



**Board Meeting Minutes - In Person
Canoga Park Neighborhood Council ("CPNC")
7:00PM, Wednesday, September 27, 2023**



I. CALL TO ORDER: President Raymond Cole ("PRC") called to order at 7:07 PM.

a. Board Roll Call by Secretary Lena Ayvazian

Present	Raymond Cole - President
Absent	Elmer Garcia, Vice President
Absent	Leonel Fuentes, Treasurer
Present	Lena Ayvazian, Secretary
Absent	Brian Mallasch
Present	Bryan Islas
Present	Corinne Ho
Absent (Attending Late)	Duane Galila
Present	Estevan Barr
Present	Kyra Edrington
Present	Mary Paterson
Present	Michelle Miranda
Present	Mireira Moran
Present	Nicole Resendiz
Present	Ronald Clary
Quorum of 5 met under EE requirement	11 present 1 running late / 3 absent

II. APPROVAL OF THE MINUTES

(NOTE: Duane Galila entered apx 7:12pm)

President RC clarified minutes II-a through II-e were previously approved. Pending minutes to be approved are II-f., II-g, and II-h.

- a. February 22, 2023 General Meeting
- b. March 22, 2023 General Meeting
- c. May 24, 2023 General Meeting
- d. May 24, 2023 Special Meeting
- e. June 28, 2023 General Meeting
- f. July 26, 2023 General Meeting
- g. August 10, 2023 Special Meeting
- h. August 23, 2023 General Meeting

Discussion/Question session opened to Board and Public.

Two spelling concerns within II-f raised by board member, Corinne Ho.

YES = Y NO = N ABSTAIN = A NOT ELIGIBLE = NE			
Name	Motion to move to approve minutes II.f 1st: Kyra Edrington 2nd: Lena Ayvazian	Motion to move to approval minutes II.g 1st: Mary Paterson 2nd: Lena Ayvazian	Motion to move to approval minutes II.h 1st: Kyra Edrington 2nd: Duane Galila
Bryan Islas	NE	NE	NE
Corinne Ho	A	A	Y
Duane Galila	A	Y	Y
Estevan Barr	A	A	Y
Kyra Edrington	Y	Y	Y
Lena Ayvazian	Y	Y	Y
Mary Paterson	Y	Y	Y
Michelle Miranda	Y	Y	Y
Mireira Moran	Y	Y	Y
Nicole Resendiz	A	A	A
Raymond Cole	Y	Y	Y
Ronald Clary	Y	Y	Y
	7 Yes = Passes	8 Yes = Passes	10 Yes = Passes

III. GENERAL PUBLIC COMMENT - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 2 minute(s). 10 minutes total.

1. Garry Fordyce raised a concern that an agenda taped on the door to be accessible for viewing all pages.

IV. COMMUNITY/GOVERNMENT REPORTS AND ANNOUNCEMENTS (3 minutes per speaker)

- i. Public Safety
- j. Officers of Congress, Assembly, Mayor, City Council, County Supervisor, and School Board
- k. Government Departments/Agencies, including Budget Advocates, Librarian, etc
- l. DONE-Department of Neighborhood Empowerment General Report

1. Steve Jaramillo from Bob Blumenfield's office presented concerns of Executive Directive 1 ("ED1") news from city counsel. Mayor Karen Bass streamlining 100% affordable housing projects ("AHP"). Mr. Jaramillo went over a letter being sent to notify residents of Canoga Park, Reseda and Winnetka upcoming projects within residential districts. ED1 has failed to address R-1 zones, including not being required to hold CEQA guidelines. New plan submitted to affect residents within proposed project at 8550 Variel. Residents are encouraged to submit public comments to the PLUM committee. Question came up if the project in Canoga Park was before or after implementation of ED1, project identified as before. LA River Rangers announcement open and promoting youth jobs.

2. Budget representation announced Canoga Park Neighborhood Council holds two openings for interested candidates. Budget Committee meetings are open to all.

3. Department of Neighborhood Empowerment ("DONE") representative could not attend. President Raymond Cole presented in their absence. Onboarding training scheduled for September 28, 2023. Despite being under Exhaustive Efforts ("EE") DONE confirmed activating CPNC committee meetings. Requested CPNC to agendize which committees to open. Pending invoices to be processed via proxy process.

Board discussed and confirmed to hold a Special Meeting on October 16, 2023, at 6:00PM to go over DONE's request.

4. Local LAPD Community Representatives Officer Moreno and Officer Dao could not attend the meeting due to being a divisional wellness day.

- V. Discussion and Possible Action: Brief Introduction Opportunity for Interested CPNC Candidates' Consideration and Possible Vote for Appointment to the CPNC Board
- a. Senior Group Representative (2023) appointed
 - b. Faith Based Organizations Representative (2023)
 - c. At Large Representative (2025)
 - d. At Large Representative (2023)
 - e. Residential Renters Representative-2 (2023)
 - f. Retail/Service Business Representative (2023)
 - g. Youth Representative

No public general interest presented. President Raymond Cole has circled to three individuals interested in joining CPNC. Interested people raised interest to attend meetings prior to deciding.

VI. NEW BUSINESS

- a. Discussion and Possible Action: Motion to approve up to \$5,000.00 for Canoga Park Neighborhood Council branded Jackets, Shirts, Polos, T-shirts and Hoodies for Outreach Events.
- b. Motion to approve altering of logo and ordering of Canoga Park Neighborhood Council shirts previously approved in May 24, 2023 meeting.

During May 24, 2023 meeting, Motion was approved for up to \$5,000.00 for Canoga Park Neighborhood Council Branded Jackets, Shirts, Polos, T-Shirts, and Hoodies for Outreach events.

Total pre bill invoice price of \$2,846.28.

- i. 27 T-shirts \$22.50 each
 - a. 7 Medium; b. 8 Large; c. 6-XL; d. 3-2xl
- ii. 27 Polo Shirts \$22.80 each
 - a. 7 Medium; b. 8 Large; c. 6-XL; d. 3-2xl
- iii. 24 Hoodies \$32.80
 - a. 7 Medium; b. 8 Large; c. 6-XL; d. 3-2xl

Discussion and questions held by Board and Public Comments.

1. Concerns, too many font varieties.
2. Concern shirts to be available for the public.
3. Ron Clary, moves to amend the motion (VI-b) altering the design removing the word LOGO. Estevan Barr Seconds.
Post discussion:
 - i. Ronald Clary moves to pull the motion.
4. Mireira Moran, moves to amend language to read, "Motion to approve altering of the design and ordering of Canoga Park Neighborhood Council shirts."

Discussion took place for design change:

- i. CPNC logo on hoodies and long sleeve shirts to the back of the shirt with writing on the front left chest area.
- ii. CPNC logo on Polos to the sleeve with writing on the front left chest area.
- ii. CPNC provides T-Shirts for the public during outreach.

YES = Y NO = N ABSTAIN = A NOT ELIGIBLE = NE			
Name	Motion to move to approve VI.a 1st: Corrine Ho 2nd: Michelle Miranda	Motion to move to approve VI.b 1st: Corinne Ho 2nd: Lena Ayvazian	Motion to move to approval VI.b.4 1st: Mireira Moran 2nd: Raymond Cole
Bryan Islas	NE	NE	NE
Corinne Ho	Y	Y	Y
Duane Galila	Y	Y	Y
Estevan Barr	Y	Y	Y
Kyra Edrington	NE	Y	Y
Lena Ayvazian	Y	Y	Y
Mary Paterson	Y	Y	Y
Michelle Miranda	NE	NE	NE
Mireira Moran	Y	Y	Y
Nicole Resendiz	NE	A	A
Raymond Cole	Y	Y	Y
Ronald Clary	Y	Y	Y
	8 Yes = Passes 4 NE	9 Yes = Passes 1 A; 1 NE	9 Yes = Passes 1 A; 1 NE

c. Discussion and Possible Action: Design and locations for Bus Stop Outreach signs approved during March 24,2023 General Meeting. Motion approved for up to \$1,000.00 for Bus Bench Advertisement to outreach to Canoga Park Stakeholders. Locations are staggered according to availability and will have a cost of approximately \$40.00 each.

Discussion took place for bus bench advertising.

- 1. Concern can bench locations be designated. Clarified ad locations are designated pursuant to availability.**
- 2. Folk asked to submit designs to be discussed during the next meeting.**
- 3. Mireira Moran moves to approve \$1,000.00 for Bus Bench Advertising for outreach for Canoga Park stakeholders.**

YES = Y NO = N ABSTAIN = A NOT ELIGIBLE = NE		
Name	Motion to move to approve VI.c 1st: Corrine Ho 2nd: Michelle Miranda	Motion to move to approve VI.c.3 1st: Mireira Moran 2nd: Mary Paterson
Bryan Islas	NE	NE
Corinne Ho	Y	Y
Duane Galila	(Excused leave 8:55pm)	(Excused leave 8:55pm)

Estevan Barr	Y	Y
Kyra Edrington	NE	NE
Lena Ayvazian	Y	Y
Mary Paterson	Y	Y
Michelle Miranda	NE	NE
Mireira Moran	Y	Y
Nicole Resendiz	NE	NE
Raymond Cole	Y	Y
Ronald Clary	Y	Y
	7 Yes = Passes 4 NE	7 Yes = Passes 4 NE

d. Discussion and Possible Action: Payment for web services for Concept to Web for the entire fiscal year totaling in \$1,800.00. • June 2023 \$150.00 • July 2023 \$150.00 • August 2023 \$150.00 • September 2023 \$150.00 • October 2023 \$150.00 • November 2023 \$150.00 • December 2023 \$150.00 • January 2023 \$150.00 • February 2023 \$150.00 • March 2023 \$150.00 • April 2023 \$150.00 • May 2023 \$150.00

1. Corinne Ho moves motion as it stands. Mary Paterson seconds.

Discussion took place wherein years noted January through May 2023 should be 2024. Further discussion in that future expense along with past for operational purposes does not require motion. Corrine moves to pull motion.

e. Discussion and possible Action: Approval for up to \$1,500.00 for meeting refreshments. This will average approximately \$100.00 to \$150.00 per meeting.

1. Corinne Ho moves motion as it stands.

Discussion took place regarding where funds are being allocated from. Further discussion that ordering, organizing pre meeting meals to be a group effort designating teams of two each month.

2. Lena Ayvazian amended the motion to add language, “Funding for the motion from Outreach budget.”

Discussion took place regarding confirmation of action being of outreach to stakeholders during monthly meetings. Assignment of preparation of refreshments to be assigned monthly to two rotating individuals.

YES = Y NO = N ABSTAIN = A NOT ELIGIBLE = NE		
	Motion to move to approve VI.e 1st: Corrine Ho 2nd: Mary Paterson	Motion to move to approve VI.e.2 1st: Lena Ayvazian 2nd: Raymond Cole
Name		
Bryan Islas	NE	NE
Corinne Ho	Y	Y
Duane Galila	(Excused early)	(Excused early)
Estevan Barr	Y	Y
Kyra Edrington	NE	NE
Lena Ayvazian	Y	Y

Mary Paterson	Y	Y
Michelle Miranda	NE	NE
Mireira Moran	Y	Y
Nicole Resendiz	NE	NE
Raymond Cole	Y	Y
Ronald Clary	Y	Y
	7 Yes = Passes 3 NE	7 Yes = Passes 3 NE

Announcements/Suggestions for upcoming meetings. Review training being up to date, additional training available. DONE NEA suggested registering for onboarding training tomorrow, there is also an upcoming Bylaws training.

ADJOURNMENT - 9:30 PM