



**Board Meeting Minutes
Canoga Park Neighborhood Council (“CPNC”)
7:00 p.m. Wednesday, July 26, 2023**



I. **CALL TO ORDER** - President Raymond Cole called to order at 7:10 p.m.

BOARD ROLL CALL President Cole called for the roll noted below.

a. **Roll Call by Secretary Lena Ayvazian**

Present	Raymond Cole, President
Present	Elmer Garcia, Vice-President
Present	Lena Ayvazian, Secretary
Present	Kyra Edrington
Present	Mary Paterson
Present	Michelle Miranda
Present	Mireira Moran
Present	Nicole Resendiz
Excused Absence	Leonel Fuentes, Treasurer
Excused Absence	Corinne Ho
Absent	Brian Mallasch
Absent	Esteven Barr
	8 present / 2 absent 2/excused absence

b. **MOTION**: Move up item IV in position of II in order to give opportunity for newly elected members to run for executive officer positions.

MOTION	RAYMOND COLE
SECOND	LENA AYVAZIAN
Aye	Raymond Cole, President
Aye	Elmer Garcia, Vice-President
Aye	Lena Ayvazian, Secretary
Aye	Kyra Edrington
Aye	Mary Paterson
Aye	Michelle Miranda

Aye	Mireira Moran
Aye	Nicole Resendiz
Excused Absence	Leonel Fuentes, Treasurer
Excused Absence	Corinne Ho
Absent	Brian Mallasch
Absent	Esteven Barr
8	8 yes, nomination confirmed 2 excused absence; 2 absent

II. (Prior Item VI) DISCUSSION AND POSSIBLE ACTION: Brief Introduction Opportunity for Interested CPNC Candidates' Consideration and Possible Vote for Appointment to the CPNC Board

a. President Cole announced open board positions to the public.

No reply.

- a. Senior Group Representative-2 (2027)
- b. Faith Based Organizations Representative (2027)
- c. At Large Representative (2025)
- d. At Large Representative (2027)
- e. Home/Condo Owners-2 (2027)
- f. Residential Renters Representative (2027)

Public Response: Bryan Islas, inquired interest in Residential Renters Representative (2027) (“RRR”) position, requesting clarification of description for position of At Large Representative (2027) (“ALR”) versus RRR. Post discussion held, Brian Islas opted for ALR position. Mr. Islas spoke of his personal background, education and reasoning as to why he wishes to be a CPNC representative.

Nomination was made and accepted by Mr. Bryan Islas.

NOMINATION MADE	Lena Ayvazian
NOMINATION SECOND	Michelle Miranda
Yes	Raymond Cole, President
Yes	Elmer Garcia, Vice-President
Yes	Lena Ayvazian, Secretary
Yes	Kyra Edrington
Yes	Mary Paterson
Yes	Michelle Miranda
Yes	Mireira Moran
Yes	Nicole Resendiz
8	8 yes, nomination confirmed

President Cole continued with calling of remaining positions.

No reply.

g. Retail/Service Business Representative-2 (2027)

h. Youth Representative-2 (2027)

OF NOTE: Mr. Ronald Clary entered the meeting late. Request was made by Mary Paterson to return to the table discussion for Senior Group Representative (2027) (“SGR”).

Meeting reopened discussion for SGR position. Nomination was made and accepted by Mr. Ronald Clary.

NOMINATION MADE	Mary Paterson
NOMINATION SECOND	Kyra Edrington
Yes	Raymond Cole, President
Yes	Elmer Garcia, Vice-President
Yes	Lena Ayvazian, Secretary
Yes	Bryan Islas (Member at Large)
Yes	Kyra Edrington
Yes	Mary Paterson
Yes	Michelle Miranda
Yes	Mireira Moran
Yes	Nicole Resendiz
9	9 yes, nomination confirmed

III. (Prior Item II) SPECIAL ORDERS

- a. Raul Preciado of DONE discussed installation of newly-elected Board of Directors opening presdenting of Oath of Office. All current and new members accepted Oath of Office.
- b. Election of new Executive Officers presented:
 1. Raymond Cole nominated and accepted the President position. Discussion was made as to duties, responsibilities with Mr. Cole addressed the audience for acceptance of the nomination.

NOMINATION MADE	Mary Paterson
NOMINATION SECOND	Lena Ayvazian
Yes	Raymond Cole, President
Yes	Elmer Garcia, Vice-President
Yes	Lena Ayvazian, Secretary
Yes	Bryan Islas
Yes	Kyra Edrington
Yes	Mary Paterson
Yes	Michelle Miranda
Yes	Mireira Moran
Yes	Nicole Resendiz
Yes	Ronald Clary
10	10 yes, nomination confirmed

2. Elmer Garcia nominated and accepted the Vice President position. Discussion was made as to duties, responsibilities followed with Mr. Garcia addressed the audience for acceptance of the nomination.

NOMINATION MADE	Mary Paterson
NOMINATION SECOND	Ronald Clary
Yes	Raymond Cole, President
Yes	Elmer Garcia, Vice-President
Yes	Lena Ayvazian, Secretary
Yes	Bryan Islas
Yes	Kyra Edrington
Yes	Mary Paterson
Yes	Michelle Miranda
Yes	Mireira Moran
Yes	Nicole Resendiz
Yes	Ronald Clary
10	10 yes, nomination confirmed

3. Lena Ayvazian nominated and accepted the Secretary position. Discussion was made as to duties, responsibilities with Ms. Ayvazian addressed the audience for acceptance of the nomination.

NOMINATION MADE	Ronald Clary
NOMINATION SECOND	Michelle Miranda
Yes	Raymond Cole, President

Yes	Elmer Garcia, Vice-President
Yes	Lena Ayvazian, Secretary
Yes	Bryan Islas
Yes	Kyra Edrington
Yes	Mary Paterson
Yes	Michelle Miranda
Yes	Mireira Moran
Yes	Nicole Resendiz
Yes	Ronald Clary
10	10 yes, nomination confirmed

4. Treasurer. No self nomination or nomination presented. Discussion held to hold a special meeting for nomination. Further discussion held in that, all financial positions to be deferred post nomination of Treasurer. Board understands financial decisions cannot be made without an active Treasurer.

Deferring Positions Post Nomination of Treasurer:

- i. Appointment of Financial Officers of the Board
 - ii. Neighborhood Council Bank Card Holder
- iii. Second Card Holder (optional)
- iv. Second Signer
- v. Alternate Signer (optional)

MOTION MADE	Ronald Clary
MOTION SECOND	Michelle Miranda
Aye	Raymond Cole, President
Aye	Elmer Garcia, Vice-President
Aye	Lena Ayvazian, Secretary
Aye	Bryan Islas
Aye	Kyra Edrington
Aye	Mary Paterson
Aye	Michelle Miranda
Aye	Mireira Moran
Aye	Nicole Resendiz
Aye	Ronald Clary
10	10 Aye

IV. (Prior item III) GENERAL PUBLIC COMMENT: President Clary opened the floor to the public. Mr. Jerry addressed the floor regarding a current roster. President Clary replied by identifying the current roster being on the Empower LA site.

V. (Prior item IV) COMMUNITY/GOVERNMENT REPORTS AND ANNOUNCEMENTS

Officer Miranda, Senior Lead Officer, SFV presented a monthly report. Report identified a greater number of property crimes versus violent crimes. Example, Centra/South LA holds greater violent crimes versus property crime. Officer Miranda's identified crime statistics within Topanga Division jurisdictions. Request made to the community to not leave merchandise, personal items, keys, including gym bags in vehicles. August 9, 2023, CheeseCake Factory event, "Tip a Cop" will be held at topanga mall location from 5-9PM. Portion of the meal bill will go to special olympics. Officer Miranda responded to public comment that officers work together with mall security.

Announcement of the 13th Annual "A Family Affair" festival, a three day festival of performances, car shows, art, vendors, activities for the community will be held August 17 to August 19 at Lanark Park, 21816 Lanark Street, Canoga Park, CA 91304.

District 3 Bob Blumenfield's representative could not attend this evening.

Announcement made for the public to take precautions of heat, stay hydrated, and stay in areas that are cool spots such as libraries CP Sr. Center, Lanark recreation center.

VI (Prior item V): DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT ("DONE"): EXHAUSTIVE EFFORTS-UPDATES

DONE representative Raul Preciado announced he is reassigned to other neighborhood counsel locations. Mr. Preciado introduced CPNC new representative, Prabhjot Chamber. Ms. Chamber introduced herself, welcomed new members identifying required training through Cornerstone. Core financial officers required to take additional training. Financial training confirmed available for everyone. In person Congress of Neighborhoods ("CN") event will be held on September 23, 2023. CN event is of zero cost open to all neighborhood council members and the public. Event includes networking, meeting other council members and workshops. Registration opens late August. More information available on neighborhoodcongress.la

CPNC to remain under Exhaustive Efforts through December 2023. As of today there remains 14 active members with a requirement of 13 for quorum leaving one (1) absence for purpose to meet quorum. continuing only 14. CPNC to focus on filling remaining seats, focusing on a work plan to exit EE. Although Ms. Chamber is new to DONE, her director holds 10 years experience with DONE. CPNC fund accessibility remains for purposes of outreach, election and maintaining of operational expenses. Through past experience knowledge gained as to what City Clerk identifies as an outreach item. NEA can attend events of outreach including canvassing along with outreach events, reasonable time for requests should be made.

Amendment for Bylaws submission expected to be open in September/October. However, Bylaw amendments can be forwarded to NEA earlier. Special meetings can be scheduled for purposes of Bylaws. An update for the Bylaw template is expected shortly. At this time CPNC does not have access to roll over funds, these funds remain on hold during EE. Further discussion held as to how many absences, excused versus non would allots for removal off of the board.

Public comment by Mr. Garry reminding funds are frozen, can be used for outreach. NPG's cannot be voted on.

VII. PRESENTATION by Gloria Mathantas, LASAN, LASAN LA River Project and LA County Safe Clean Water Program. Discussion held as to why the project is needed, past history of water supply, among other items.

VIII. NEW BUSINESS

- a. Meet and greet with all members introducing themselves took place.
- b. Fiscal Year Administrative Packet Review held.
- c. Discussion held and confirmed a special meeting scheduled for August 10, 2023, at 6:00PM, same location 7248 Owensmouth Avenue, Canoga Park, CA 91303.
- d. All financial discussions to be held post election of Treasurer.

ADJOURNMENT: President Raymond Cole adjourned meeting at 9:10PM