



**Board Meeting Minutes
Canoga Park Neighborhood Council (“CPNC”)
7:00 p.m. Wednesday, April 26, 2023**



I. **CALL TO ORDER** - President Raymond Cole called to order at 7:05 p.m.

BOARD ROLL CALL

President Cole called for roll noted below. A memorial moment of silence for member Steven requested by President Cole Member Steve Slutzah.

a. **Roll Call by Secretary Lena Ayvazian**

present	Raymond Cole, President
present	Elmer Garcia, Vice-President
present	Lena Ayvazian, Secretary
present	Kyra Edrington
present	Mary Paterson
present	Ronald Clary
present	Duane Galila
present	Brian Mallasch
present –(Entered late)	Mireira Moran
present	Jodi Braverman <i>Appointed in March</i>
excused absence	Leonel Fuentes, Treasurer
excused absence	Corinne Ho
excused absence	Michelle Miranda
absent	Quincy Clemons
absent	Helen Morales
absent	Miereda Moran <i>Appointed in March</i>
absent	Max Zelickson <i>Appointed in Feb</i>
absent	Jitzel Vasquez-Ruiz
absent	Robert Munoz
absent	Veronica Bardham
absent	Hector Ramirez <i>Appointed in March</i>
	10 present / 8 absent 3/excused absence

II. ****January 2023 Minutes are pending****

Approval of the Minutes of the Regular Meeting

a. February 2023: Motion to pass February 2023 minutes

MOTION	MARY PATERSON
SECOND	RAYMOND COLE
present	Raymond Cole, President
present	Elmer Garcia, Vice-President
present	Lena Ayvazian, Secretary
present	Kyra Edrington
present	Mary Paterson
present	Ronald Clary
present	Duane Galila
present	Brian Mallasch
absent –(Entered later)	Mireira Moran
ineligible	Jodi Braverman <i>Appointed in March</i>
excused absence	Leonel Fuentes, Treasurer
excused absence	Corinne Ho
excused absence	Michelle Miranda
absent	Quincy Clemons
absent	Helen Morales
absent	Miereda Moran <i>Appointed in March</i>
absent	Max Zelickson <i>Appointed in Feb</i>
absent	Jitzel Vasquez-Ruiz
absent	Robert Munoz
absent	Veronica Bardham
absent	Hector Ramirez <i>Appointed in March</i>
8	8 yes / 1 ineligible / 11 absent Motion Passes

a. March 2023: Motion to pass March 2023 minutes

MOTION	LENA AYVAZIAN
SECOND	RONALD CLARY
present	Ray Cole, President
present	Elmer Garcia, Vice-President
present	Lena Ayvazian - Secretary
present	Kyra Edrington
present	Mary Paterson
present	Ronald Clary
present	Duane Galila
present	Brian Mallasch
absent –(Entered later)	Mireira Moran
ineligible	Jodi Braverman <i>Appointed in March</i>
excused absence	Leonel Fuentes, Treasurer
excused absence	Corinne Ho
excused absence	Michelle Miranda
absent	Quincy Clemons
absent	Helen Morales
absent	Miereda Moran <i>Appointed in March</i>
absent	Max Zelickson <i>Appointed in Feb</i>
absent	Jitzel Vasquez-Ruiz
absent	Robert Munoz
absent	Veronica Bardham
absent	Hector Ramirez <i>Appointed in March</i>
8	8 yes / 1 ineligible / 11 absent Motion Passes

III. COMMUNITY/GOVERNMENT REPORTS AND ANNOUNCEMENTS (3 minutes per speaker)

Senior Lead Officer Duc Dao thanked CPNC for the invitation and opportunity to speak. Officer Dao identified his jurisdiction in representing Topanga Community Station 21st Division, established in 2009 of the Los Angeles Police Department. Department holds two Captains, Captain Francis Boateng and Kirk Kelley, appointed March 2023. Regrettably, could not attend the meeting. Crime stats reflect a 17% increase in Violent Crime with 13% decrease of Property Crimes, year to date compared to 2022, however, increase in theft of catalytic converters. Question and answer session included, what can the community do to assist LAPD and why the increase in Violent Crime. Officer Dao elaborated posting of signs, example no parking zones, increase LAPD intervening to assist the community in

doing their job, requesting Los Angeles Homeless Services Authority (“LAHSA”) out to hot spots, and violent crime increase partly due to opening of public spaces post CoVid, concern of high increase quick release post arrests.

- Announcement of youth mentorship Wrestling Program event on May 13, 2023 from 7:00AM to 5:00PM at West Valley Christian Church (22450 Sherman Way, West Hills, C 91307).
- Announcement of 4 day carnival from May 18 to 21 at Promenade Mall

Steve Jaramillo of Bob Blumenfield office CD 3: Introduced himself thanking CPNC for the opportunity to speak. Presented the Los Angeles City budget committee headed by Bob Blumenfield remains open to public comment. Extended an open invitation of communication concerning public comments, department questions, etc. providing his email, Steve.Jaramillo@lacity.org.

Geovanny Ragsdale, CEO of West Valley Boys and Girls Club: Invitation extended to take a tour Monday to Friday from 9:00AM to 6:00PM at the local Boys and Girls Club located at 7245 Remmet Avenue, Canoga Park, California. Boys and Girls Club represents \$3,000,000 in grants, contributions, etc.

- Announcement Youth of Year Event, Tuesday, May 16, 2023, @ 5:30PM at Hilton Woodland Hills, California.
- Announcement Blissful Tea Event, May 20, 2023, at 2:30PM at Elks Lodge #2190, 20925 Osborne Street, Canoga Park, California. Approximately 300 expected to attend.

Raul Preciado of Department of Neighborhood Empowerment (“DONE”):

- Reminder to CPNC members if one believes they may hold conflict of interest to reach out to the City Attorney before scheduled meeting raising concern of potential conflict of interest. Members to follow up if a response is not received.
- Option to go hybrid is available there are 2 to 3 other neighborhood council that have chosen to go remote purchasing equipment from \$2000 to \$5000 in order to do so.
- CPNC will not be holding elections due to lack of candidates running for open positions. Those who ran for position will be members by default..

IV. GENERAL PUBLIC COMMENT - Comments from the public on non-agenda items within the Board’s subject matter jurisdiction. Each speaker will be allowed 2 minute(s), 10 minutes total.

Garry Fordyce was recognized to speak. Mr. Fordyce raising concern about having a challenging time in locating meeting minutes and MER’s. President Cole explained items located upon downloading the Agenda’s from CPNC website directly. Mr. Fordyce clarified his understanding.

V. DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT: EXHAUSTIVE EFFORTS-UPDATES

Exhaustive Efforts Work Plan-Updates

Raul Preciado stated Exhausted Efforts would end prior to May 2023 meeting. Roster updated; current roster does not reflect update. Attaining a quorum remains a concern.

- Mr. Preciado recognized board member Lena Ayvazian's raised concern in that, if the EE was lifted prior to current meeting, quorum would not have been met. Raised further concern that CPNC should reflect at least meeting quorum customary quorum requirement for two months before lifting of EE. Guest Joellen Ammann spoke up in that, NGA representation could not be heard - approved approximately a year ago due to lack of quorum. Board member Mary Patterson commented, some members hold position that because EE quorum being low the need to be present was minimal. Comment (unknown member) made in that once EE lifted to move forward with revising of Bylaws. Mr. Preciado recognized Bylaw revision approvals by the City take place around August – September. Board member Ronald Clary recognized Bylaws needing amendment in concern of failing to meet quorum issues raised.
- Approvals for funding pending NPG's remain a concern.
- Updated Roster to be available shortly.

VI. Discussion and Possible Action: Brief Introduction Opportunity for Interested CPNC Candidates' Consideration and Possible Vote for Appointment to the CPNC Board

- a. Senior Group Representative (2023) appointed

No Action Taken.

- b. Faith Based Organizations Representative (2023)

No Action Taken.

VII. New Business

- **DISCUSSION and possible action regarding the recommendation of the Planning and Land Use Proposing New Car Wash at 21915 W. Roscoe Blvd Case Number: ZA-2020-4232-CU-ZBA Project Description: Construction of a new 4,441 sf automatic car wash, vacuum tanks canopy, and operation M-S 7:30:am to 8pm and Sundays 8am-8pm.**

Dean Griffith representing Landlord/Developer (“LD”)

Proposed car wash has been in process for approximately two and a half years. Requirements of commercial zone, sound engineering, ongoing to assure compliances met and being met. There is an apartment building adjacent to the proposed site wherein a minimum six (6) foot fence is allocated, however LD moving forward with eight (8) foot wall. Question arose if consideration can be made for a ten (10) foot wall to accommodate further barrier between residence and car wash. LD confirmed they have not reached out to residence/owner of adjacent residential complex. Project to hold 42 vacuum hoses. Pending City Plan meeting for June 1, 2023. LD indicated his contact information will be provided to CPNC.

Items raised:

- a. Sound, (honking, machine/equipment in vicinity to adjacent residence)
 - LD identified a sound study has been performed. Car wash to be closed at 8:00PM
 - LD trees to assist in sound barrier
 - LD not aware of signs identifying mindful of neighbors, no honking
- b. Traffic, (example local car washes, fast food queuing onto streets)
 - LD identified lot to accommodate two (2) ques with longer spacing que
- c. Beautification
 - LD directed to plans Pg L1.
 - LD holds high regard of beautification.
- d. Light into adjacent residence
 - LD confirmed light study performed

MOTION: Recommend granting use, subject to the project heard.

MOTION	RONALD CLARY
SECOND	BRIAN MALLASCH
Yes	Raymond Cole, President
Yes	Elmer Garcia, Vice-President
No	Lena Ayvazian, Secretary
Yes	Kyra Edrington
Yes	Mary Paterson
Yes	Ronald Clary
No	Duane Galila
Yes	Brian Mallasch
Yes	Mireira Moran
ineligible	Jodi Braverman <i>Appointed in March</i>
9	7 yes / 2 no / 1 ineligible Motion Passes

- **APPROVAL of Monthly Expenditure Report (MER):**

- a) **Motion for approval**

- **June 2022 MER**

MOTION: Mary Patterson

SECOND: Lena Ayvazian

- b) **Motion for approval**

- **August 2022 MER**

MOTION: Mary Patterson

SECOND: Kyra Edrington

- c) **Motion for approval**

- **October 2022 MER**

MOTION: Kyra Edrington

SECOND: Lena Ayvazian

- d) **Motion for approval**

- **November 2022 MER**

MOTION: Ronald Clary

SECOND: Kyra Edrington

- e) **Motion for approval**

- **December 2022 MER**

MOTION: Lena Ayvazian

SECOND: Mary Patterson

- f) **Motion for approval**

- **January 2023 MER**

MOTION: Kyra Edrington

SECOND: Lena Ayvazian

- g) **Motion for approval**

- **February 2023 MER**

MOTION: Kyra Edrington

SECOND: Lena Ayvazian

MOTIONS FOR MER (a to g)	
Yes	Raymond Cole, President
Yes	Elmer Garcia, Vice-President
Yes	Lena Ayvazian, Secretary
Yes	Kyra Edrington
Yes	Mary Paterson
Yes	Ronald Clary
Yes	Duane Galila
Yes	Brian Mallasch
Yes	Mireira Moran
ineligible	Jodi Braverman <i>Appointed in March</i>
9	9 yes / 1 ineligible Motions (a to g) for MER Pass

- **** Recused Brian Mallasch and Ronald Clary.**
JOELLEN AMMAN to present discussion and possible motion to approve up to \$5,000.00 for the Neighborhood Purposes Grant (NPG) for Canoga Park Community Center Foundation (“CPCCF”). Funds will be used to provide outreach and engagement for the 31st annual Canoga Park/West Hills Memorial Day Parade on Monday, May 29, 2023. This parade is the only Memorial Day Parade in the City of Los Angeles and brings Canoga Park and West Hills Communities together to honor fallen service members from these communities from WWI to Present Day.

Outreach includes

- a. pole banners up for 30 days to include CPNC recognition
- b. Opportunity to address the crowd
- c. Car provided to ride in the Memorial parade
- d. CPNC logo on newsletters
- e. CPNC logo on flyers

**Flyover confirmed.

Motion to approve NPG fund of \$5000 subject for use as described.

MOTION: Mary Paterson	
SECOND: Lena Ayvazian	
Yes	Raymond Cole, President
Yes	Elmer Garcia, Vice-President
Yes	Lena Ayvazian, Secretary
Yes	Kyra Edrington
Yes	Mary Paterson
Recused	Ronald Clary
Yes	Duane Galila
Recused	Brian Mallasch
Yes	Mireira Moran
ineligible	Jodi Braverman <i>Appointed in March</i>
7	7 yes / 1 ineligible / 2 recused Motion Passes

ANNOUNCEMENTS:

Jesse Gabriel Day of Service, April 29, 2023, from 9:00AM to 12:00PM.

Reach out to President Raymond Cole for those who wish to participate in the Memorial Parade.

Suggestions for items for upcoming meetings. None noted.

ADJOURNMENT: President Raymond Cole adjourned meeting at 9:25PM