

# Monthly Expenditure Report



Reporting Month: April 2021

Budget Fiscal Year: 2020-2021

NC Name: Canoga Park  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$39640.93	\$3700.00	\$35940.93	\$0.00	\$0.00	\$35940.93

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$20000.00	\$0.00	\$17640.93	\$0.00	\$17640.93
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$2000.00	\$0.00	\$2000.00	\$0.00	\$2000.00
Neighborhood Purpose Grants	\$20000.00	\$3700.00	\$16300.00	\$0.00	\$16300.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$2359.07	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Canoga Park Early Education Center	03/23/2021	Motion to approve NPG for \$3,700 for Canoga Park Early Education Center for mural to create a visually pleasant & stimulating environment for the students.	Neighborhood Purpose Grants		\$3700.00
<b>Subtotal:</b>						<b>\$3700.00</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
<b>Subtotal: Outstanding</b>						<b>\$0.00</b>

## Neighborhood Council Funding Program

### APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Canoga Park

#### SECTION I - APPLICANT INFORMATION

- 1a) Canoga Park Early Education Center 95-600-1908 W CA  
*Organization Name* *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*
- 1b) 7355 Vassar Avenue Canoga Park CA 91303  
*Organization Mailing Address* *City* *State* *Zip Code*
- 1c) \_\_\_\_\_  
*Business Address (If different)* *City* *State* *Zip Code*
- 1d) **PRIMARY CONTACT INFORMATION:**  
Sara Vasquez (818) 298-06561 sara.vasquez@lausd.net  
*Name* *Phone* *Email*
- 2) **Type of Organization- Please select one:**  
☒ Public School *(not to include private schools)* **or** ☐ 501(c)(3) Non-Profit *(other than religious institutions)*  
**Attach Signed letter on School Letterhead** **Attach IRS Determination Letter**
- 3) \_\_\_\_\_  
*Name / Address of Affiliated Organization (if applicable)* *City* *State* *Zip Code*

#### SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.

Canoga Park EEC has a Nature Explore Outdoor Classroom, where our preschool students play, learn and grow together. The purpose of the mural on the playground is to create a visually pleasant and stimulating environment as well as to remind the Canoga Park community that our youngest learners learn and grow through play. The mural is designed by one of our EEC Aides, Rosa Stasilli, who has worked at the center for the past 30 years. Her art project will be dedicated to all of the students she has worked with throughout her career, one of whom is now a Special Education Teacher at our center. The mural design includes sunflowers +

- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.**  
**(Grants cannot be used as rewards or prizes for individuals)**

One of our community partners, Pepperdine University's Jumpstart program, was so enamored by the mural project, that they donated \$300 toward the paint. If we could get enough resources to purchase the rest of the paint and supplies, at our local Dunn-Edwards Paints in Woodland Hills, we would be able to add a meaningful memento of Ms. Rosa's 30 years at the center, her dedication to early childhood education boldly rendered through the mural, showing support and gratitude to the community she served for more than 30 years! Gratitude to all donors: Pepperdine, the muralist, Rosa, and any other donors will be proudly displayed as part of the mural painting. In addition, We plan to videotape the process of painting as part of our Zoom lessons so that the children feel connected to their school. There will be science lessons on mixing colors, math lessons on size, shape and dimension, and everything else that +

**SECTION III - PROJECT BUDGET OUTLINE**

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Muralist	\$ 2,500	\$ 2,500
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
Paint	\$ 1,000	\$ 1,000
Materials (brushes, cloth, pans)	\$ 200	\$ 200
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?

☒ No☐ Yes

If Yes, please list names of NCs: \_\_\_\_\_

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) ☐ No ☒ Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Pepperdine Jumpstart	\$ 300	\$ 300
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ 3,70010a) Start date: 02 / 01 / 21 10b) Date Funds Required: 02 / 08 / 21 10c) Expected Completion Date: 05 / 31 / 21  
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)**SECTION IV - POTENTIAL CONFLICTS OF INTEREST**

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?

☒ No☐ Yes

If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?

☐ Yes☐ No

\*(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED\*

Sara Vasquez

PRINT Name

Principal

Title

Sara VasquezDigitally signed by Sara Vasquez  
Date: 2021.01.08 08:51:10 -08'00'

Signature

1/12/21

Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED\*

Desiree DeBond Vargas

PRINT Name

Director

Title

[Signature]

Signature

1/12/21

Date

\* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or [clerk.ncfunding@lacity.org](mailto:clerk.ncfunding@lacity.org) for instructions on completing this form



LOS ANGELES UNIFIED SCHOOL DISTRICT  
**CANOGA PARK EARLY EDUCATION CENTER**  
7355 Vassar Avenue, Canoga Park, CA 91303  
(818) 348-2814 Fax (818) 888-5736

**Austin Beutner**  
*Superintendent of Schools*

**Dr. Dean Tagawa**  
*Executive Director, ECED*

**Sara Vasquez**  
*Principal*

January 12, 2021

Greetings and Happy New Year to the Canoga Park Neighborhood Council!

I hope this letter finds the council well and safe during this unprecedented time in Los Angeles Unified School District and in California.

Canoga Park Early Education Center (CPEEC) is seeking funding to commission the painting of a mural on one of the outside walls of a classroom, adjacent to our play yard apparatus. In conjunction with this letter is an application for a Neighborhood Purpose Grant to request assistance for resources in this endeavor.

Canoga Park EEC is proud to be home of a certified Nature Explore Outdoor Classroom designed to inspire children outdoors to explore their environment and connect with nature. We are located in a residential community and provide full-day and part-day programs for children 2 to 5 years of age of eligible low-income families. Our Creative Curriculum supports children's physical and emotional development and learning in a safe and creative environment with caring and quality teaching while partnering with families. Children are actively involved in investigations in a variety of areas throughout the school year. Our center allows children to play, learn, and grow together, indoors and outdoors, by offering access to technology, parent education, ongoing staff training, and literacy enhancement with Jumpstart university interns.

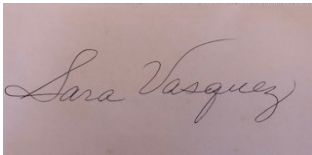
In support of our philosophy to play, grow, and learn together in a natural outdoor environment, we have an aide, Ms. Rosa Stasilli, who has worked at the center for over thirty years. Ms. Rosa designed a mural that she would like to dedicate to the center so that students may enjoy a visually pleasant and stimulating environment as they learn and grow together through play. We have staff volunteers who will create lessons around the painting process to help our youngest learners stay excited and connected to their school during this challenging time of distance learning. Below is a rendering of the mural project:



The grant would be used to pay for a muralist's talent and time as well as for the necessary materials and tools to paint on the designated wall(s). The mural would be visible to the students and their families as well as to community volunteers, neighbors and visitors. Since this mural will be a fixture on our building for years to come, it will be a reminder of "playing, growing and learning together," in addition to the memory of our dedicated staff (especially Ms. Rosa) and community partners, such as the Canoga Park Neighborhood Council and Jumpstart. We hope to realize this mural together, which in the end will boldly and proudly reflect the long-standing neighborhood unity, staff dedication and community partnerships at Canoga Park EEC! We thank you in advance for your consideration to embrace and support our vision together.

I look forward to your partnership in this community endeavor. Thank you for the opportunity to make a positive impact in the Canoga Park neighborhood.

Kindly and respectfully,

A handwritten signature in cursive script that reads "Sara Vasquez". The ink is dark and the background is a light, slightly textured surface.

Sara Vasquez, Principal

NCFP 101 BAC Rev020118