



**Board Meeting Minutes  
Canoga Park Neighborhood Council (CPNC)  
7:00 PM, Wednesday, January 27, 2021  
Virtual Meeting held via Zoom**



**Executive Board**

**President**

**Mary Paterson**

*Community Based Org Rep*

**Vice President**

**Thema Bryant-Davis**

*At-Large Rep*

**Secretary**

**Kendra Kimball**

*Home/Condo Owners Rep.*

**Treasurer**

**Jessica Gonzalez**

*At-Large Rep.*

**Board of Directors**

**Ron Clary**

*Senior Group Rep.*

**Kalyani Vasan**

*Senior Group Rep.*

**Carey Martinez**

*Home/Condo Owners Rep.*

**Quincy Clemons**

*Residential Renters Rep.*

**Michael Davis**

*Residential Renters Rep.*

**Daniel Griffith**

*Residential Renters Rep.*

**Stuart Vaughn**

*Retail/Service Business Rep.*

**Brian Mallasch**

*Retail/Service Business Rep.*

**Leonel Fuentes**

*Retail/Service Business Rep.*

**Michelle Miranda**

*Community Org. Rep.*

**Vincent Neill**

*Community Based Org. Rep.*

**Steve Slutzah**

*At-Large Rep.*

**Kyra Edrington**

*At-Large Rep.*

**Nauman Khan**

*Faith-Based Rep.*

**Helen Morales**

*Youth Rep.*

**Jessica Beas**

*Schools Rep.*

**Jitzel Vasquez**

*Youth Rep.*

**1. Welcoming Remarks – Mary Paterson, President**

a. Called to Order at 7:07 PM.

b. Board Roll Call (Kendra Kimball):

*Board Members Present:* Thema Bryant-Davis, Ronald Clary, Quincy Clemons, Michael Davis, Leonel Fuentes, Jessica Gonzalez, Daniel Griffith, Nauman Khan, Kendra Kimball, Brian Mallasch, Michelle Miranda, Helen Morales, Mary Paterson, Steve Slutzah, Kalyani Vasan, Kyra Edrington (late arrival)

*Board Members Excused:* Jessica Beas, Jitzel Vasquez

*Board Members Absent:* Carey Martinez, Vincent Neill, Stuart Vaughn

c. With 15 members declared present, a quorum was declared.

d. Status of Compliance of CPNC Board Members for Ethics, Funding, Code of Conduct Training: The following board members have one or more expired training certifications: Quincy Clemons, Kyra Edrington [excused], Brian Mallasch, Vincent Neill [absent], Stuart Vaughn [absent]

e. Opening remarks (Mary Paterson): Update on 2021 Neighborhood Council election status

f. Report of Racial Equity Officer (Thema Bryant-Davis): General report given; announcement made regarding the three 30-minute training sessions that will be given at upcoming board meetings (8-8:30 pm)



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The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action. Public comment is limited to 3 minutes per speaker, but the Board has the discretion to modify the amount of time for any speaker.

The public may comment on a specific item listed on this agenda when the Board considers that item. When the Board considers the agenda item entitled "Public Comments," the public has the right to comment on any matter that is within the Board's jurisdiction. In addition, the members of the public may request and receive copies without undue delay of any documents that are distributed to the Board, unless there is a specific exemption under the Public Records Act that prevents the disclosure of the record. (Govt. Code § 54957.5)

The Canoga Park Neighborhood Council (CPNC) holds its regular meetings on the 4th Wednesday of every month and may also call any additional required special meetings in accordance with its By-Laws, Department of Neighborhood Empowerment Policies and Procedures and the latest changes to the Brown Act. The agenda for the regular and special meetings is physically posted for public review at The Canoga Park/West Hills Chamber of Commerce, 7248 Owensmouth Ave. and Canoga Park Library 20939 Sherman Way, Canoga Park.; on the CPNC Website at [www.canogaparknc.org](http://www.canogaparknc.org) and using the CPNC e-mail listing.

The Canoga Park Neighborhood as covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or e-mail [NCSupport@lacity.org](mailto:NCSupport@lacity.org).

SI REQUIERE SERVICIOS DE TRADUCCION, FAVOR DE NOTIFICAR A LA OFICINA 3 dias de trabajo (72 horas) ANTES DEL EVENTO. SI NECESITA AYUDA CON ESTA AGENDA, POR FAVOR LLAME A NUESTRA OFICINA AL (213) 485-1360 oro e-mail [NCSupport@lacity.org](mailto:NCSupport@lacity.org).

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at 7248 Owensmouth Avenue, Canoga Park, CA 91304 or at our website: [www.canogaparknc.org](http://www.canogaparknc.org) by clicking on the link provided on the Home Page, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the CPNC Secretary at (818) 414-2700 or at [secretary@canogaparknc.org](mailto:secretary@canogaparknc.org).

## 2. Community Reports

- **Tessa Charnofsky** – *Representative from Supervisor Sheila Kuehl's office: Report on upcoming meeting to discuss the Safe Parking location slated for Canoga Park; COVID update (remarks on lifting of stay-at-home order, vaccine updates); eviction moratorium has been extended through February*
- **Jenny Portillo** – *Representative from LA City Council Member Bob Blumenfield's office: Addressed unsubstantiated rumor regarding the closing of the LAPD Topanga station: this is not happening and the councilmember will fight against closures. Jenny Portillo is being promoted, and Tim Glick will be taking over as representative to our council ([tim.glick@lacity.org](mailto:tim.glick@lacity.org)).*
- **Carol Newman** – *Budget Advocate: Update provided on the city's budget shortfall. City recommended laying off employees but has not been implemented. Please file CIS reports and comment on budget items to preserve items that are important to your community.*
- **Karen Hernandez** – *DONE: Elections: go to [EmpowerLA.org/NCElections](http://EmpowerLA.org/NCElections) to find important links regarding the elections. Data Liaison workshop as well as a Digital Policy feedback session will be held on January 28. Neighborhood Council candidate workshop is coming up; see [ncevents.eventbrite.com](http://ncevents.eventbrite.com). To view your training status, go to [EmpowerLA.org/CPNC](http://EmpowerLA.org/CPNC).*
- **Duc Dao** – *LAPD Topanga SLO: Budget cuts means the HOPE team will be cut for our area. 2020 showed a large increase in Grand Theft Auto.*

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3. Presentation by Pepperdine students who did some research in a Canoga Park Business District last fall.



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- Students presented their economic analysis of Sherman Way businesses and the impact of COVID-19, along with recommended actions
  - Public comment: Chris Rowe

4. LA Conservation Corp, presentation given by Pablo Cardoso
5. Grant request from Glenn Kirby to Support the Canoga Park Community Center.
  - Item tabled.

**6. Board Business**

- a. Motion to approve \$1200 back rent to Community Center for July-Dec 2020.  
*Moved by: Michelle Miranda; seconded by Jessica Gonzalez.*  
*Recusals: Ronald Clary and Brian Mallasch; sent to Zoom waiting room.*  
*Discussion: Agenda item addresses only back rent; not rent paid in advance.*  
*Roll call vote: 12 yes; 0 no; 2 recused; 3 ineligible. Motion passed.*
  - b. Motion to approve the November MER.  
*Moved by Thema Bryant-Davis, seconded by Steve Slutzah.*  
*Public comment by Chris Rowe urging outreach to community organizations.*  
*Roll call vote: 11 Yes. 0 No. 0 Abstain. 3 Ineligible. Motion passed.*  
*\*Kyra Edrington joined the meeting but is ineligible to vote.*
  - c. Motion to approve CIS statement in support of reopening the West Valley Animal Shelter (Council File 20-1114).  
*Moved by Steve Slutzah; seconded by Daniel Griffith.*  
*Public comments: by Michelle Cornelius, Carol W, Gary Fordyce*  
*Roll call vote: 12 yes; 0 no; 3 ineligible; 1 not present (\*Ron Clary was not present during the roll call vote)*
  - d. Motion to approve \$5,000 to support the Canoga Park Community Center.  
*Motion tabled.*
  - e. Motion to approve letter of support for Canoga Park High School utilizing a fair share of RR funding for much needed repairs and updates.  
*Moved by Michelle Miranda and seconded by Thema Bryant-Davis.*  
*Motion passed.*
  - f. PRESENTATION/DISCUSSION/POSSIBLE VOTE: The Applicant, Alliant Strategic Development, LLC, seeks to demolish the existing ±34,884 SF office building and associated parking for the construction, use, and maintenance of a TOC residential apartment development comprising 148 residential dwelling units inclusive of 12 dwelling units (8%) restricted to Extremely Low Income Households, with approximately 91,662 Square Feet ("SF") of Floor Area, built to a maximum height of 56 feet, pursuant to LAMC 12.21.1 B.3(a), located at 7322 – 7340 Topanga Canyon Boulevard (the "Subject Property"). Off-street parking is provided on one parking level on grade. The Subject Property is zoned [Q]CR-1VL.  
*Moved by Michelle Miranda; seconded by Leonel Fuentes.*  
*Discussion: Jessica Gonzalez: concerns about lack of parking, rent prices versus average income*  
*Steve Slutzah:: This is a by-rights project, and any "no" vote will not stop development; no street parking near building*  
*Public comment: Chris Rowe: need for more affordable units*  
*Public comment: Caleb: Urge the board to consider future projects and effect on affordable*
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housing

*5 yes; 7 no; 3 not eligible; 1 not present (\*Ron Clary was not present); motion rejected*

- g. Motion to approve \$1,000 for canned food/ supplies for the Family Resource Center Roll Call  
Vote: 14 yes; 0 no; 0 recused; 3 ineligible.
- h. PRESENTATION: Laura Rathbone with North Valley Caring Services to present operation plan for Homeless SAFE Parking proposed for 7134 Jordan, Los Angeles City Parking Lot #704.  
*\*Ron Clary returned to the meeting around 9:10 pm.*
- i. Discussion/Possible Vote: to approve/decline or amend resolution by CPNC Planning and Land Use for Safe Parking in lot 704 at 7134 Jordan Ave.  
*Moved by: Steve Slutzah; second by Daniel Griffith.*  
*Discussion: Steve Slutzah: Possible other locations for safe parking currently under consideration, and these issues should be resolved before voting on this particular location*  
*Nauman Khan: Proposed location is too small; Pierce College may be more suitable*  
*Helen Morales: Agree with Nauman about Pierce College*  
*Ron Clary: Safe Parking is beneficial, but the proposed location in the business district is not ideal*  
*Jessica Gonzalez: There appear to be other, better options for the parking location*  
*Thema Bryant-Davis: Important to hear from individuals dealing with homelessness; reminder that the HOPE team will be cut soon*  
*Public comments made from:*  
*Allen Zarkin, Kenneth Winer, Hailee Corbin, Edward McCobb, Caleb (no last name), Zac Volet, Patti (no last name), Carol W, T, Harry, AC, Chris Rowe, Dell Smulowitz, Max, Gina V, Aron Celnik, Lewis Siewert, Gary Fordyce, Gamelle Stop, Michelle Winer, Kike, Jenny Portillo, Kim O*  
*Further Council Member discussion:*  
*Council was not adequately involved in decision of the location. Business owners and nearby residents were not given enough time to consider this issue.*  
*Proposal to amend motion to include conditions outlined in the "Surrounding Stakeholder Resolution" submitted by 12 stakeholders in the area of the proposed locations, with some changes.*  
*Motion to amend item: moved by Ron Clary; seconded by Michelle Miranda. Motion to amend passed*  
*Vote on amended motion: motion passed*

*Full text of amended motion as follows:*

The Canoga Park Neighborhood Council finds that the subject location is not an appropriate safe parking site, but agree that it be approved on an interim basis as a location for that purpose pending an ongoing search for a replacement venue in Canoga Park and that the project be subject to a suggested opening time of 9:00 pm with the understanding that regular review be made to assure the suitable operation of the project. This recommendation is subject to the following conditions:

1. All participants in the program shall be screened for criminal records, and those who have been convicted of a violent felony/sex offense shall not be approved for participation.
2. Lot usage shall start at 9pm and end at 7am, and full daytime use of the lot for regular parking shall not be impaired or compromised. Participants must leave the area, including adjoining private and public properties, after the lot is closed in the morning.



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3. A maximum of 25 parking spaces per night shall be approved for the program. Until the lot is at capacity, a minimum of 3 parking spaces shall be left vacant for overnight use of the adjacent residents.
  4. Smoking shall only be allowed in a designated smoking area a minimum of 50 feet away from any and all residential and retail units.
  5. Chemical restrooms shall be sanitized/disinfected frequently, not less than once nightly, and be securely locked when not in use. Furthermore, at least four restrooms should be provided and include feminine hygiene products and seat covers.
  6. Contact information for operating company and direct phone contact for the security company shall be provided to surrounding merchants, tenants and property owners, so they may contact them directly and immediately as concerns arise.
  7. Security guard shall make sure that all trash and debris are picked up before leaving the premises each morning.
  8. Re-evaluation of lot function and impact shall be done at one month after start and quarterly thereafter. These evaluations shall done by the Canoga Park Neighborhood Council as well as include representatives of surrounding stakeholders including residents.
    - j. Discussion and possible action for CPNC to review and formally adopt CPNC bylaws amended by the Department of Neighborhood Empowerment on November 12, 2020. These bylaw amendments are a result of the Uniform Age Ordinance and Community Interest Stakeholder Ordinance recently passed by the Los Angeles City Council.  
*Motion tabled.*
    - k. Motion to approve the minutes of the Dec 2, 2020 Special Board meeting.  
*Moved by Thema Bryant-Davis; seconded by Michelle Miranda. Motion passed.*

**7. General Board Announcements/Reports**

- Helen Morales: Youth Committee report (Helen Morales)
- Nauman Khan: Faith-based representative; ideas for faith-based COVID interventions
- Ron Clary: Senior representative remarks

**8. Public Comments**

- *Chris Rowe*: suggestions for Homelessness committee
- *Zach Violet*: Safe parking remarks
- *Jenny Portillo*: Thanks given to council
- *Glenn Bailey*: VANC announcements; upcoming meetings
- *Patti*: Safe parking remarks
- *Carol W*: Safe parking remarks

**9. Adjournment**

*Moved by Ronald Clary and seconded by Nauman Khan. Motion passed. Meeting adjourned at 11:34 pm.*

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