Committee Member	Yes	No	Abstain	Ineligible	Absent	Recused
Anna Measles	X					
Corinne Ho	X					
Jessica Sandoval					X	
Nauman Khan	X					

VI.

b. Discussion and possible action to approve up to \$5,000.00 for a Neighborhood Purposes Grant (NPG) application for Family Rescue Center. Funds will be used to support K to 5, Middle and High School students from low-income families to provide them with essential education such as calculators and backpacks. This funding assistance promotes education equity and enhances academic performance.

Moved: Anna Measles

Seconded: Corinne Ho

Motion approved

Committee Member	Yes	No	Abstain	Ineligible	Absent	Recused
Anna Measles	X					
Corinne Ho	X					
Jessica Sandoval					X	
Nauman Khan	X					

VI. b. **Discussion and possible action to** Re-allocate CPNC funds from one or more categories to another in consideration of the above NPGs.

-Reallocate \$6,199.64 from Category: Office/Operations to NPG Category

-Reallocate \$9,916.12 from Category: Outreach to NPG Category

-Reallocate \$1,400.00 from Category: Elections to NPG Category

For a total of \$17,515.76 to the NPG Category

Moved: Anna Measles

Seconded: Nauman Khan

Motion Approved.

VI. c. **Discussion and possible action to** make a recommendation for each of the four (4) NPGs request. See Recommendation for each item above.

VI. d. **Discussion and Report back** from Committee Member Anna Measles regarding the CPNC Inventory form that needs to be submitted to the Office of City Clerk Funding Program.

Item Tabled.

VII. CPNC Inventory

VIII. **Next meeting is scheduled for** Tuesday, June 10th 2025 at 6:30 pm at the Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park 91303

Adjournment: 9:00 pm .

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