



**Board Meeting Minutes**  
**Canoga Park Neighborhood Council (CPNC)**  
**7:00 PM, Wednesday, May 25, 2022**



**I. Call To Order & Roll Call**

- A. Present: Mary Paterson, Dr. Thema Bryant Davis, Helen Morales, Leonel Fuentes, Michelle Miranda Fuentes, Kyra Edrington, Steve Slutzah, Ray Cole, Brian Mallasch, Quincy Clemons, Elmer Garcia, Nauman Khan, and Duane Galila
- B. Excused: Jessica Gonzalez, Robert Munoz, Annette McClain, and Jitzal Vasquez-Ruiz
- C. A quorum was established and the meeting was called to order at 7:11 PM

**II. President's Opening Remarks**

- A. President Mary Paterson extends her appreciation and thanks to everyone who is present at the meeting. She also briefly goes over the importance of neighborhood councils and the overarching goal to empower Los Angeles.

**III. Status of Board Member Training**

- A. Jessica Gonzalez needs her ethics and code of conduct updated on the city website. Proof of her completion needs to be sent out immediately so that she will be able to vote.
- B. Ron Clary is currently working on his ethics training.
- C. Kyra Edrington, Annette McClain, Nauman Khan, Jitzel Vasquez-Ruiz, and Robert Munoz need to complete their anti-bias training.

**IV. Brief Introduction Opportunity For Interested CPNC Candidates Consideration & Possible Vote For Appointment To The CPNC Board**

- A. In this current meeting, there wasn't any interest from the general public in joining the CPNC board.

**V. Approval of the minutes of the CPNC March 23, 2022 Meeting**

- A. Minutes were tabled for the next meeting.

**VI. Government Reports (2-3 Minutes)**

- A. Alberto Vargas gives his report from Assembly Member Gabriel's office and discusses the future involvements that the office will continue to have with the community by way of in-person events.
- B. Blake Clayton expresses the importance of remaining safe from COVID-19. In addition, he also notes all of the six different voting spots that are available in Canoga Park.
- C. Tara Vahdani firstly acknowledges and expresses her condolences for the recent Texas mass elementary school shooting. She describes the recent actions that LAUSD is taking to protect their schools, along with congratulating a few accomplished students within the LAUSD sector for their scholastic achievements.
- D. SLO Duke Dao gives his crime report and details how aggravated and other forms of violent crimes have increased when compared to the incident statistics from 2021.
- E. Time Glick gives their report on June 12 at 5:00 PM at the Madrid Theater scheduled event. This event is looking to expand some student reflection art and primarily help artists who have been affected by homelessness.

**VII. General Public Comment**

- A. Denise from the Boys and Girls Club notes the June 4 community brunch where parents are able to be introduced to the Boys and Girls Club Summer Program.
- B. Chris Rowe expresses her concerns about the approved NPG from last year and questions the validity of Robert Munoz's and Annette McClain's board member positions.
- C. Garry Fordyce expresses frustration with the lack of postings on the board minutes.

**VIII. New Business**

- A. Approval of the Monthly Expenditure Report (MER) for March 2022

1. Steve Slutzah makes a motion to approve the March 2022 MER. Dr. Thema made a second.
2. No discussion was made.
3. Roll Call Vote:
  - a) Yes: 11
  - b) No: 0
  - c) Ineligible: 2
  - d) Excused: 5
  - e) **Motion Passes**

**B. Approval of the Monthly Expenditure Report (MER) for April 2022**

1. Steve Slutzah makes a motion to approve the April 2022 MER. Dr. Thema made a second.
2. No discussion was made.
3. Roll Call Vote:
  - a) Yes: 11
  - b) No: 0
  - c) Ineligible: 2
  - d) Excused: 5
  - e) **Motion Passes**

**Funding Motions:**

**IX. DISCUSSION AND POSSIBLE MOTION to approve \$3,000.00 for a Neighborhood Purpose Grant (NPG) for Nueva Vision Community School Non-Profit NPG Application. Funds will be used to pay for instructors for free music programs in Canoga Park.**

- A. Steve Slutzah gives a brief report on this motion because a presentation was unavailable as a result of their absence.
- B. Dr. Thema moves that this motion passes. Ray Cole seconds.
- C. Roll Call Vote:
  1. Yes: 12
  2. No: 0
  3. Ineligible: 2
  4. Excused: 4
  5. **Motion Passes**

- X. DISCUSSION AND POSSIBLE MOTION to approve \$2,500.00 for a Neighborhood Purpose Grant (NPG) for Valley Cultural Center dba Valley Cultural Foundation Non-Profit NPG Application. Funds will support the Children's Performance Series beginning June 3.**
- A. Joellen Ammann presents her plans for the children's performance, ranging from a puppet show event to 60 children receiving a book and having a tree planted in their name.
  - B. Ray Cole motions to approve the NPG and Quincy Clemons makes a second.
  - C. Roll Call Vote:
    - 1. Yes: 11
    - 2. No: 0
    - 3. Ineligible: 2
    - 4. Recused: 1
    - 5. Excused: 4
    - 6. Motion Passes

- XI. DISCUSSION AND POSSIBLE MOTION to Approve up to \$5,000.00 for outreach items such as Ads in the Valley Vantage Group Newspaper and La Opinion to promote the council and available board seats, shirts with cpnc logo for board members to wear when promoting the council at events and meetings; water with cpnc name, logo, and website; shopping bags with cpnc logo and website, name badges and cards for board members who use and need them and other outreach items**
- A. Ray Cole firstly notes the low number of people who are currently in outreach, however, advertisements for the council are extremely important and therefore, this would be an incredibly positive investment.
  - B. Dr. Thema moved the motion and Kyra Edrington made a second.
  - C. A discussion was made with the general public and the board.
    - 1. Board agrees to edit the motion to "outreach items." A previous motion was withdrawn; the new motion states "motion to approve up to \$5,000 for outreach items."
    - 2. Steve Slutzah makes a motion to the amended motion and Ray Cole makes a second.
    - 3. General public comments were made.
    - 4. Roll Call:

- a) Yes: 12
- b) No: 0
- c) Ineligible: 2
- d) Excused: 4
- e) **Motion Passes**

**XII. ADMINISTRATION FUNDING MOTION to pay up to \$400 per year for two Zoom licenses at \$200 each**

- A. Steve Slutzah made a motion to move this payment. Dr. Thema makes a second
- B. Steve Slutzah made a motion to move the \$400 payment. Kyra Edrington made a second.
- C. Roll Call Vote:
  - 1. Yes: 12
  - 2. No: 0
  - 3. Ineligible: 2
  - 4. Excused: 4
  - 5. **Motion Passes**

**XIII. PRESENTATION, DISCUSSION, AND POSSIBLE ACTION regarding a request for a letter of support for Healthy Streets LA**

- A. Michael Schnider presents his presentation on Healthy Streets LA.
- B. Helen Morales makes a motion to write a letter of support. Dr. Thema seconds.
- C. Discussion between the board and the general public was held.
- D. Roll Call Vote:
  - 1. Yes: 10
  - 2. No: 1
  - 3. Ineligible: 1
  - 4. Excused: 4
  - 5. **Motion Passes**

**XIV. COMMITTEE REPORTS (aside from prearranged longer discussions please keep reports to 2 or 3 minutes).**

- A. a. By Law Committee update / mini-training
  - 1. Ronald Clary briefly explains the purposes of by-laws and standing rules.

B. GECO

C. Outreach

1. Interest in farmer's markets and conducting active committee meetings.

D. Education

E. Any other committees may give a brief report time permitting

**XV. BOARD ANNOUNCEMENTS OR BRIEF COMMENTS - time permitting**

- President Paterson gives her remarks that she will be recusing her seat as President.
- Vice President Dr. Thema Bryant gives her remarks that she will be recusing her seat as Vice President.
- Secretary Helen Morales gives her remarks that she will be recusing her seat as Secretary

**XVI. Adjournment**

- The meeting was motioned to be adjourned by Ron Clary and seconded by Michelle Miranda at 10:10 PM.