



CITY OF LOS ANGELES
CALIFORNIA



200 N. Spring Street
Los Angeles, CA 90012

Email: NCsupport@lacity.org
Website: www.empowerla.org

**Special Ad hoc Bylaws
Committee**

Committee Members

Corinne Ho, Chair
Caryn Michaels
Mireira Moran
Shawn Fornari

**CANOGA PARK
NEIGHBORHOOD
COUNCIL**

**Special Ad hoc Bylaws Committee Meeting Agenda
Teleconference Meeting Conducted via Zoom only**

Tuesday, January 27th @ 6:00 PM

**Zoom Meeting Online or By Telephone
Join from PC, Mac, iPad, or Android:**

<https://us02web.zoom.us/j/89587975240>

**Phone one-tap:
+16694449171,,89587975240# US
Webinar ID: 895 8797 5240**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Mireira Moran, Secretaria, al Mireiramoran@canogaparknc.org para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE JANUARY 1, 2026 ENACTMENT OF CALIFORNIA SENATE BILL 707 (DURAZO) AND LA CITY COUNCIL FILE 23-1114, THE CANOGA PARK NEIGHBORHOOD COUNCIL, SPECIAL, AD-HOC BYLAWS COMMITTEE MEETING WILL BE CONDUCTED VIRTUALLY.

Every person wishing to address the Committee must dial 16694449171,,89587975240 and enter (**Zoom Webinar ID** 895 8797 5240) and then press # to join the meeting. When prompted by the presiding officer, to provide public input at the Neighborhood Council meeting the public will be requested to dial *9 or use the Raise Hand option, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. **California Government Code Section 54953.8(b)(3).**

The legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. **California Government Code Section 54953.8(b)(4).**

Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. **California Government Code Section 54953.8(b)(5).**

A legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to paragraph (5), to provide public comment until that timed public comment period has elapsed. **California Government Code Section 54953.8(b)(6)(A).**

A legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to paragraph (5), or otherwise be recognized for the purpose of providing public comment. **California Government Code Section 54953.8(b)(6)(B).**

I. CALL TO ORDER & ROLL CALL

- a. Call to Order- Corinne Ho
- b. Roll Call

II. ADMINISTRATIVE MOTIONS

- a. Approval of the Minutes of the October 15th 2025 Committee Meeting. There were no committee meetings in November and December 2025.

III. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

IV. OLD BUSINESS

1. Resuming the review, discussion and possible amendments from the last Committee Meeting held on October 15th 2025 (See supporting document).

V. Next special Ad-hoc Bylaws committee meeting (to be determined at this meeting)

VI. ADJOURNMENT

THE AMERICAN WITH DISABILITIES ACT As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Canoga Park Neighborhood Council, 7248 Owensmouth Ave., Canoga Park 91303 and at our website: www.CanogaParkNC.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mireira Moran, Secretary, at Mireiramoran@canogaparknc.org

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NOTICE TO PAID REPRESENTATIVES – If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.CanogaParkNC.org

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**Ad-hoc Bylaws Committee
Members**

Corinne Ho, Committee Chair
Anna Measles, Committee Member
Shawn Fornari, Committee Member
Mireira Moran, Committee Member

**CANOOGA PARK
NEIGHBORHOOD
COUNCIL**

Minutes Special Ad-Hoc Bylaws Committee Meeting

Wednesday, October 15th, 2025- 6:00 PM

In person meeting

7248 Owensmouth Ave
Canoga Park, CA
91303

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I. **CALL TO ORDER- 6: 05 pm**

COMMITTEE ROLL CALL

Committee Members	2024-2025				2025-2026			
	August 16 th 2025	May 29 th 2025	June 18 th 2025	July 1 st 2025	August 20 th 2025	Sep 17 2025	Oct 15 2025	
Corinne Ho	x	x	x	Cancelled	x	x	x	
Anna Measles	x	x	x	Cancelled	x	A	A	
Mireira Moran	A	x	x	Cancelled	A	x- L 6:17	x	
Shawn Fornari	/	/	/	Cancelled	x	x	x	

X/V= Present/Virtual, A = Absent, E = Excused, /= Not on the Board-Committee at this time, L = Late, LE = Left early

II. **Welcome & Comments by Corinne Ho, Committee Chair:**

- The committee is amending the Bylaws and creating CPNC Standing rules concurrently.

III. **GENERAL PUBLIC COMMENT – None**

IV. **Approval of the August 20th Bylaws Committee meetings**

- Minutes- September 17th 2025.

Moved: Mireira Moran

Seconded: Shawn Fornari

Motion passed

Committee Member	Yes	No	Abstain	Ineligible	Absent	Recused
Corinne Ho					x	
Anna Measles	x					
Mireira Moran	x					
Shawn Fornari	x					

V. **OLD BUSINESS**

1. The Committee continued the Bylaws amendments sequentially based on the EmpowerLA Template dated July 2025. Crafting the CPNC Standing rules is occurring concurrently. The proposed final amendments and proposed Standing Rules will be presented for the Board's consideration/review and vote before submitting the amendments to EmpowerLA. The Committee's goal is to start the First Reading in February 2026.

2. **Next Special Ad-hoc Bylaws Committee Meeting:**

3rd Wednesday on the Month: November 19th 2025 @ 6:00 PM at Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park 91303.

ADJOURNMENT: 7:35 pm.

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