



**Board Meeting Minutes
Canoga Park Neighborhood Council (CPNC)
7:00 PM, Wednesday, May 22, 2019
Canoga Park Community Center
7248 Owensmouth Ave, Canoga Park, CA 91304**



1. Welcoming Remarks – Michelle Miranda, President

Executive Board

President

Michelle Miranda

Community Based Org Rep

Vice President

Mary Paterson

Community Based Org Rep

Secretary

Kendra Kimball

Home/Condo Owners Rep.

Treasurer

Carey Carney-Martinez

Home/Condo Owners Rep.

Board of Directors

Ron Clary

Senior Group Rep.

Kalyani Vasan

Senior Group Rep.

Quincy Clemons

Residential Renters Rep.

Stuart Vaughn

Retail/Service Business Rep.

Bobbi Trantafello

Retail/Service Business

Rep.

Brian Mallasch

Retail/Service Business Rep.

Leonel Fuentes

Retail/Service Business Rep.

Alyssa Neill

Youth Rep.

Vincent Neill

Community Based Org. Rep.

Steve Slutzah

At-Large Rep.

Kyra Edrington

At-Large Rep.

Thema Bryant-Davis

At-Large Rep.

Nauman Khan

Faith-Based Rep.

Jessica Beas

Schools Rep.

- a. Called to Order at 7:08 PM.
- b. Pledge of Allegiance led by Mary Paterson, Vice President
- c. Board Roll Call (Kendra Kimball):

Board Members Present: Jessica Beas, Thema Bryant-Davis, Quincy Clemons, Kyra Edrington, Kendra Kimball, Brian Mallasch, Carey Martinez, Michelle Miranda, Alyssa Neill, Vincent Neill, Mary Paterson, Steve Slutzah, Kalyani Vasan, Stuart Vaughn

Board Members Excused: Ronald Clary, Bobbi Trantafello

Board Members Absent: Nauman Khan

- d. With 13 members declared present, a quorum was declared.

2. Officer Elections

- a. Nominations and Voting for Secretary
Mary Paterson nominated Kendra Kimball. *Roll call vote: 12 Yes. 1 Ineligible. 0 No. Motion passed.*
- b. Nominations and voting for Treasurer.
Kendra Kimball nominated Carey Martinez. *Roll call vote: 12 Yes. 1 Ineligible. 0 No. Motion passed.*

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Canoga Park Neighborhood Council (CPNC) holds its regular meetings on the 4th Wednesday of every month and may also call any additional required special meetings in accordance with its By-Laws, Department of Neighborhood Empowerment Policies and Procedures and the latest changes to the Brown Act. The agenda for the regular and special meetings is physically posted for public review at The Canoga Park/West Hills Chamber of Commerce, 7248 Owensmouth Ave. and Canoga Park Library 20939 Sherman Way, Canoga Park.; on the CPNC Website at www.canogaparknc.org and using the CPNC e-mail listing.

The Canoga Park Neighborhood as covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or e-mail NCSupport@lacity.org.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360 oro e-mail NCSupport@lacity.org.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at 7248 Owensmouth Avenue, Canoga Park, CA 91304 or at our website: www.canogaparknc.org by clicking on the link provided on the Home Page, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the CPNC Secretary at (818) 414-2700 or at secretary@canogaparknc.org.



Board Meeting Minutes
Canoga Park Neighborhood Council (CPNC)
7:00 PM, Wednesday, May 22, 2019
Canoga Park Community Center
7248 Owensmouth Ave, Canoga Park, CA 91304



3. Executive Committee Comments

- Michelle Miranda, *President*: The Memorial Day parade is coming up as well as a Gun Violence Awareness event on June 8 and a WVNAA event on June 1. Summer Night Lights at Lanark Park begin in June. A new fiscal year is beginning, and the Executive Committee will be filling out the fiscal packet at the next committee meeting to be presented at the June general board meeting.
- Mary Paterson, *Vice President*: There was an effort to extend the Business Improvement District east to De Soto, but local property owners declined to join.
- Kendra Kimball, *Secretary*: Business cards have been ordered and distributed.
- Carey Martinez, *Treasurer*: We have done a good job with fiscal planning for 2018-2019 FY.

4. Committee Reports

- a. *Outreach (Brian Mallasch)* — Outreach materials are currently on order. Please attend the Memorial Day Parade.
- b. *Education (Thema Bryant-Davis)* — Report on local school news.
- c. *Public Safety/Emergency Preparedness (Mary Paterson)* — CPR class was held on May 18 with full attendance.
- d. *Arts Committee (Stuart Vaughan)* — Looking forward to supporting community arts initiatives.
- e. *Ad-Hoc Committee on CIS/Policy/Legislation (Kendra Kimball)* — First meeting will be held in July; send city council motions of interest to Kendra Kimball.
- f. *Homelessness Solutions Committee (Vincent Neill)* — Low turnout at last meeting.

5. Community/Government Reports & Announcements

Tessa Charnofsky, District Director, Sheila Kuehl's Office

- Provided update on Bridge Housing project, LAHOP.org, Beach Bus to Santa Monica

Jenny Portillo, Field Rep, Councilmember Bob Blumenfield

- Blumenfield is hosting movie night at Winnetka Recreation Center
- Recently supported Equal Pay LA effort to close the gender pay gap

Jose Moreno, SLO, LAPD

- Please continue to use the MyLA311 app to report bulky items and homeless encampments
- Illegal marijuana dispensaries are being prosecuted more as a business enforcement issue rather than law enforcement (tax and city services theft)

Harvinder S. Jandu, USPS Postmaster

- For mail or identify theft, please report to postal inspection service (877-876-2455)

Oscar Cardenas, Lanark Park

- Great turnout at the May 5 car show; June 8 will be a gun violence awareness event by Moms Demand Action; August 10 is a "Rays of Light" backpack giveaway

6. Board Business

- a. Discussion and possible action to approve the Minutes from the April 24, 2019 Board meeting.
Moved by Thema Bryant-Davis and seconded by Kyra Edrington. *Motion passed.*
- b. Discussion and possible action to approve the Treasurer's April 2019 Monthly Expense Report (MER).
Moved by Mary Paterson and seconded by Jessica Beas. *Roll call vote: 12 Yes. 1 Ineligible. 0 No. Motion passed.*
- c. Presentation and possible action to appoint Leonel Fuentes to the CPNC Board as the Retail/Service Business Representative.
Moved by Mary Paterson and seconded by Kendra Kimball.
Discussion: The City Attorney was consulted on this item and indicated there was no conflict of interest in



Board Meeting Minutes
Canoga Park Neighborhood Council (CPNC)
7:00 PM, Wednesday, May 22, 2019
Canoga Park Community Center
7248 Owensmouth Ave, Canoga Park, CA 91304



the fact that Leonel Fuentes and Michelle Miranda are married, and Michelle Miranda does not need to recuse herself during the discussion or vote.

Roll call vote: *10 Yes. 1 Abstain. 1 Absent. 1 Ineligible. Motion Passed.*

Leonel Fuentes was seated on the board. Having already completed his Ethics and Funding training as well as Code of Conduct certification, he is eligible to vote on all following agenda items.

- d. Motion to reimburse Mary Paterson in the amount of \$773.12 for the CPNC approved purchase of refreshments, materials and giveaways for the CPNC First Aid/CPR event.
Moved by Quincy Clemons and seconded by Jessica Beas.
Discussion: City approval for the event came in at the last minute, so Mary paid out of pocket for many expenses. *Roll call vote: 11 Yes. 1 Abstain. 1 Absent. 1 Ineligible. Motion passed.*
- e. Motion to approve up to \$15 for two locks to secure the CPNC material/equipment closets.
Moved by Jessica Beas and seconded by Vincent Neill. *Roll call vote: 12 Yes. 1 Absent. 1 Ineligible. Motion passed.*
- f. Motion to approve up to \$350 for the purchase of an electronic tablet and locking stand to be utilized at meetings and outreach events to gather stakeholder contact information.
Moved by Thema Bryant-Davis and seconded by Kendra Kimball.
Discussion: Tablet is needed to capture email addresses of stakeholders during outreach events. *Roll call vote: 13 Yes. 1 Ineligible. Motion passed.*
- g. Motion to approve up to \$300 for the purchase of a projector and adjustable projector stand for the use of presentations.
Moved by Quincy Clemons and seconded by Kyra Edrington. *Roll call vote: 12 Yes. 1 Absent. 1 Ineligible. Motion passed.*
- h. Motion to approve up to \$500 for refreshments, utensils, paper goods, disposable table clothes and a caddy, for CPNC outreach and engagement events.
Moved by Kyra Edrington and seconded by Vincent Neill. *Roll call vote: 13 Yes. 1 Ineligible. Motion passed.*
- i. Motion to move \$500 from Outreach to NPG line item.
Moved by Vincent Neill and seconded by Carey Martinez. *Roll call vote: 13 Yes. 1 Ineligible. Motion passed.*
- j. Motion to approve NPG in the amount of \$500 for the Valley Disaster Preparedness Fair 2019.
Moved by Quincy Clemons and seconded by Mary Paterson.
Public comment submitted by Linda Schwering of the SoCal Preparedness Foundation; Outreach space is available for all contributing neighborhood councils
Roll call vote: 13 Yes. 1 Ineligible. Motion passed.
- k. Motion to approve the usage of the CPNC logo by other organizations for the following activities: CPNC sponsored events, NPG awarded activities, and all CPNC outreach attended events.
Moved by Thema Bryant-Davis and seconded by Vincent Neill.
Discussion: Purpose of this motion is to clarify that we will allow other organizations to place our logo on outreach materials only for events that we sponsor or for which we award NPGs. We need to protect against unauthorized usage of our name and logo.
Motion passed.

7. Presentation

- West Valley Neighborhood Alliance on Homelessness – Corinne Ho
Event at OneGeneration on June 1; the CPNC board is invited to attend. There was a 2020 deadline to create 220 units of housing in each council district, but that deadline is quickly approaching and we must work harder to meet targets.

8. General Public Comments

- Mark Morris, Granada Hills South Neighborhood Council – Announcement of sustainability Event on June 2
- Mike Benedetto, Granada Hills South Neighborhood Council – Action needed to solve homelessness crisis



**Board Meeting Minutes
Canoga Park Neighborhood Council (CPNC)
7:00 PM, Wednesday, May 22, 2019
Canoga Park Community Center
7248 Owensmouth Ave, Canoga Park, CA 91304**



now before it gets worse

- Rhonda Plank-Richard, Emerson UV Church – Environmental justice ministry; June 2 event will feature presentation by Climate Resolve
- Samantha Guevara, Strength United – Program Updates

9. Board Announcements/Comments

- *Jessica Beas*: Friends of the Family provides free services, including programs such as homework assistance, yoga, free museum tickets through LAPL

10. Adjournment

Moved by Kyra Edrington and seconded by Vincent Neill. Motion passed. Meeting adjourned at 8:56 pm.