



**Board Meeting Minutes
Canoga Park Neighborhood Council (CPNC)
7:00 p.m. Wednesday, February 22, 2023**



I. CALL TO ORDER: President Cole called the meeting to order at 7:06 p.m.

II. BOARD ROLL CALL:

President Cole called the roll as follows:

present	Ray Cole, President
present	Elmer Garcia, Vice-President
absent	Jessica Gonzalez, Secretary
present	Leonel Fuentes, Treasurer
absent	Helen Morales
absent	Michelle Miranda
present	Mary Paterson
absent	Quincy Clemons
present	Ronald Clary
present	Duane Galila
absent	Jitzel Vasquez-Ruiz
present	Brian Mallasch
absent	Steve Slutzah
absent	Nauman Khan
absent	Annette McClain
absent	Robert Munez
present	Corinne Ho
ineligible	Lena Ayvazian
8	8 present /9 absent /1 ineligible

a. Status of Board Member Training

President Cole stated that Board members are current with training with the exception of one new member in the process.

Raul Preciado, DONE Representative, stated that there is no grace period for ethics or funding training. Ineligibility to vote, make a motion, or second a motion continues until all training is completed.

III. COMMUNITY/GOVERNMENT REPORTS AND ANNOUNCEMENTS (3 minutes per speaker)

a. Public Safety

Steve Jaramillo, Special Projects Deputy for Councilmember Blumenfield's Office, updated the Council on the following:

- The Disaster Preparedness program has been postponed to March 25th and Ciclavia will have two booths;
- The Los Angeles organic recycling program is up and running. LA SB 1383 is a statewide mandate to keep organic waste out of landfills and reduce greenhouse gases. Put your food waste in your yard green bin. Call 1-800/773-2489 to receive a free recycling kitchen pail. Mr. Jaramillo stated that he is available to make a presentation to the Board to provide more information.

President Cole requested flyers to share on the CPNC website.

b. Officers of Congress, Assembly, Mayor, City Council, County Supervisor, and School Board

Raul Preciado, DONE Representative, updated the Council on the following:

- Virtual meetings have been extended to March 22nd and may possibly extend to March 29th. DONE is in the process of confirming meeting spaces with disability accessibility.

Chris Rowe addressed concerns regarding Board member attendance and another concern regarding social distancing at the community center, and if alternate locations in Canoga Park are being identified. Mr. Preciado stated that those concerns are being addressed.

Board member Lena Ayvazian expressed a desire to perform in the secretary position and inquired about the duties and qualifications and expressed an interest for the upcoming election. Mr. Preciado stated he

would follow up with her on the qualifications and submittal process.

c. Government Departments/Agencies, including Budget Advocates, Librarian, etc.

No Action Taken.

d. DONE-Department of Neighborhood Empowerment General Report

No Action Taken.

IV. DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT: EXHAUSTIVE EFFORTS-UPDATES

a. Exhaustive Efforts Work Plan-Updates

- Vice-President Elmer Garcia stated that CPNC is growing and 3 new Board member seats have been filled. There is continued discussion agendized at this meeting;
- A note taker has been assigned and the request to compose minutes from previous recordings is underway. This Item will be agendized for further discussion at the next meeting;
- A meeting date for a Board retreat is agendized further in this agenda. There is the possibility for a virtual retreat now that the date to continue virtual meetings has been extended.

b. Discussion and Possible Action: Update Board Retreat Meeting Date

- **Monday, February 27th**
(this is the original date from 7:00 – 9:00 p.m.)
- **Thursday, March 9th**
- **Monday, March 13th**

Following Board member and stakeholder discussion, Board member Ronald Clary stated that the furthestmost date of March 13th should be considered as there are members absent, and this date will allow time for noticing and availability.

MOTION: Ronald Clary	
SECOND: Mary Paterson	
yes	Ray Cole, President
yes	Elmer Garcia, Vice-President
absent	Jessica Gonzalez, Secretary
yes	Leonel Fuentes, Treasurer

absent	Helen Morales
absent	Michelle Miranda
yes	Mary Paterson
absent	Quincy Clemons
yes	Ronald Clary
yes	Duane Galila
absent	Jitzel Vasquez-Ruiz
yes	Brian Mallasch

absent	Steve Slutzah
absent	Nauman Khan
absent	Annette McClain
absent	Robert Munez
yes	Corinne Ho
ineligible	Lena Ayvazian
8	8 yes /9 absent /1 ineligible

V. Discussion and Possible Action: Brief Introduction Opportunity for Interested CPNC Candidates' Consideration and Possible Vote for Appointment to the CPNC Board

a. At Large Representative (2025)

President Cole solicited public comment. One stakeholder spoke.

b. At Large Representative (2023)

Hewitt Dixon, resident, expressed interest to be part of the community council. Mr. Dixon stated that he has attempted to attend CPNC meetings in the past; however, they were cancelled due to lack of quorum. President Cole and Board members, Clary, Paterson, and Ho informed the prospective Board member that Council commitment includes training, time, and committee involvement. Mr. Dixon accepted the challenge and was welcomed to CPNC.

President Cole solicited public comment. One stakeholder spoke.

President Cole called the vote as follows:

MOTION: Ronald Clary	
SECOND: President Cole	
yes	Ray Cole, President
yes	Elmer Garcia, Vice-President
absent	Jessica Gonzalez, Secretary
yes	Leonel Fuentes, Treasurer
absent	Helen Morales
absent	Michelle Miranda
yes	Mary Paterson
absent	Quincy Clemons
yes	Ronald Clary
yes	Duane Galila
absent	Jitzel Vasquez-Ruiz

yes	Brian Mallasch
absent	Steve Slutzah
absent	Nauman Khan
absent	Annette McClain
absent	Robert Munez
yes	Corinne Ho
ineligible	Lena Ayvazian
ineligible	Hewitt Dixon
8	8 yes /9 absent /2 ineligible

c. Residential Renters Representative-2 (2023)

Max Zelickson, a rental resident, stated that he has attended previous CPNC meeting, volunteers with the Red Cross and is a member of the Disaster Team, and is LAFD certified. Mr. Zelickson stated that he wants to be engaged in the community. Mr. Zelickson stated that his focus is on homelessness and the development of the Warner Center. After discussion Mr. Zelickson decided he would occupy the At-large 2025 position.

President Cole solicited public comment. One stakeholder spoke.

President Cole called the vote as follows:

MOTION: Connie Ho	
SECOND: Ronald Clary	
yes	Ray Cole, President
yes	Elmer Garcia, Vice-President
absent	Jessica Gonzalez, Secretary
yes	Leonel Fuentes, Treasurer
absent	Helen Morales
absent	Michelle Miranda
yes	Mary Paterson
absent	Quincy Clemons
yes	Ronald Clary
yes	Duane Galila
absent	Jitzel Vasquez-Ruiz
yes	Brian Mallasch
absent	Steve Slutzah
absent	Nauman Khan
absent	Annette McClain
absent	Robert Munez

yes	Corinne Ho
ineligible	Lena Ayvazian
ineligible	Hewitt Dixon
ineligible	Max Zelickson
8	8 yes /9 absent /3 ineligible

d. Retail/Service Business Representative (2023)

President Cole solicited interest. No nominations or self-nominations.

e. Senior Group Representative (2023) appointed

President Cole solicited interest. No nominations or self-nominations.

f. Faith Based Organizations Representative (2023)

g. President Cole solicited interest. No nominations or self-nominations. **VI.**

Presentation-Congressman Brad Sherman (10 minutes)

President Cole rescheduled Item VI.

VII. Discussion and Possible Action: Expansion of Carmax Car Lot, 21300 Roscoe Blvd, 91304

Brad Lauth, Brian Pulsifer, Kayerst, Keith Malloy and Kyndra Casper, screen shared a presentation for the Carmax Car Lot that is seeking a development approval to expand the project. Mr. Lauth stated that no new use or operation is proposed. The proposal is to expand the current operations and facility with configuration of the existing sales display and public parking area. Ms. Lauth shared the concept architectural plans and stated his availability to answer questions and work with the CPNC and City Council.

After discussion the topics of additional parking for customers and employee, the truck loading bays, the protection of exiting mature trees, lighting, and sound were presented, and concluded that there were no impacts on the existing neighborhood.

Many Board members stated their support of Carmax and their community involvement.

President Cole solicited public comment from Board members and stakeholders.

MOTION: Ronald Clary
SECOND: Corinne Ho

yes	Ray Cole, President
yes	Elmer Garcia, Vice-President
absent	Jessica Gonzalez, Secretary
yes	Leonel Fuentes, Treasurer
absent	Helen Morales
absent	Michelle Miranda
yes	Mary Paterson
absent	Quincy Clemons
yes	Ronald Clary
yes	Duane Galila
absent	Jitzel Vasquez-Ruiz
yes	Brian Mallasch
absent	Steve Slutzah
absent	Nauman Khan
absent	Annette McClain
absent	Robert Munez
yes	Corinne Ho
ineligible	Lena Ayvazian
ineligible	Hewitt Dixon
ineligible	Max Zelickson
8	8 yes /9 absent /3 ineligible

VIII. GENERAL PUBLIC COMMENT - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 2 minute(s), 10 minutes total.

President Cole solicited public comment.

Chris Rowe expressed concern about the lack of video of Board members present and their level of engagement. Board member video should not be disabled.

One stakeholder was recognized to speak but was inaudible.

Chris Rowe requested that if a stakeholder's language is inappropriate, could that individual be muted and attendance discontinued at a meeting. Mr. Preciado, DONE Representative, updated the Council and stakeholders on the Bylaws.

David Boynes, CSUN thanked the CPNC for their commitment and contribution to the Bridge to the Future Program that provides tuition free educational opportunities.

IX. NEW BUSINESS

- a. **Discussion and Possible Action:** Voting to approve Affidavit for \$90.91 for Google Suite payment on 6/21/22. A payment of \$90.91 was made to the Google Suite account to bring it current, but we can't locate a detailed description of this transaction, only a statement indicating payment.

President Cole solicited Board member and public comment and made the motion to approve that was seconded by Ronald Clary. The motion was not discussed or approved. President Cole tabled this motion due to lack of supporting materials that was not made available to the public.

- b. **Discussion and Possible Action:** Voting to approve Affidavit for digital premium shipping membership for \$25.00. Any Promo Charged \$25.00 but failed to document a detailed description of the charge.

President Cole solicited Board member and public comment and made the motion to approve that was seconded by Ronald Clary. The motion was not discussed or approved. President Cole tabled this motion due to lack of supporting materials that was not made available to the public.

- c. **Discussion and Possible Action:** Canoga Park Events-Outreach and Engagement

- CicLAvia-Call for action-Volunteers 2/26/23

President Cole solicited public comment. None.

President Cole sent out a Google poll soliciting for volunteers from 9:00–3:00 to work for 2 hour periods of time. Max Zelickson volunteered to work a major portion of the day. Mary Paterson will be on location and will try to be flexible with her availability to CPNC.

Corinne Ho volunteered her availability. Please continue to contact President Cole with your availability.

David Boynes, Bridge to the Future, stated that students from Canoga HS will be performing traffic functions and maintaining the intersection and would like to coordinate with CPNC.

One stakeholder was recognized to speak but did not unmute.

President Cole stated that he will send out a follow-up email.

- Community Canvas-Possible Attendees and dates
President Cole stated that flyers and information need to be distributed in the community for upcoming elections/voting and would like to invite/encourage businesses owners to display flyers.

Board members Mary Paterson and Max Zelickson stated that they would assist.

President Cole will send out a follow-up email.

X. Announcements/Suggestions a. Disaster Preparedness Event-2/25/23 9am 2pm.

President Cole stated that this event has been moved to March 25th from 9:00 – 3:00 p.m. due to weather.

Board member Corinne Ho suggested an agenda category, named Future Agenda Items, to be included on every agenda to allow for stakeholder participation.

Board member Lena Ayvazian expressed concern with the burned down building near CarMax. Is there something that a CPNC can request to tag the property? President Cole stated that there is the possibly to discuss a letter of concern and suggested that this Item be agendized at a future meeting for discussion and possible action.

Board member Corinne Ho expressed concern regarding the attendance of Board members and would like to agendize this Item for further discussion.

Mr. Preciado, DONE Representative, stated that the agenda is set by the President and encouraged Board members to contact him with items they would like to agendize.

One stakeholder was recognized to speak but did not unmute.

XI. ADJOURNMENT

President Cole made the motion to adjourn at 9:24 p.m. seconded by Board member Mary Paterson.