



Board Meeting Minutes
Canoga Park Neighborhood Council ("CPNC")
7:00 PM, Wednesday, May 3, 2023



I. **CALL TO ORDER** - President Raymond Cole called to order at 7:03 p.m.

BOARD ROLL CALL President Cole called for the roll noted below.

a. **Roll Call by Secretary Lena Ayvazian**

present	Raymond Cole, President
present	Lena Ayvazian, Secretary
Present -(Entered late)	Leonel Fuentes, Treasurer
present	Mary Paterson
Present (Entered late)	Michelle Fuentes-Miranda
present	Ronald Clary
present	Duane Galila
present	Jodi Braverman <i>Appointed in March</i>
excused absence	Elmer Garcia, Vice-President
excused absence	Brian Mallasch
excused absence	Corinne Ho
excused absence	Kyra Edrington
absent	Quincy Clemons
absent	Helen Morales
absent	Miereda Moran <i>Appointed in March</i>
absent	Max Zelickson <i>Appointed in Feb</i>
absent	Jitzel Vasquez-Ruiz
absent	Robert Munoz
absent	Veronica Bardham
absent	Hector Ramirez <i>Appointed in March</i>
	8 present / 8 absent 4/excused absence

II. NOTE: January 2023 Minutes remain pending.

Approval of the Minutes of the Regular Meeting

a. April 2023: Motion for approval to pass April 26, 2023 minutes

MOTION	MARY PATERSON
SECOND	RAYMOND COLE
yes	Raymond Cole, President
yes	Lena Ayvazian, Secretary
Present -(Entered late)	Leonel Fuentes, Treasurer
yes	Mary Paterson
Present (Entered late)	Michelle Fuentes-Miranda
yes	Ronald Clary
yes	Duane Galila
yes	Jodi Braverman <i>Appointed in March</i>
6	6 yes / Motion Passes

**III. COMMUNITY/GOVERNMENT REPORTS AND ANNOUNCEMENTS
(3 minutes per speaker)**

- Announcement President Raymond Cole
- 4th Annual Together We Rise event.
- Budget committee for the City of Los Angeles remains underway for fiscal year 2023-2024. Mayor Karen Bass' budget includes 13 Billion with interest in how we address homelessness and increase resources.
- DONE representation could not be present for the meeting.

IV. GENERAL PUBLIC COMMENT:

Bill Ratner presented information for the upcoming, 2023 Memorial Day Parade. To be present, military units from Ventura County Air Force, Bands, Air Flyby, Canoga Park High School and Taft High School military institution representation, equestrian, cars, ending with CPNC Banners up on Sherman Way. Opening ceremony includes the laying of Memorial Wreath guests of veterans and family members.

V. DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT: EXHAUSTIVE EFFORTS-UPDATES

a. Exhaustive Efforts Work Plan-Updates

Raul Preciado and Raymond Cole to hold a meeting.

VI. Discussion and Possible Action: Brief Introduction Opportunity for Interested CPNC Candidates' Consideration and Possible Vote for Appointment to the CPNC Board

*** No Actions Taken on VI Items a-g.**

- a. Senior Group Representative (2023) appointed
- b. Faith Based Organizations Representative (2023)
- c. At Large Representation (2025)
- d. At Large Representation (2023)
- e. Residential Renters Representative-2 (2023)
- f. Retail/Service Business Representative (2023)
- g. Youth Representative

VII. New Business

- a. Approval of Monthly Expenditure Report (MER) for Months/Years **September 2022**

MOTION	MARY PATERSON
SECOND	RAYMOND COLE
yes	Raymond Cole, President
yes	Lena Ayvazian, Secretary
yes	Leonel Fuentes, Treasurer
yes	Mary Paterson
yes	Michelle Fuentes-Miranda
yes	Ronald Clary
yes	Duane Galila
ineligible	Jodi Braverman <i>Appointed in March</i>
8	7 yes / 1 ineligible Motion Passes

March 2023: Question raised by Duane Galila concerning Apple to take minutes. Pending approval for equipment to set up remotely.

MOTION	RAYMOND COLE
SECOND	LENA AYVAZIAN
yes	Raymond Cole, President
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yes	Mary Paterson
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yes	Ronald Clary
yes	Duane Galila
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8	7 yes / 1 ineligible Motion Passes

- b. Motion to approve \$5,000.00 for equipment to produce hybrid meetings and outreach. Including projectors, 2 laptop computers, microphones, 2 tablets, camera, wireless keyboard, other essential equipment.

Michelle Miranda suggesting to amend the motion to be more specific as to type of camera, include locker type cabinet for concern of security. Mary Paterson indicated that inventory to be kept with the Treasurer responsible for the inventory to be checked monthly. Once credit card is reauthorized both the President and Treasurer to complete the purchase as they hold card authorization to do so.

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- c. Motion to approve \$8,100.00 for pole banners in Canoga Park, streets include Roscoe, Topanga, Vanowen, Victory, Sherman Way, Shoup and DeSoto.

Mary Paterson raised point permit fees may be waived. Lena Ayvazian confirmed banner vender has confirmed they will be advising if fees are waived.

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- d. Motion to approve The Canoga Park Women’s Club (“Club”) a 108 year old Club established as a center of community endeavor’s NPG for \$5,000.00 to be used to replace their HVAC system. Vicki Todd, President of Club presented NPG consideration. Background of the Club includes, starting first library in Canoga Park, donations to Owensmouth continuation school, Girl Scouts using their facility with an open invitation for CPNC members to visit with an offer of CPNC consideration to use Club facility free of charge on Monday evenings. Maintenance needed includes HVAC, exterior lighting, drapes, among other items. Request made for the Club to update CPNC of renovations.

MOTION	LIONEL FUENTES
SECOND	MARY PATERSON
yes	Raymond Cole, President
yes	Lena Ayvazian, Secretary
yes	Leonel Fuentes, Treasurer
yes	Mary Paterson
yes	Michelle Fuentes-Miranda
yes	Ronald Clary
yes	Duane Galila
ineligible	Jodi Braverman <i>Appointed in March</i>
8	7 yes / 1 ineligible Motion Passed

- e. Motion to approve EnrichLA NPG for \$5,000 for Garden Ranger Program offering weekly, interdisciplinary garden-based lessons for students throughout Los Angeles, specifically to be used for Phase 1 of the “Olive Grove” project renovation on an abandoned one acre agricultural section of land at Christopher Columbus Middle School. Discussion presented by Raymond Cole, President. EnrichLA will place markers recognizing CPNC approval of NPG.

SECOND	MICHELLE FUENTES-MIRANDA
SECOND	LENA AYVAZIAN
yes	Raymond Cole, President
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yes	Mary Paterson
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- f. Motion to approve \$7,000 in Outreach Items for upcoming CPNC events, including shopping bags.

President Raymond Cole presented the necessity of purchasing outreach items. Mary Paterson explained how the CPNC shopping bags are a positive reception to guests at events. CPNC booth at recent event held at Pierce College was one of the busiest booths. Almost all items purchased last year budget \$3,000.00 have been given away including, 875 bags costing approximately \$2,000.00, keychain/whistles, decals, etc.

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SECOND	RAYMOND COLE
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- g. Motion to discuss efforts of notifying the Los Angeles City (“City”) of new, pending and status updates of Canoga Park concerns, i.e. cracked sidewalks, overgrown vegetation, graffiti, etc.

MOTION	MICHELLE FUENTES-MIRANDA
SECOND	LENA AYVAZIAN
yes	Raymond Cole, President
yes	Lena Ayvazian, Secretary
yes	Leonel Fuentes, Treasurer
yes	Mary Paterson
yes	Michelle Fuentes-Miranda
yes	Ronald Clary
yes	Duane Galila
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Michelle Fuentes-Miranda identified the City has Blitz Pothole project for call in of issues concerning potholes.

Discussion held to see what other neighborhood council processes may be to bring forth ideas on how to engage with the city with Canoga Park concerns. Mary Patterson discussed many trees waiting 25 years for maintenance. Consider budgeting for resources to address Canoga Park concerns. Michelle Fuentes-Miranda raised concern clarifying CPNC not taking responsibility for the actual repair remaining to advocate on behalf of shareholders. Discussion continued wherein when the system fails, CPNC shows strength in advocating. Further discussion was held concerning building relationships with various city departments. Duane Galila discussed bilingual communication with outreach material. Consideration using CPNC webpage for escalated concerns pending with the City including a link to 311. Remained discussion session, ending with agreement not to bring onto the floor for a vote.

ADJOURNMENT:

MARY PATERSON motioned to adjourn the meeting.

President Raymond Cole adjourned at 8:47PM