



Canoga Park Neighborhood Council (CPNC) Joint Executive Board, Election & Budget Special Committee Meeting



Executive Committee

Mary Paterson, President
Michelle Miranda, Immediate Past President
Dr Thema Bryant: Vice President
Kendra Kimball, Secretary
Jessica Gonzalez, Treasurer

MEETING DATE

Thursday, February 18, 2021 @ 4:30pm

MEETING LOCATION

Hi there,

You are invited to a Zoom webinar.

When: Feb 18, 2021 04:30 PM Pacific Time (US and Canada)

Topic: CPNC Executive Board, Election and Budget Committee

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/81459089024>

Or iPhone one-tap :

US: +16699006833,,81459089024# or +12532158782,,81459089024#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or
+1 929 205 6099 or +1 301 715 8592 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll
Free) or 877 853 5257 (Toll Free) or 888 475 4499 (Toll Free)

Webinar ID: 814 5908 9024

International numbers available: <https://us02web.zoom.us/j/81459089024>

AGENDA

1. Call to Order-Roll Call - Mary Paterson, President
2. Review of January minutes
3. Review and approval of September and January MER
4. Review of December transactions
5. Training compliance
6. NPG funding request from One Generation Senior Center for \$1,000 for their annual Senior Symposium.
7. Brief presentation/discussion/questions and answers on hosting



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CPNC meetings as webinars - Karen Hernandez and other DONE
Support personnel. (10 min)

8. Discussion and possible action to address upcoming CPNC elections. (10 min)
9. Creation of new Ad Hoc Committee, Homeless Solutions II.
10. Appointment recommendation of Nauman Khan as Chair of new Ad Hoc Homeless Solutions II Committee
11. February 24 Draft Agenda Review (10 min)
12. Discussion and possible action relative to logistics, tasks, and operating procedures for the CPNC Board Meetings.
13. Committee Member Comments/Announcements
14. Public Comments on Non-Agenda Items: Limited to Two minutes (2) per speaker; total time for all public comment is limited to 10 minutes. Public is asked to fill out a Speaker Card*
15. Future Agenda Items: Please email them to President at marypaterson@canogaparknc.org
16. Next CPNC Executive Meeting: to be announced
17. Adjournment



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***PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act the board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at Canoga Park Community Center, 7248 Owensmouth Ave. Canoga Park, 91303 at our website: www.canogaparknc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mary Paterson, Board President, at (818) 606.8652 or MaryPaterson@CanogaParkNC.org.

PUBLIC POSTING OF AGENDAS – CPNC agendas are posted for public review as follows:

Canoga Park Community Centre – 7248 Owensmouth Ave, Canoga Park, 91303

www.canogaparknc.org

You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at

<http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>

THE AMERICAN WITH DISABILITIES ACT – As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (74 hours) prior to the meeting you wish to attend by contacting Mary Paterson, Board President, at (818) 606.8652 or email MaryPaterson@CanogaParkNC.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54947.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at 7248 Owensmouth Ave, Canoga Park 91303, California, at our website: www.canogaparknc.org or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mary Paterson, board President, at (818) 606.8652 email: MaryPaterson@CanogaParkNC.org

RECONSIDERATION AND GRIEVANCE PROCESS

For information on the CPNC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the CPNC Bylaws. The Bylaws are available at our Board meetings and our website www.Canogaparknc.org

Department of Neighborhood Empowerment
200 North Spring Street, 20th
Floor Los Angeles, CA. 90012
(213) 978-1551 phone
(213) 978-1751 fax
or call 311 for information

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Canoga Park

SECTION I - APPLICANT INFORMATION

1a) ONEgeneration 95-406979 CA 1978
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) 17400 Victory Blvd. Van Nuys CA 91406
Organization Mailing Address City State Zip Code

1c) _____
Business Address (if different) City State Zip Code

1d) **PRIMARY CONTACT INFORMATION:**
Sue Sexton 818-708-4756 ssexton@onegeneration.org
Name Phone Email

2) **Type of Organization- Please select one:**
 Public School (*not to include private schools*) **or** 501(c)(3) Non-Profit (*other than religious institutions*)
Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

ONEgeneration would like to request the Canoga Park Neighborhood Council's participation for our 13th annual drive-thru Senior Symposium on Saturday, June 19, 2021. This event will allow for a COVID-friendly opportunity to engage with local community vendors who provide access to resources and services for the older adult community and their caregivers. In these challenging times, we need your support more than ever to assist us with the cost of renting canopies, tables and chairs (for the vendors only) which will be used for this drive-thru experience. +

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

This year more than ever, the health and wellness of our senior community is of the utmost importance. Our goal is to keep our older adult population, many who are lonely and isolated, connected and informed. Due to the pandemic and to in order to keep everyone safe, the symposium will be a "drive-thru" event at ONEgeneration's Encino Farmers Market parking lot located at 17400 Victory Blvd., Van Nuys, CA 91406. Vendor booths will set up so seniors and their caregivers can pass by safely to stop for a bit to pick up information and resources. Resources include information about ONEgeneration's bi-monthly food bank, senior homebound meal delivery, transportation, Care Management, Supportive Services and virtual health & wellness programs. Participating Neighborhood Councils will have access to a vendor space during this event. +

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	Rental costs of canopies, tables and chairs	\$ 1,000.00	\$ 14,000.00
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: Reseda, Encino, Northridge South, Lake Balboa, Winnetka, Woodland Hills, Tarzana, Northridge East, Van Nuys, west Hills

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 1,000.00

10a) Start date: 06 / 19 / 21 10b) Date Funds Required: 06 / 19 / 21 10c) Expected Completion Date: 06 / 19 / 21
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**


SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

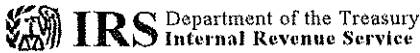
12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Jenna Hauss, MSW President & CEO  2/10/21
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Jim Esterle Board Secretary  2/10/21
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248653327
May 27, 2010 LTR 4168C E0
95-4066979 000000 00
00018938
BODC: TE

ONEGENERATION
VALLEY SENIOR SERV & RESOURCES CTR
17400 VICTORY BLVD
VAN NUYS CA 91406-5349

Employer Identification Number: 95-4066979
Person to Contact: Ms. Espelage
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your May 18, 2010, request for information regarding your tax-exempt status.

Our records indicate that your organization was recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in May 1991.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Beginning with the organization's sixth taxable year and all succeeding years, it must meet one of the public support tests under section 170(b)(1)(A)(vi) or section 509(a)(2) as reported on Schedule A of the Form 990. If your organization does not meet the public support test for two consecutive years, it is required to file Form 990-PF, Return of Private Foundation, for the second tax year that the organization failed to meet the support test and will be reclassified as a private foundation.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

006466

0248653327
May 27, 2010 LTR 4168C E0
95-4066979 000000 00
00018939

ONEGENERATION
VALLEY SENIOR SERV & RESOURCES CTR
17400 VICTORY BLVD
VAN NUYS CA 91406-5349

Sincerely yours,

Michele M. Sullivan

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I



INVOICE

February 10, 2021

Canoga Park Neighborhood Council

REMIT PAYMENT TO:

ONEgeneration
17400 Victory Blvd.
Van Nuys, CA 91406
818-708-4756

**2021 Drive-thru Senior Symposium
(Kicking off ONEgeneration's Enriching Lives Week June 19-26, 2021)**

Item	Amount
Senior Symposium Participation – Booth, Canopy, Table with 2 chairs, and inclusion of logo on flyers, banners, programs and other outreach materials for the June 19, 2021 Drive-thru Senior Symposium	\$1,000.00
Balance Due	\$1,000.00