

**Canoga Park Neighborhood Council
Governing Board**

Vacant, President
Vacant, Vice-President
Vacant, Secretary
Vacant, Treasurer
Anna Measles, Faith-Based Organizations Representative (2027)
Caryn Michaels, Youth Group Representative (2027)
Christine Fitzpatrick, At-Large Representative (2027)
Corinne Ho, Home/Condo Owners Representative (2029)
Cristiano Sanchez, Home/Condo Owners Representative (2027)
Kyra Edrington, At-Large Representative (2029)
Mary Paterson, Community Service Organization Representative (2027)
Mireira A. Morán, Residential Renters Representative (2027)
Muhammad Hassan, Retail/Service Business Representative (2029)
Nauman Khan, Senior Group Representative (2027)
Shawn Fornari, Schools Representative (2029)
Vacant Seat, At-Large Representative (2027)
Vacant Seat, Community Based Organizations Representative (2029)
Vacant Seat, Residential Renters Representative (2027)
Vacant Seat, Retail/Service Business Representative (2029)

CITY OF LOS ANGELES
California



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Los Angeles, CA 90012
NCsupport@lacity.org
empowerla.org



7248 Owensmouth Ave
Canoga Park, CA 91303
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**Canoga Park Neighborhood Council
Board Meeting
DRAFT Minutes
Thursday, July 3, 2025
5:00 PM
Via Zoom**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por contacte a Raymond Cole, Presidente, al 626-765-7451 o por correo electrónico annameasles@canogaparknc.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

I. CALL TO ORDER AND BOARD ROLL CALL

The meeting was called to order by Jose Galdamez at 5:16 p.m.

Board Member	Present	Absent
Edrington, Kyra	x	
Fitzpatrick, Christine	x	
Fornari, Shawn	x	
Hassan, Muhammad		x
Ho, Corinne	x	
Khan, Nauman	x	

Board Member	Present	Absent
Measles, Anna	x	
Michaels, Caryn	x	
Moran, Mireira	x	
Paterson, Mary	x	

Notes: Fitzpatrick, Christine arrived at 7:06pm

II. SEATING OF THE NEW NEIGHBORHOOD COUNCIL BOARD

Action: Neighborhood Council Board Member Oath

III. ELECTION OF THE EXECUTIVE OFFICERS

1. Discussion and/or possible action to appoint President

Action: Anna Measles and Mireira A. Morán to be considered for president of the Canoga Park Neighborhood Council.

Mover		Corinne Ho		Second		Kyra Edrington			
Board Members		Anna		Mireira		Abstain		Absent	
Edrington, Kyra		x							
Fitzpatrick, Christine								x	
Fornari, Shawn		x							
Hassan, Muhammad								x	
Ho, Corinne		x							
Khan, Nauman		x							
Measles, Anna		x							
Michaels, Caryn		x							
Moran, Mireira				x					
Paterson, Mary		x							
Sanchez, Cristiano								x	
Totals:		6		1		0		3	
Motion:	CARRIES – Anna Measles								

2. Discussion and/or possible action to appoint Vice President

Action: Elect Shawn Fornari as Vice President of the Canoga Park Neighborhood Council.

Mover		Corinne Ho		Second		Kyra Edrington			
Board Members		Ayes		Nays		Abstain		Absent	
Edrington, Kyra		x							
Fitzpatrick, Christine								x	
Fornari, Shawn		x							
Hassan, Muhammad								x	
Ho, Corinne		x							
Khan, Nauman		x							
Measles, Anna		x							
Michaels, Caryn		x							
Moran, Mireira		x							
Paterson, Mary		x							
Sanchez, Cristiano								x	
Totals:		7		0		0		3	
Motion:		CARRIES							

3. Discussion and/or possible action to appoint Secretary

Action: Elect Mireira A. Morán as Secretary of the Canoga Park Neighborhood Council.

Mover	Anna Measles		Second		Mary Paterson	
Board Members		Ayes	Nays	Abstain	Absent	
Edrington, Kyra		x				
Fitzpatrick, Christine					x	
Fornari, Shawn		x				
Hassan, Muhammad					x	

Ho, Corinne	x			
Khan, Nauman	x			
Measles, Anna	x			
Michaels, Caryn	x			
Moran, Mireira	x			
Paterson, Mary	x			
Sanchez, Cristiano				x
Totals:	7	0	0	3
Motion:	CARRIES			

4. Discussion and/or possible action to appoint Treasurer

Action: Elect Corinne Ho as Treasurer of the Canoga Park Neighborhood Council.

Mover	Anna Measles	Second	Kyra Edrington	
Board Members	Ayes	Nays	Abstain	Absent
Edrington, Kyra	x			
Fitzpatrick, Christine				x
Fornari, Shawn	x			
Hassan, Muhammad				x
Ho, Corinne	x			
Khan, Nauman	x			
Measles, Anna	x			
Michaels, Caryn	x			
Moran, Mireira	x			
Paterson, Mary	x			
Sanchez, Cristiano				x
Totals:	7	0	0	3
Motion:	CARRIES			

IV. ELECTION OF THE FINANCIAL OFFICERS

1. Discussion and/or possible action to designate up to two (2) Bank Card Holders

Action: appoint Corinne Ho and Anna Measles as the two (2) bank card holders.

Mover	Mireira A. Morán	Second	Kyra Edrington	
Board Members	Ayes	Nays	Abstain	Absent
Edrington, Kyra	x			
Fitzpatrick, Christine				x
Fornari, Shawn	x			
Hassan, Muhammad				x
Ho, Corinne	x			
Khan, Nauman	x			
Measles, Anna	x			
Michaels, Caryn	x			
Moran, Mireira	x			
Paterson, Mary	x			
Sanchez, Cristiano				x
Totals:	7	0	0	3
Motion:	CARRIES			

2. Discussion and/or possible action to designate a Second Signer

Action: appoint Anna Measles as the second signer

Mover	Mireira A. Morán	Second	Kyra Edrington		
Board Members	Ayes	Nays	Abstain	Absent	
Edrington, Kyra	x				
Fitzpatrick, Christine				x	
Fornari, Shawn	x				
Hassan, Muhammad				x	
Ho, Corinne	x				
Khan, Nauman	x				
Measles, Anna	x				
Michaels, Caryn	x				
Moran, Mireira	x				
Paterson, Mary	x				
Sanchez, Cristiano				x	
Totals:		7	0	0	3
Motion:	CARRIES				

3. Discussion and/or possible action to designate an Alternate Signer (Per City Clerk, this is optional)

Action: appoint Anna Measles as the second signer

Mover	Mireira A. Morán	Second	Kyra Edrington		
Board Members	Ayes	Nays	Abstain	Absent	
Edrington, Kyra	x				
Fitzpatrick, Christine				x	
Fornari, Shawn	x				
Hassan, Muhammad				x	
Ho, Corinne	x				
Khan, Nauman	x				
Measles, Anna	x				
Michaels, Caryn	x				
Moran, Mireira	x				
Paterson, Mary	x				
Sanchez, Cristiano				x	
Totals:		7	0	0	3
Motion:	CARRIES				

4. Discussion and/or possible action to designate an Alternate Signer (Per City Clerk, this is optional)

Action: designate Shawn Fornari as an alternate signer

Mover	Corinne Ho	Second	Anna Measles		
Board Members	Ayes	Nays	Abstain	Absent	
Edrington, Kyra	x				
Fitzpatrick, Christine				x	
Fornari, Shawn	x				
Hassan, Muhammad				x	
Ho, Corinne	x				
Khan, Nauman	x				
Measles, Anna	x				

Michaels, Caryn	x			
Moran, Mireira	x			x
Paterson, Mary	x			
Sanchez, Cristiano				x
Totals:	7	0	0	3
Motion:	CARRIES			

V. GOVERNMENT REPORT AND ANNOUNCEMENTS

1. LA City Mayor Karen Bass- David Bright, West Valley Representative – DID NOT ATTEND
2. LA City Council District 3- Steve Jaramillo, Field Deputy – DID NOT ATTEND
3. LAPD Topanga Senior Lead Officer Jose Moreno (Canoga Park North of Sherman Way) and Senior Lead Officer Cory Garza (Canoga Park South of Sherman Way, including the Westfield Topanga mall/ The Village) – DID NOT ATTEND
4. EmpowerLA- Jose Galdamez, Neighborhood Empowerment Advocate - ORAL REPORT GIVEN
5. Canoga Park Senior Center- Kari Haseltine, Director – DID NOT ATTEND
6. Canoga Park Library - Chrissy Carr, Branch Manager – DID NOT ATTEND
7. Lanark Park- Jeremy Aldridge, Director – DID NOT ATTEND
8. Budget Advocates Region 3- Glenn Bailey, Mihran Kalaydjian – ORAL REPORT GIVEN
9. LAUSD Board President Scott Schmerelson, 3rd District, Field Deputy TBA – DID NOT ATTEND
10. LA County Supervisor Lindsay Horvath, 3rd District, Field Deputy Karen Michelle Dominguez – DID NOT ATTEND
11. Congressman Brad Sherman, 32nd District, Representative TBA – DID NOT ATTEND
12. Senator Carolina Menjivar, 20th District - District Representative Teodora E. Reyes – DID NOT ATTEND
13. Assemblymember Jesse Gabriel 46th District- Field Representative Clarissa Gomez – DID NOT ATTEND

VI. GENERAL PUBLIC COMMENT ON NON-AGENDA ITEMS

1. Lionel Mares – Speaking as an Individual
2. Glenn Bailey – Valley Alliance of Neighborhood Councils

VII. MOTIONS AND RESOLUTIONS

1. Discussion and possible action to appoint qualified stakeholders to the current vacant seats on the Governing Board:
 - a) Residential Renters Representative Seat (2027)
 - b) At-Large Representative Seat (2027)
 - c) Retail Service Business Representative Seat (2029)
 - d) Community Based Representative Seat (2029)

Action: NONE.

2. Discussion and possible action to appoint stakeholder Douglas Jackman to the CPNC Budget and Finance Committee Meeting as a Committee Member/Stakeholder (Not a CPNC Board Member) effective July 3rd, 2025.

Action: appoint Douglas Jackman to the CPNC Budget and Finance Committee Meeting as a Committee Member

Mover	Kyra Edrington	Second	Anna Measles	
Board Members	Ayes	Nays	Abstain	Absent
Edrington, Kyra	x			
Fitzpatrick, Christine				x
Fornari, Shawn	x			
Hassan, Muhammad				x

Ho, Corinne	x			
Khan, Nauman			x	
Measles, Anna	x			
Michaels, Caryn	x			
Moran, Mireira	x			
Paterson, Mary	x			
Sanchez, Cristiano				x
Totals:	6	0	1	3
Motion:	CARRIES			

3. Discussion and possible action to remove Board Member Cristiano Sanchez from the Board due to three (3) consecutive absences (March 26, April 23, May 28, June 25) from the General Board Meetings as per CPNC Bylaws Article V, Section 9

Action: remove Board Member Cristiano Sanchez from the Canoga Park Neighborhood Council Board

Mover	Kyra Edrington		Second		Anna Measles
Board Members	Ayes	Nays	Abstain	Absent	
Edrington, Kyra	x				
Fitzpatrick, Christine					x
Fornari, Shawn	x				
Hassan, Muhammad					x
Ho, Corinne	x				
Khan, Nauman	x				
Measles, Anna	x				
Michaels, Caryn	x				
Moran, Mireira			x		
Paterson, Mary	x				
Sanchez, Cristiano					x
Totals:	6	0	1	3	
Motion:	CARRIES				

4. Discussion and possible action to remove Board Member Nauman Khan from the Board due to three (3) consecutive absences (March 26, May 28, June 25) from the General Board Meetings as per CPNC Bylaws, Article V, Section 9. See Supporting Document.

Action: remove Nauman Khan from the Canoga Park Neighborhood Council Board

Item was tabled and heard later in the meeting. See motion under Item IX - 8.

VIII. ADMINISTRATIVE ITEMS

1. None.

IX. NEW BUSINESS

1. Discussion and possible action for the CPNC President to appoint no more than three (3) board members to form an ad hoc committee with the purpose of organizing an informative presentation for stakeholders regarding 'know your rights' under the current climate. The presentation will be done in partnership with different elected offices and appropriate organizations.

Action: create a the Know Your Rights Ad Hoc Committee and appoint Corinne Ho, Anna Measles and Shawn Fornari to serve on the committee.

Mover	Corinne Ho	Second	Anna Measles
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Board Members		Ayes	Nays	Abstain	Absent
Edrington, Kyra		x			
Fitzpatrick, Christine					x
Fornari, Shawn		x			
Hassan, Muhammad					x
Ho, Corinne		x			
Khan, Nauman		x			
Measles, Anna		x			
Michaels, Caryn		x			
Moran, Mireira				x	
Paterson, Mary		x			
Sanchez, Cristiano					x
Totals:		6	0	1	3
Motion:	CARRIES				

2. Discussion and possible action to request the reimbursement for Board Member Anna Measles in the total amount of \$282.92 for the items below. Anna Measles's city credit card was not activated until June 5, 2025.
- a. \$35.04 (Plates, Cookies, Water) for General Board Meeting, May 28th 2025.
 - b. \$158.00 (Sandwiches from Cavaretta's) for General Board Meeting, May 28th 2025.
 - c. \$89.88 (Supplies, Utensils, Napkins) for the South Valley townhall in Encino, May 31st 2025.

Action: reimburse Board Member Anna Measles in the total amount of \$282.92.

Mover		Corinne Ho		Second		Mary Paterson			
Board Members		Ayes		Nays		Abstain		Absent	
Edrington, Kyra		x							
Fitzpatrick, Christine								x	
Fornari, Shawn		x							
Hassan, Muhammad								x	
Ho, Corinne		x							
Khan, Nauman		x							
Measles, Anna		x							
Michaels, Caryn		x							
Moran, Mireira						x			
Paterson, Mary		x							
Sanchez, Cristiano								x	
Totals:		6		0		1		3	
Motion:		CARRIES							

3. Discussion and possible action to approve the following items for the National Night Out/Resource Faire event co-sponsored by CPNC, LAPD Topanga, City Council District 3, City's Department of Recreation and Parks, Lanark Park on Tuesday, August 5th from 6:00 pm to 8:00 pm.
- a. 'Event Approval Request' form
 - b. Event Flyer
 - c. Lanark Park Form
 - d. Total Budget of and possible action to approve the total budget of \$1,700.00 for the event
 - e. DjsOnADime for \$400.00
 - f. Kona Ice- \$1000 for three hours (Pending approval from CD3).
 - g. \$200 Flyers for the event.

h. \$530 Snacks for the event

Action: approve the Event Approval Request form, event flyer, and Lanark Park form for the National Night Out/Resource Faire event on August 5, 2025, and to approve a total budget not to exceed \$1,700.00, including \$400.00 for DjsOnADime, \$1,000.00 for Kona Ice (pending CD3 approval), \$200.00 for flyers, and \$530.00 for snacks.

Mover	Mary Paterson	Second		Anna Measles	
Board Members		Ayes	Nays	Abstain	Absent
Edrington, Kyra		x			
Fitzpatrick, Christine					x
Fornari, Shawn		x			
Hassan, Muhammad					x
Ho, Corinne		x			
Khan, Nauman		x			
Measles, Anna		x			
Michaels, Caryn		x			
Moran, Mireira				x	
Paterson, Mary		x			
Sanchez, Cristiano					x
Totals:		6	0	1	3
Motion:	CARRIES				

4. Discussion and Possible action to approve the following (6) items as Outreach Items for events for a grand total of \$2,074.01. See Supporting Documents for Artwork costs to print CPNC Logo per item. Items purchased from 4Imprints.

- (400) Value Click Pen @ \$0.32 each. Total: \$128.00
- (200) Twist and Chill Fan @ \$1.62 each. Total: \$324.00
- (200) Sport Bottle with Push Pull Lid- 20 oz @ \$1.22 each. Total: \$244.00
- (250) Power Clip @ \$1.05 Total: \$262.50
- (150) Nylon Reflective Slap Bracelet @ \$1.57 Total: \$235.50
- (150) Bubbles – 2 oz @ \$1.91 Total: \$150.00

Action: To approve the purchase of outreach items from 4Imprints for a total amount not to exceed \$2,074.01, including 400 Value Click Pens at \$0.32 each, 200 Twist and Chill Fans at \$1.62 each, 200 Sport Bottles with Push Pull Lids (20 oz) at \$1.22 each, 250 Power Clips at \$1.05 each, 150 Nylon Reflective Slap Bracelets at \$1.57 each, and 150 two-ounce Bubbles at \$1.91 each.

Mover	Kyra Edrington	Second		Mary Paterson	
Board Members		Ayes	Nays	Abstain	Absent
Edrington, Kyra		x			
Fitzpatrick, Christine					x
Fornari, Shawn		x			
Hassan, Muhammad					x
Ho, Corinne		x			
Khan, Nauman		x			
Measles, Anna		x			
Michaels, Caryn		x			
Moran, Mireira				x	
Paterson, Mary		x			
Sanchez, Cristiano					x
Totals:		6	0	1	3

Motion:	CARRIES	
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5. Discussion and possible action to approve the purchase of (1) 12 Inch, 12 Slots, Prize Wheel Tabletop for Events from Amazon and not to exceed the price of \$20.00

Action:

Mover	Corinne Ho	Second	Kyra Edrington		
Board Members		Ayes	Nays	Abstain	Absent
Edrington, Kyra		x			
Fitzpatrick, Christine		x			
Fornari, Shawn		x			
Hassan, Muhammad					x
Ho, Corinne		x			
Khan, Nauman		x			
Measles, Anna		x			
Michaels, Caryn		x			
Moran, Mireira				x	
Paterson, Mary		x			
Sanchez, Cristiano					x
Totals:		8	0	1	2
Motion:	CARRIES				

6. Discussion and possible action to approve the up to \$200.00 for promotional posters with QR code (flyer)- English and Spanish and easel poster stand for upcoming events so stakeholders could sign up to receive CPNC newsletters.

Action:

Mover	Mary Paterson	Second	Shawn Fornari		
Board Members		Ayes	Nays	Abstain	Absent
Edrington, Kyra		x			
Fitzpatrick, Christine		x			
Fornari, Shawn		x			
Hassan, Muhammad					x
Ho, Corinne		x			
Khan, Nauman		x			
Measles, Anna		x			
Michaels, Caryn		x			
Moran, Mireira				x	
Paterson, Mary		x			
Sanchez, Cristiano					x
Totals:		8	0	1	2
Motion:	CARRIES				

7. Discussion and possible action to approve the amended CPNC Annual Budget Administrative Packet for Fiscal Year 2025-2026.

Action:

Mover	Corinne Ho	Second	Mary Paterson		
Board Members		Ayes	Nays	Abstain	Absent

Edrington, Kyra	x			
Fitzpatrick, Christine	x			
Fornari, Shawn	x			
Hassan, Muhammad				x
Ho, Corinne	x			
Khan, Nauman	x			
Measles, Anna	x			
Michaels, Caryn	x			
Moran, Mireira			x	
Paterson, Mary	x			
Sanchez, Cristiano				x
Totals:		8	0	1
Motion:	CARRIES			

8. Discussion and possible action to remove Board Member Nauman Khan from the Board due to three (3) consecutive absences (March 26, May 28, June 25) from the General Board Meetings as per CPNC Bylaws, Article V, Section 9.

Action: remove Nauman Khan from the Canoga Park Neighborhood Council Board

Mover	Corinne Ho	Second		Christine Fitzpatrick	
Board Members	Ayes	Nays	Abstain	Absent	
Edrington, Kyra	x				
Fitzpatrick, Christine		x			
Fornari, Shawn		x			
Hassan, Muhammad					x
Ho, Corinne	x				
Khan, Nauman		x			
Measles, Anna			x		
Michaels, Caryn		x			
Moran, Mireira			x		
Paterson, Mary		x			
Sanchez, Cristiano					x
Totals:		2	5	2	2
Motion:	FAILED				

X. ANNOUNCEMENTS

- Items for the next board meeting
- Next General Board Meeting: In-Person Meeting, Wednesday, July 23rd, 2025 at 7:00 PM at the Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, CA 91303.

XI. ADJURMENT

- The meeting was adjourned at 7:33 PM

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org.

Public Posting of Agendas –

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- 7248 Owensmouth Ave, Canoga Park, CA 91303
- CanogaParkNC.org
- You can also receive our agendas via email by subscribing to L.A. City's Early Notification System (ENS)

Notice to Paid Representatives -

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code Section 48.01 et seq. More information is available at ethics.lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org

Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Neighborhood Council Office Space Address (if applicable), at our website: www.NeighborhoodCouncilWebsite.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mireira A. Morán, Secretary, at (818) 602-1537 or email at: mireiramoran@canogaparknc.org.

Reconsideration and Grievance Process -

For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website CanogaParkNC.org.

Minutes Prepared by Mireira A. Morán, Canoga Park Neighborhood Council Secretary