



Board Meeting Minutes
Canoga Park Neighborhood Council (CPNC)
7:00 PM, Wednesday, February 27, 2019
Canoga Park Community Center
7248 Owensmouth Ave, Canoga Park, CA 91304



1. Welcoming Remarks – Michelle Miranda, President

Executive Board

President

Michelle Miranda

Community Based Org Rep

Vice President

Mary Paterson

Community Based Org Rep

Secretary

Kendra Kimball

Home/Condo Owners Rep.

Treasurer

Carey Carney-Martinez

Home/Condo Owners Rep.

Board of Directors

Don Evans

Home/Condo Owners Rep.

Simone Best

Senior Group Rep.

Ron Clary

Senior Group Rep.

Quincy Clemons

Residential Renters Rep.

Corinne Ho

Home/Condo Owners Rep.

Stuart Vaughan

Retail/Service Business Rep.

Bobbi Trantafello

Retail/Service Business Rep.

Alyssa Neill

Youth Rep.

Vincent Neill

Community Based Org. Rep.

Kyra Edrington

At-Large Rep.

Terrance Jakubowski

At-Large Rep.

Thema Bryant-Davis

Faith-Based Rep.

- a. Called to Order at 7:29 pm.
- b. Pledge of Allegiance led by Mary Paterson, Vice President
- c. Board Roll Call (Kendra Kimball):

Board Members Present: Thema Bryant-Davis, Ron Clary, Quincy Clemons, Kyra Edrington, Don Evans, Corinne Ho, Kendra Kimball, Brian Mallasch, Carey Martinez, Michelle Miranda, Mary Paterson, Bobbi Trantafello, Stuart Vaughan

Board Members Excused: Alyssa Neill, Vincent Neill, Simone Best

Board Members Absent: Jessica Beas, Terrance Jakubowski

- d. With 13 members declared present, a quorum was declared.

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Canoga Park Neighborhood Council (CPNC) holds its regular meetings on the 4th Wednesday of every month and may also call any additional required special meetings in accordance with its By-Laws, Department of Neighborhood Empowerment Policies and Procedures and the latest changes to the Brown Act. The agenda for the regular and special meetings is physically posted for public review at The Canoga Park/West Hills Chamber of Commerce, 7248 Owensmouth Ave. and Canoga Park Library 20939 Sherman Way, Canoga Park.; on the CPNC Website at www.canogaparknc.org and using the CPNC e-mail listing.

The Canoga Park Neighborhood as covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or e-mail NCSupport@lacity.org.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360 oro e-mail NCSupport@lacity.org.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at 7248 Owensmouth Avenue, Canoga Park, CA 91304 or at our website: www.canogaparknc.org by clicking on the link provided on the Home Page, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the CPNC Secretary at (818) 414-2700 or at secretary@canogaparknc.org.



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2. Community/Government Reports & Announcements

- a. **Mayra Valadez**, *Assembly member Jesse Gabriel's Office*
 - 19 bills introduced this session, on topics such as homelessness and higher education
 - Michelle Miranda will be honored as the district's Woman of the Year at the state capitol
- b. **Jenny Portillo**, *Field Deputy, Bob Blumenfield's Office*
 - The city council recently voted to ban fun sales in LA; currently working on a motion to ban mobile billboards
 - There is an exchange program available for gasless leaf blowers
 - Community cleanup event will take place March 9 in Canoga Park
 - Members of LAHSA are now working out of Blumenfield's office
- c. **Jose Moreno**, *SLO, LAPD*
 - There has been an increase in robberies in recent weeks (esp. West Hills)
 - Community town hall meeting will be held on March 27 on crime trends, homelessness, and other issues of interest
 - A bike registration program is in effect; show up to the Topanga station with your bike to register it
- d. **Rachael Simon**, *Associate Housing & Homelessness Deputy, Supervisor Sheila Kuehl*
 - The supervisor's office is waiting on the environmental report for the proposed bridge housing project in Canoga Park; LA family housing will be coordinating on the site
 - Go to SheilaKuehl.com/canoga to subscribe to project updates
- e. **Joe Suh**, *U.S. Small Business Administration*
 - The U.S. SBA can help businesses recover after a disasters
 - Free and low-cost counseling and mentoring services are available

3. Executive Committee's Comments

- a. Secretary's Report (Kendra Kimball)
 - Candidate registration for the CPNC 2019 election closes on March 5; board members who wish to run again for their seats should do so ASAP
 - If there are no contested seats, a Board Affirmation will be held instead
 - CPNC was represented at the at the Rally in the Valley election event in February
 - Vanessa Serrano added that mailers had been sent to the community about the election as well as representation at various community events

4. Board Business

- a. Motion to approve the Minutes from the November 2018 Board meeting.
Moved by Ron Clary and seconded by Thema Bryant-Davis. 12 Yes. 1 Abstain. Motion passed.
- b. Motion to approve the Treasurer's November and December 2018 and January 2019 Monthly Expense Reports (MER)..
Moved by Carey Martinez and seconded by Corinne Ho.
Motion made to amend item to strike "January 2019" from motion. *Moved by Corinne Ho and seconded by Carey Martinez. Roll call vote on motion to amend: 13 Yes. 0 No. 0 Abstain. Motion passed.*
Roll call vote on amended motion: 13 Yes. 0 No. 0 Abstain. Motion passed.
- c. Motion to accept resignation of Simone Best from the CPNC Board and the Homelessness Solutions Committee, and declare the Senior Representative seat vacant.



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Moved by Don Evans and seconded by Ron Clary. Motion passed.

- d. Motion and possible action to remove Terrance Jakubowski as a CPNC board member and declare At-Large seat vacant.

Moved by Don Evans and seconded by Ron Clary. Discussion: Terrance is no longer able to attend meetings at their current time. The city attorney has been consulted on this matter.

Roll call vote (2/3 majority required): 10 Yes. 3 No. 0 Abstain. Motion passed.

- e. Motion to approve up to \$10,000 for Election 2019 outreach and events.

Moved by Mary Paterson and seconded by Quincy Clemons.

Motion made to amend the item to specify that the funding of \$10,000 should be moved from the NPG category and placed into the Election Outreach budget. However, there is not \$10,000 in the NPG category at this time, so the amount needs to be changed. As it stands, >\$4000 in the Outreach can be used for the election without the need for any further change or vote. Motion retracted.

- f. Motion to reimburse Kendra Kimball in the amount of \$160.42 for CPNC election material printing costs.

Moved by Mary Paterson and seconded by Thema Bryant-Davis. Discussion: Materials printed for the Rally in the Valley event and to be displayed at general board meeting.

Roll call vote: 13 Yes. 0 No. 0 Abstain. Motion passed.

- g. Motion to approve up to \$250 for Valley Alliance of Neighborhood Councils' 2019 Annual Mixer. This mixer is a great way for NCs to network and celebrate the great work NCs are doing in the San Fernando Valley.

Moved by Bobbi Trantafello and seconded by Quincy Clemons.

Public comment by Gary Fordyce: The VANC mixer is a great event, elected community officials attend. CPNC banners can be displayed.

Roll call vote: 12 Yes. 1 No. 0 Abstain. Motion passed.

- h. Motion to approve up to \$5000 for sponsorship for the annual Memorial Day Parade.

Board members Brian Mallasch and Bobbi Trantafello recused themselves; as a result, quorum was lost. Item tabled.

- i. PRESENTATION/DISCUSSION/POSSIBLE VOTE concerning the recommendation that a Community Impact Statement be issued by the Canoga Park Neighborhood Council in support /opposition of the resolution introduced the Los Angeles City Council by Councilmember Bob Blumenfield concerning the Warner Center Plan (File Number 13-0197) suggesting that the Planning Department and Housing and Community Investment Department, in consultation with the City Attorney, report on the feasibility and options for including affordability requirements, including moderate and workforce housing, within the Warner Center 2035 Plan; and how to integrate and balance these new incentives and requirements with the recently adopted Affordable Housing Linkage Fee Ordinance (File Number 17-0274), and to instruct the Planning Department to complete a comprehensive review of the development incentives within the Warner Center 2035 Plan to identify opportunities to create strong incentives for affordable housing at all income levels. Council File Number 13-0197-S9.

Moved by Ron Clary and seconded by Carey Martinez.

Discussion: Goal is to encourage affordable housing development. Affordable housing subcommittee of the PLUM supports this CIS.

Motion made to amend the agenda item so that it reads "...support that a Community Impact Statement..." *Moved by Corinne Ho and seconded by Thema Bryant-Davis.*

Roll call vote: 12 Yes. 0 No. 1 Abstain. Motion passed.

5. Committee Reports

- a. *Education (Thema Bryant-Davis)* – The education conference has been rescheduled and will occur in April.
- b. *Outreach (Brian Mallasch)* – If anyone knows of upcoming outreach events/opportunities, please let Brian know.
- c. *Public Safety/Emergency Preparedness (Mary Paterson)* – CPR training class is scheduled for May 18 from 8-3 pm. "Surviving an Active Shooter" event will take place on March 27.



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- d. *GECO (Corinne Ho)* — No recent meeting due to loss of committee member. If anyone is interested in joining the committee, please let Corinne know.
6. Public Comments:
- Gary Fordyce, West Valley Neighborhood Alliance on Homelessness
7. Presentations
- Tina Choi, Chick-fil-A – Presentation on new Chick-fil-A under construction at 8300 Topanga Cyn Blvd.
 - Sarah Rascan, Mountains Recreation and Conservation Authority – Presentation on the River Rangers program
8. Board Announcements/Comments
- *Mary Paterson*: The St. Patrick's Day march/community event will be on Saturday, March 16 from 11 to 2 pm. Please attend
9. Adjournment
- Moved by Ron Clary and seconded by Quincy Clemons. Motion passed. Meeting adjourned at 9:18 pm.*