



**Board Meeting Minutes  
Canoga Park Neighborhood Council (CPNC)  
7:00 PM, Wednesday, August 28, 2019  
Canoga Park Community Center  
7248 Owensmouth Ave, Canoga Park, CA 91304**



**1. Welcoming Remarks – Michelle Miranda, President**

**Executive Board**

**President**

**Michelle Miranda**

*Community Based Org Rep*

**Vice President**

**Mary Paterson**

*Community Based Org Rep*

**Secretary**

**Kendra Kimball**

*Home/Condo Owners Rep.*

**Treasurer**

**Carey Carney-Martinez**

*Home/Condo Owners Rep.*

**Board of Directors**

**Ron Clary**

*Senior Group Rep.*

**Kalyani Vasani**

*Senior Group Rep.*

**Quincy Clemons**

*Residential Renters Rep.*

**Stuart Vaughn**

*Retail/Service Business Rep.*

**Bobbi Trantafello**

*Retail/Service Business*

*Rep.*

**Brian Mallasch**

*Retail/Service Business*

*Rep.*

**Leonel Fuentes**

*Retail/Service Business*

*Rep.*

**Alyssa Neill**

*Youth Rep.*

**Vincent Neill**

*Community Based Org. Rep.*

**Steve Slutzah**

*At-Large Rep.*

**Kyra Edrington**

*At-Large Rep.*

**Thema Bryant-Davis**

*At-Large Rep.*

**Nauman Khan**

*Faith-Based Rep.*

**Jessica Beas**

*Schools Rep.*

- a. Called to Order at 7:02 PM.
- b. Pledge of Allegiance led by Mary Paterson, Vice President
- c. Board Roll Call (Kendra Kimball):

*Board Members Present:* Jessica Beas, Thema Bryant-Davis, Quincy Clemons, Kyra Edrington, Leonel Fuentes, Nauman Khan, Kendra Kimball, Brian Mallasch, Carey Martinez, Michelle Miranda, Vincent Neill, Mary Paterson, Steve Slutzah, Stuart Vaughn, Kalyani Vasani

*Board Members Excused:* Ronald Clary, Alyssa Neill, Carey Martinez

*Board Members Absent:* None

- d. With 15 members declared present, a quorum was declared.
- e. Status of Compliance of CPNC Board Members for Ethics, Funding, Code of Conduct Training: Board members out of compliance were notified

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The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Canoga Park Neighborhood Council (CPNC) holds its regular meetings on the 4th Wednesday of every month and may also call any additional required special meetings in accordance with its By-Laws, Department of Neighborhood Empowerment Policies and Procedures and the latest changes to the Brown Act. The agenda for the regular and special meetings is physically posted for public review at The Canoga Park/West Hills Chamber of Commerce, 7248 Owensmouth Ave. and Canoga Park Library 20939 Sherman Way, Canoga Park.; on the CPNC Website at [www.canogaparknc.org](http://www.canogaparknc.org) and using the CPNC e-mail listing.

The Canoga Park Neighborhood as covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or e-mail [NCSupport@lacity.org](mailto:NCSupport@lacity.org).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360 oro e-mail [NCSupport@lacity.org](mailto:NCSupport@lacity.org).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at 7248 Owensmouth Avenue, Canoga Park, CA 91304 or at our website: [www.canogaparknc.org](http://www.canogaparknc.org) by clicking on the link provided on the Home Page, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the CPNC Secretary at (818) 414-2700 or at [secretary@canogaparknc.org](mailto:secretary@canogaparknc.org).



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## 2. Executive Committee Reports

- a. Michelle Miranda (president): In future meetings, committee chairs will be asked to submit written reports before the general board meeting so that other members can be informed about committee activities. Application for board appointment received from Jessica Gonzalez; will vote on her appointment in upcoming meeting. Two items were left off the this board meeting agenda accidentally; will be considered at next meeting.
- b. Mary Paterson (vice-president): Report on Third Thursdays
- c. Kendra Kimball (secretary): As brought to our attention by our DONE representative, Alyssa Neill has had at least 4 unexcused absences in the past 12 months; this makes her subject to removal from the board per our bylaws. Issue will be discussed at upcoming executive committee meeting, and a vote on this issue may be posed to the board at an upcoming meeting.

## 3. Committee Reports

- a. **Education Committee**, Thema Bryant-Davis, Chair
  - Report on status of local education institutions
- b. **Art Committee**, Stuart Vaughan, Chair
  - Meeting will be held on September 3
- c. **Outreach Committee**, Brian Mallasch, Chair
  - Joint Outreach/Executive Committee meetings have occurred; next Outreach meeting to be scheduled soon
- d. **Homelessness Solutions Committee**, Vincent Neill, Chair
  - Members of the committee attended the CD12 Council Member debate
- e. **Public Safety**, Marty Paterson, Chair
  - Asking for public input on public safety concerns

## 4. Community/Government Reports

- a. **Scott Schmerelson** – Board Member, LAUSD, District 3
    - Introduction and information about local schools
  - b. **Jenny Portillo** - Field Rep, Bob Blumenfield's Office
    - Sanitation yard will be open for bulky item dropoff on October 10 and November 16
    - Use myLA311 to report dumping/bulky items
    - "Weekend to End Homelessness" event will take place on October 5 at the ONEGeneration senior center in Reseda
  - c. **Jeremy Aldridge** - LA Rec and Parks/Lanark Park
    - Report on summer activities
    - Sign-ups are open for sports/after school/teen programs at Lanark Park
    - Halloween event coming up, may include haunted house
    - Working on putting bleachers on soccer field
  - d. **Tessa Charnovsky** - West Valley & Mt. Communities District Director, Sheila Kuehl's Office
    - There are changes coming to the way in-person voting will be conducted in Los Angeles; an info session will be held on September 9
    - Please download the LA County Trails app to find hiking trails
  - e. **Mayra Valdez** - Field Representative, Jesse Gabriel's Office
    - Report on state assembly bills
    - New office location on Ventura and DeSoto Ave; open house will be in December
  - f. **Nicholas Gaines** – Representative of Henry Stern's Office
    - SB630, Human Trafficking bill, passed through senate to governor's desk
    - LA River headwaters need attention; steering committee to be formed; reach out to Henry Stern's office if you're interested in participating
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- g. **Duc Dao, SLO, LAPD**
  - Free bike registration is available from the Topanga Station
  - Memorial sign to mark location of bicycle death will be installed on DeSoto Ave
- h. **Joanne, Strength United**
  - Event on October 19: Communities United: Fostering Strength and Empowering Families; looking for performers, volunteers
- i. **Bridge to the Future Scholars**
  - Working with Climate Resolve on Sherman Way/Orange Line project
  - Workshop will be on September 21 at Emerson Church
- j. **Karen Hernandez, DONE**
  - Congress of Neighborhoods is on September 28; please register
  - All-Spanish CERT workshop will be held on August 27
  - SE Valley community plan update in Van Nuys on September 3
  - Bylaw amendments will be accepted until April 2020
  - Valley Disaster Preparedness fair on October 12

**5. Board Business**

- a. Discussion and possible action to approve the Minutes from the June 26, 2019, July 9, 2019, and July 24, 2019 board meetings.  
*Moved by Mary Paterson and seconded by Quincy Clemons. Motion passed.*
- b. Discussion and possible action to approve the Treasurer's July 2019 Monthly Expense Report (MER).  
*Moved by Thema Bryant-Davis and seconded by Quincy Clemons. Roll call vote: 15 Yes. 0 No. 0 Abstain. Motion passed.*
- c. Discussion and possible action to approve the Neighborhood Purpose Grant request from 11:11 Art Collective in the amount of \$2,500 for the Gr818er's free community programming (August to December).  
*Moved by Jessica Beas and seconded by Carey Martinez.*  
Discussion: Remarks by Pierre Arreola and current students of the program.  
*Roll call vote: 14 Yes. 0 No. 1 Abstain. Motion passed.*

*Kyra Edrington departed the meeting at 8:39 pm.*

**6. Board Development**

- \*Agenda Item 6 was tabled for a future meeting due to lack of time.

**6. Adjournment**

*Moved by Quincy Clemons and seconded by Vincent Neill. Motion passed. Meeting adjourned at 9:16 pm.*



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