

Monthly Expenditure Report



Reporting Month: February 2024

Budget Fiscal Year: 2023-2024

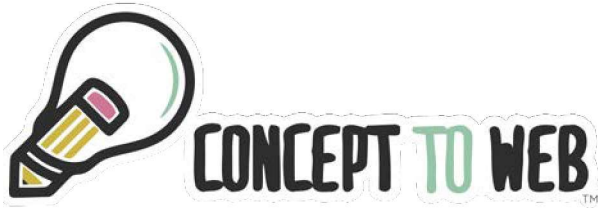
NC Name: Canoga Park
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$13636.17	\$150.00	\$13486.17	\$498.00	\$0.00	\$12988.17

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$0.00	\$150.00	\$-22272.58	\$498.00	\$-22770.58
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$22122.58	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	AARON DEVANDRY/CONCEPT TO WEB	01/31/2024	Payment for Web Hosting, Maintenance, SEO, Content Creation, and Social Media Management provided by Concept to Web	General Operations Expenditure	Office	\$150.00
Subtotal:						\$150.00

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Canoga Park Community Center	03/22/2024	Operational Expense for Meeting /Office Space	General Operations Expenditure	Office	\$498.00
Subtotal: Outstanding						\$498.00



Concept To Web - Aaron DeVandry
8186138261
18403 West Vogel Ave
Waddell, AZ 85355

Billed To
Brian Mallasch
Canoga Park Neighborhood Council
c/o Canoga Park Community Center
7248 Owensmouth Avenue
Canoga Park, CA 91303

Date of Issue
01/01/2024
Due Date
01/31/2024

Invoice Number
CPNC-117

Amount Due (USD)
\$150.00

Description	Rate	Qty	Line Total
Web Hosting, Maintenance, SEO, Content Creation, and Social Media Management January 2024	\$150.00	1	\$150.00

Subtotal	150.00
Tax	0.00
Total	150.00
Amount Paid	0.00
Amount Due (USD)	\$150.00

Notes

Please pay at your earliest convenience. You are welcome to pay with a credit or debit card, as the link is on the invoice.

Please make any check payments out to "Aaron DeVandry - Concept To Web" and list the invoice # on the check. Thank you, CPNC!

-Aaron



Office of the City Clerk – Administrative Services Division
Neighborhood Council Funding Program
Proxy Authorization Form

For _____ Neighborhood Council

Date: _____

Motion/Action: _____

If the proxy authorization is for a payment request, please complete the following:

Vendor Name	Invoice Number	Date of Invoice	Amount
Total			

Reason for Proxy Authorization: _____

Department Authorizing Payment:

- Office of the City Clerk
- Department of Neighborhood Empowerment

Staff Name: _____

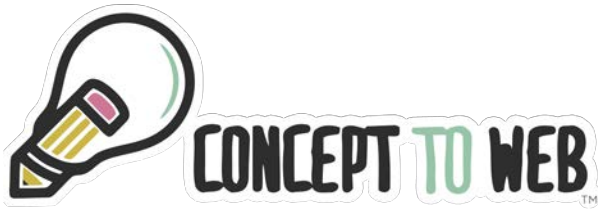
Title: _____

Signature: Prabhjot Chamber Date: _____

Authorization: Atziri Camarena

Title: Director of Civic Leadership

Signature: Atziri Camarena Date: 1 5 24



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