



**Board Meeting Minutes**  
**Canoga Park Neighborhood Council (CPNC)**  
**7:00 PM, Wednesday, June 24, 2020**  
**Virtual Meeting held via Zoom**



**1. Welcoming Remarks – Michelle Miranda, President**

**Executive Board**

**President**

**Michelle Miranda**

*Community Based Org Rep*

**Vice President**

**Mary Paterson**

*Community Based Org Rep*

**Secretary**

**Kendra Kimball**

*Home/Condo Owners Rep.*

**Treasurer**

**Carey Carney-Martinez**

*Home/Condo Owners Rep.*

**Board of Directors**

**Ron Clary**

*Senior Group Rep.*

**Kalyani Vasani**

*Senior Group Rep.*

**Quincy Clemons**

*Residential Renters Rep.*

**Stuart Vaughn**

*Retail/Service Business Rep.*

**Bobbi Trantafello**

*Retail/Service Business*

*Rep.*

**Brian Mallasch**

*Retail/Service Business*

*Rep.*

**Leonel Fuentes**

*Retail/Service Business*

*Rep.*

**Alyssa Neill**

*Youth Rep.*

**Vincent Neill**

*Community Based Org. Rep.*

**Steve Slutzah**

*At-Large Rep.*

**Kyra Edrington**

*At-Large Rep.*

**Thema Bryant-Davis**

*At-Large Rep.*

**Jessica Gonzales**

*At-Large Rep.*

**Nauman Khan**

*Faith-Based Rep.*

**Jessica Beas**

*Schools Rep.*

**Jitzel Vasquez**

*Youth Rep.*

- a. Called to Order at 7:02 PM.
- b. Pledge of Allegiance led by Mary Paterson, Vice President
- c. Board Roll Call (Kendra Kimball):

*Board Members Present:* Jessica Beas, Thema Bryant-Davis, Ronald Clary, Quincy Clemons, Kyra Edrington, Leonel Fuentes, Nauman Khan, Kendra Kimball, Brian Mallasch, Carey Martinez, Michelle Miranda, Vincent Neill, Mary Paterson, Steve Slutzah, Kalyani Vasani

*Board Members Excused:* Bobbi Trantafello

*Board Members Absent:* Alyssa Neill, Stuart Vaughn

- d. With 15 members declared present, a quorum was declared.
- e. Status of Compliance of CPNC Board Members for Ethics, Funding, Code of Conduct Training: All members except for Bobbi Trantafello, Stuart Vaughn, Alyssa Neill are in compliance.

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The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Canoga Park Neighborhood Council (CPNC) holds its regular meetings on the 4th Wednesday of every month and may also call any additional required special meetings in accordance with its By-Laws, Department of Neighborhood Empowerment Policies and Procedures and the latest changes to the Brown Act. The agenda for the regular and special meetings is physically posted for public review at The Canoga Park/West Hills Chamber of Commerce, 7248 Owensmouth Ave. and Canoga Park Library 20939 Sherman Way, Canoga Park.; on the CPNC Website at [www.canogaparknc.org](http://www.canogaparknc.org) and using the CPNC e-mail listing.

The Canoga Park Neighborhood as covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or e-mail [NCSupport@lacity.org](mailto:NCSupport@lacity.org).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360 oro e-mail [NCSupport@lacity.org](mailto:NCSupport@lacity.org).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at 7248 Owensmouth Avenue, Canoga Park, CA 91304 or at our website: [www.canogaparknc.org](http://www.canogaparknc.org) by clicking on the link provided on the Home Page, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the CPNC Secretary at (818) 414-2700 or at [secretary@canogaparknc.org](mailto:secretary@canogaparknc.org).



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## 2. CPNC Committee Reports

- **Michelle Miranda**, *Executive Committee*: Acknowledgment of community resilience. Food was donated from the CPNC to first responders (LAPD Topanga, West Hills Hospital) as well as gift cards to the Guadalupe Center as part of the city's Emergency Authority Funding Plan. Michelle will be stepping down as CPNC President at the next meeting.
- **Carey Martinez**, *Treasurer*: Carey will be stepping down as CPNC Treasurer at the next meeting.
- **Mary Paterson**, *Public Safety Committee*: The next meeting will be held virtually on July 9.
- **Thema Bryant-Davis**, *Education Committee*: Acknowledgment of youth involvement in social protest movements. Thema participated in a video message posted on the School Board website about responding to stress. Online educator training planned for this year.
- **Steve Slutzah**, *Budget Rep*: No budget meetings have been held

## 3. Community Reports

- **Jenny Portillo** – *Bob Blumenfield's office*: Updates on police defunding efforts. Free masks are available (contact the councilmember's office).
- **Tessa Charnovsky** – *Sheila Kuehl's office*: Information provided on Canoga Park Bridge Housing site. Moratorium on evictions has been extended through July 31.
- **Tara Vadani** – *LAUSD Board Member Scott Schmerelson's office*: Two local principals have been promoted. Additional grant money was obtained from Verizon for additional virtual learning resources. Return to Campus Update and Human Trafficking Symposium are upcoming.
- **Jasmine Elbarbary** – *DONE*: Updated bylaws will soon be sent to all board members

## 4. Board Business

- a. Discussion and possible action to approve the Treasurer's February, March, April, and May 2020 Monthly Expense Reports (MER).  
*Motion to amend item to include only February and March 2019 MER. Moved by Carey Martinez and seconded by Quincy Clemons. Roll call vote: 15 yes. 0 No. 0 Abstain. Motion passed.*  
*Motion to consider amended item. Moved by Jessica Beas and seconded by Kalyani Vasan. Roll call vote: 15 yes. 0 No. 0 Abstain. Motion passed.*
- b. Discussion and possible action to approve the minutes from the February 26, 2020 CPNC Regular Board Meeting..  
*Moved by Jessica Beas and seconded by Kalyani Vasan. Motion passed.*
- c. Discussion and possible action to request to the City Clerk an encumbrance of 2019-20 funds in the amount of \$10,000 for the purpose of Outreach..  
*Moved by Mary Paterson and seconded by Carey Martinez.*  
Discussion: *Jasmine Elbarbary pointed out that encumbrance refers only to particular funds allocated for specific purposes (eg, rent on building) and cannot be allocated to Outreach.*  
*Motion tabled.*
- d. Discussion and possible action to approve letter of support for the City of Los Angeles' application for an Active Transportation Program grant for a project in Canoga Park in the neighborhoods near the Sherman Way Orange Line Station.  
*Moved by Quincy Clemons and seconded by Carey Martinez. Motion passed.*
- e. Presentation, discussion and possible action to appoint Jitzel Vasquez for Youth Representative Seat.  
*Moved by Mary Paterson and seconded by Leonel Fuentes.*  
Ms. Vasquez introduced herself and provided information on her reasons for seeking a seat on the board.  
*Roll call vote: 15 Yes. 0 No. 0 Abstain. Motion passed.*  
Jitzel Vasquez was sworn onto the board.
- f. Motion to approve CPNC expenditures under the city's NC COVID-19 Emergency Authority



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Funding Plan, pursuant to the City Clerk NC Funding Program Policy 5.0. \$1,000 to provide food and drinks for our law enforcement emergency responders at Topanga Police Department. Food vendor is Big Burrito. \$1,000 to provide food for our medical responders at West Hills Hospital. Food vendor is Cavaretta's.

*Moved by Jessica Beas and seconded by Ronald Clary.*

*Discussion: Clarification requested as to how the recipients were determined.*

*Roll call vote: 15 yes. 0 No. 0 Abstain. Motion passed.*

**5. Public Comment**

- Jasmine Elbarbary: Acknowledgment of Michelle's service as president.
- Gary Fordice: Acknowledgment of Michelle's service as president.
- Michelle Miranda: Acknowledgment of Carey's service as treasurer.

**6. Adjournment**

*Moved by Carey Martinez and seconded by Jessica Beas. Motion passed. Meeting adjourned at 9:04 pm.*



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