



Board Meeting Minutes
Canoga Park Neighborhood Council (CPNC)
7:00 PM, Wednesday, October 23, 2019
Canoga Park Community Center
7248 Owensmouth Ave, Canoga Park, CA 91304



1. Welcoming Remarks – Michelle Miranda, President

Executive Board

President

Michelle Miranda

Community Based Org Rep

Vice President

Mary Paterson

Community Based Org Rep

Secretary

Kendra Kimball

Home/Condo Owners Rep.

Treasurer

Carey Carney-Martinez

Home/Condo Owners Rep.

Board of Directors

Ron Clary

Senior Group Rep.

Kalyani Vasani

Senior Group Rep.

Quincy Clemons

Residential Renters Rep.

Stuart Vaughn

Retail/Service Business Rep.

Bobbi Trantafello

Retail/Service Business

Rep.

Brian Mallasch

Retail/Service Business

Rep.

Leonel Fuentes

Retail/Service Business

Rep.

Alyssa Neill

Youth Rep.

Vincent Neill

Community Based Org. Rep.

Steve Slutzah

At-Large Rep.

Kyra Edrington

At-Large Rep.

Thema Bryant-Davis

At-Large Rep.

Nauman Khan

Faith-Based Rep.

Jessica Beas

Schools Rep.

- a. Called to Order at 7:05 PM.
- b. Pledge of Allegiance led by Mary Paterson, Vice President
- c. Board Roll Call (Kendra Kimball):

Board Members Present: Jessica Beas, Thema Bryant-Davis, Ronald Clary, Quincy Clemons, Leonel Fuentes, Nauman Khan, Kendra Kimball, Brian Mallasch, Carey Martinez*, Michelle Miranda, Alyssa Neill, Vincent Neill, Mary Paterson, Stuart Vaughn

*Arrived at 7:20 pm.

Board Members Excused: Kyra Edrington, Steve Slutzah, Bobbi Trantafello, Kalyani Vasani

Board Members Absent: None

- d. With 14 members declared present, a quorum was declared.
- e. Status of Compliance of CPNC Board Members for Ethics, Funding, Code of Conduct Training: All members in compliance.

The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Canoga Park Neighborhood Council (CPNC) holds its regular meetings on the 4th Wednesday of every month and may also call any additional required special meetings in accordance with its By-Laws, Department of Neighborhood Empowerment Policies and Procedures and the latest changes to the Brown Act. The agenda for the regular and special meetings is physically posted for public review at The Canoga Park/West Hills Chamber of Commerce, 7248 Owensmouth Ave. and Canoga Park Library 20939 Sherman Way, Canoga Park.; on the CPNC Website at www.canogaparknc.org and using the CPNC e-mail listing.

The Canoga Park Neighborhood as covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or e-mail NCSupport@lacity.org.

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360 oro e-mail NCSupport@lacity.org.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at 7248 Owensmouth Avenue, Canoga Park, CA 91304 or at our website: www.canogaparknc.org by clicking on the link provided on the Home Page, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the CPNC Secretary at (818) 414-2700 or at secretary@canogaparknc.org.



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2. Committee Reports

a. Executive Committee Reports:

- **President, Michelle Miranda:**
 - The Canoga Park Women's club sent a letter thanking the CPNC for their contribution toward the repainting of their building.
 - Upcoming events: Fall Fest at Lanark Park, Dia de Los Muertos, Ciclavia.
 - Ad hoc committees may need to be dissolved if they have passed their expiry dates.
 - Action items from joint Outreach/Board meeting in September 2019: Alyssa and Jessica volunteered to work on creating an Instagram account for the CPNC.
 - Due to the holiday season, the November and December board meetings will be combined into a single meeting: proposed date of December 11.
- **Vice-President, Mary Paterson:**
 - Mary represented the CPNC at a meeting with Henry Stern's office.
 - CPIA's annual meeting will be on October 28.
- **Secretary, Kendra Kimball:**
 - The CPNC website has been updated with the list of current board members and officers.

b. Standing Committee Reports:

- **Education Committee, Thema Bryant-Davis, chair:** Report on programs from Canoga Park Elementary and academic progress of local schools.
- **Public Safety, Mary Paterson, chair:** Free CPR/first aid class to be held on December 7; please sign up if you're interested.
- **CIS/Legislation, Kendra Kimball, chair:** Meeting was held in September, three council files were considered.
- **Land Use, Ron Clary, chair:** Freddie Carrillo has resigned from the committee. Grocery Outlet's alcohol license application to be considered at an upcoming meeting.
- **Outreach, Brian Mallasch, chair:** Dia De Los Muertos event is coming up on November 3; board members should sign up for a shift at the CPNC's table. A joint meeting between the Outreach and Homelessness Solutions committee will be scheduled soon.

3. Community/Government Reports

- **Joanne Yvanek-Garb – Budget Advocates:** White paper is in progress.
- **Tess Charnovsky – Sheila Kuehl's office:** Findings from the report on the Woolsey Fire will be presented on October 26. Quarterly updates on measure H presented.
- **Duc Dao – SLO, LAPD:** As compared with last year, burglaries are increased but overall crime is down. Please register with NotifyLA.org for emergency messages. "Tip a Cop" will be held at California Pizza Kitchen on November 13 from 5 to 9 pm.
- **Myra Valedéz – Jesse Gabriel's office:** Report on recent legislation.
- **Jenny Portillo – Bob Blumenfield's office:** Halloween safety reminders. Don't forget to change your smoke detector batteries. Ciclavia will be held in the valley on December 8. There will be document shredding event at Blumenfield's office on November 2. Update on construction of homeless housing.
- **Diana Gutierrez – Vector Control:** Presentation on mosquito hazards and prevention.
- **Karen Hernandez – DONE:** The deadline to submit amended bylaws is in April 2020. Census ambassadors are needed; please apply if interested. Workshops on the 2021 NC elections are being arranged; apply by October 25. Live funding training to be held on November 12.

4. Board Business

- a. Discussion and possible action to approve the Minutes from the September 25, 2019 board meeting.
Moved by Ron Clary and seconded by Thema-Bryant Davis. 13 Yes. 1 Abstain. Motion passed.
- b. Discussion and possible action to approve the Treasurer's September 2019 Monthly Expense



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Report (MER).

Moved by Mary Paterson and seconded by Jessica Beas. Roll call vote: 13 Yes. 0 No. 0 Abstain. 1 ineligible. Motion passed.

- c. Motion to allocate \$2,661.81 from the 2018-19 fiscal year to the 2019-20 Outreach budget.
Moved by Jessica Beas and seconded by Quincy Clemons.
Roll call vote: 13 Yes. 0 No. 0 Abstain. 1 Ineligible. Motion passed.
- d. Discussion and possible action to approve up to \$5000 for sponsorship of the 19th Annual Dia de los Muertos festival on November 3, 2019. (Outreach).
Moved by Vincent Neill and seconded by Ron Clary.
Mary Paterson recused herself and left the room.
Discussion: Concerns raised about the CPNC logo size on the event flyer.
Roll call vote: 12 Yes. 0 No. 0 Abstain. 1 Ineligible. Motion passed.

*Stuart Vaughan departed the meeting at 8:34 pm.

- e. Presentation, discussion and possible action pertaining to 21250 Nordhoff Street. To recommend or oppose the construction of a proposed property storage facility.
Moved by Leonel Fuentes and seconded by Ron Clary.
Discussion and presentation by business owners.
Motion passed.
- f. Presentation, discussion and possible action pertaining to 21035 Sherman Way: To recommend or oppose proposed new grocery market/restaurant building that is located within an existing shopping center, including facade design, signage, and compliance to the CDO.
Moved by Ron Clary and seconded by Quincy Clemons.
Discussion and presentation by business owner.
Motion passed
- g. Presentation, discussion and possible action to approve a community impact statement in favor of CF 19-0229: Fair Work Week Ordinance, with additional comments. This City Council motion requests that the City Attorney draft a Fair Work Week ordinance that would require all retail businesses in Los Angeles with 300 or more employees globally, to provide workers with 14 days' notice of their schedule, right to rest between shifts of 10 hours, a good faith estimate of weekly work hours at time of hire including potential opportunities for full-time work and predictability pay, right to request schedule changes and ability to decline hours before and after schedule posting, and anti-retaliation protections for employees exercising their rights under the ordinance..
Moved by Quincy Clemons and seconded by Jessica Beas.
Discussion and presentation from Andres Medina.
Roll call vote: 8 Yes. 5 No. 0 Abstain. 0 Ineligible. Motion passed.
- h. Discussion and possible action to appoint Mary Paterson to the Outreach Committee.
Moved by Vincent Neill and seconded by Ron Clary. Motion passed.

5. Public Comment

- Samantha Guevara, Strength United, comments on program.

5. Adjournment

Moved by Thema Bryant-Davis and seconded by Ron Clary . Motion passed. Meeting adjourned at 9:12 pm.



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