



**Board Meeting Minutes
Canoga Park Neighborhood Council ("CPNC")
6:00PM, Thursday, August 10, 2023**



I. CALL TO ORDER. President Raymond Cole called to order at 6:11p.m.
BOARD ROLL CALL President Cole called for the roll noted below.

a. Roll Call by Secretary Lena Ayvazian

Present	Raymond Cole, President
Present	Lena Ayvazian, Secretary
Present	Leonel Fuentes
Present	Michelle Miranda
Present	Ronald Clary
Present	Esteven Barr
Excused Absence	Corinne Ho
Absent	Elmer Garcia, Vice-President
Absent	Brian Mallasch
Absent	Bryan Islas
Absent	Kyra Edrington
Absent	Mary Paterson
Absent	Mireira Moran
Absent	Nicole Resendiz
Quorum met	6 present / 7 absent 1/excused absence

II. (Previously "V") No opposition to President Ronald Clary's request to move agenda item "V" to "II". All items numbered hereinafter consecutively in order of appearance on Agenda.

DISCUSSION AND POSSIBLE ACTION: Brief introduction opportunity for interested CPNC candidates' consideration and possible vote for appointment to the CPNC board.

- a. Senior Group Representative (2027) appointed
- b. Faith Based Organizations Representative (2027)
- c. At Large Representative (2025)
- d. At Large Representative (2027)
- e. Residential Renters Representative- (2027)
- f. Retail/Service Business Representative (2027)
- g. Youth Representative

6:20PM Mary Paterson and Kyra Edrington enter

6:23PM Bryan Islas enters

Stakeholder Duane Galilia nominated board position, At Large (2027). Mr. Galilea introduced himself describing experiences including community activist and nonprofits. During the question/answer session, Mr. Galilea clarified being a resident of Canoga Park.

Appointment First	Michelle Miranda
Appointment Second	Lionel Fuentes
Yes	Raymond Cole, President
Yes	Lena Ayvazian, Secretary
Yes	Bryan Islas
Yes	Esteven Barr
Yes	Kyra Edrington
Yes	Leonel Fuentes
Yes	Mary Paterson
Yes	Michelle Miranda
Yes	Ronald Clary
	9 Yes

III. SPECIAL ORDERS

a. Election of New Executive Officer

i. Treasurer nomination Leonel Fuentes. Brief discussion took place which resulted in Leonel Fuentes accepting nomination.

Nomination First	Mary Paterson
Nomination Second	Kyra Edrington
Yes	Raymond Cole, President
Yes	Lena Ayvazian, Secretary
Yes	Bryan Islas
Yes	Duane Galila
Yes	Esteven Barr
Yes	Leonel Fuentes
Yes	Mary Paterson
Yes	Kyra Edrington
Yes	Michelle Miranda
Yes	Ronald Clary
	10 Yes

a. Appointment of Financial Officers of the Board

i-iv Collectively (“Financial Officers”)

- i. Neighborhood Council Bank Card Holder
- ii. Second Card Holder
- iii. Second Signer
- iv. Signer (Optional)

- i. Discussion of appointment of positions took place for Financial Officers. Leonel Fuentes indicated the Treasurer is First Card Holder. Move of positions made accordingly.

FINANCIAL OFFICER RESULTS:

Bank Card Holder	Mary Paterson
Second Card Holder	Bryan Islas
Second Signer	Duane Galilia
Signer (Optional)	Lena Ayvazian

- ii. Card Holder - Mary Paterson nominated and accepted

Nomination First	Ronald Clary
Nomination Second	Leonel Fuentes
Yes	Raymond Cole, President
Yes	Lena Ayvazian, Secretary
Yes	Bryan Islas
Yes	Duane Galila
Yes	Esteven Barr
Yes	Leonel Fuentes - Treasurer
Yes	Mary Paterson
Yes	Kyra Edrington
Yes	Michelle Miranda
Yes	Ronald Clary
	10 Yes

- iii. Second Card Holder - Bryan Islas

Nomination First	Lena Ayvazian
Nomination Second	Raymond Cole
Yes	Raymond Cole, President
Yes	Lena Ayvazian, Secretary
Yes	Bryan Islas
Yes	Duane Galila
Yes	Esteven Barr
Yes	Leonel Fuentes - Treasurer
Yes	Mary Paterson
Yes	Kyra Edrington
Yes	Michelle Miranda
Yes	Ronald Clary
	10 Yes

- iv. Second Signer - Duane Galila nominated and accepted.

Nomination First	Lena Ayvazian
Nomination Second	Raymond Cole
Yes	Raymond Cole, President
Yes	Lena Ayvazian, Secretary
Yes	Bryan Islas
Yes	Duane Galila
Yes	Esteven Barr
Yes	Leonel Fuentes - Treasurer
Yes	Mary Paterson
Yes	Kyra Edrington
Yes	Michelle Miranda
Yes	Ronald Clary
	10 Yes

- v. Alternative Signer - Lena Ayvazian nominated and accepted

Nomination First	Raymond Cole
Nomination Second	Bryan Islas
Yes	Raymond Cole, President
Yes	Lena Ayvazian, Secretary
Yes	Bryan Islas
Yes	Duane Galila
Yes	Esteven Barr
Yes	Leonel Fuentes - Treasurer
Yes	Mary Paterson
Yes	Kyra Edrington
Yes	Michelle Miranda
Yes	Ronald Clary
	10 Yes

IV. GENERAL PUBLIC COMMENTS. No general comments presented.

V. COMMUNITY GOVERNMENT REPORTS AND ANNOUNCEMENTS.

President Ray Cole read a segment on behalf of Bob Blumenfield's representative who could not attend.

VI. NEW BUSINESS

A. Motion to approve Fiscal Year Administrative Packet (“FYAP”).

Motion First	Ronald Clary
Motion Second	Lena Ayvazian
Yes	Raymond Cole, President
Yes	Lena Ayvazian, Secretary
Yes	Bryan Islas
Yes	Duane Galila
Yes	Esteven Barr
Yes	Leonel Fuentes - Treasurer
Yes	Mary Paterson
Yes	Kyra Edrington
Yes	Michelle Miranda
Yes	Ronald Clary
	10 Yes

- i. Motioned to amend FYAP to move current allocated amount of \$4000 (“Fund”) in Election Funds into Outreach Funds. Discussion held to reallocate Fund due to elections being two (2) years out.

Motion with Amendment First	Lena Ayvazian
Motion with Amendment Second	Raymond Cole
Yes	Raymond Cole, President
Yes	Lena Ayvazian, Secretary
Yes	Bryan Islas
Yes	Duane Galila
Yes	Esteven Barr
Yes	Leonel Fuentes - Treasurer
Yes	Mary Paterson
Yes	Kyra Edrington
Yes	Michelle Miranda
Yes	Ronald Clary
	10 Yes

B. Motion to approve Bylaw Changes.

Motion First	Ronald Clary
Motion Second	Raymond Cole
Yes	Raymond Cole, President
Yes	Lena Ayvazian, Secretary
Yes	Bryan Islas
Yes	Duane Galila
Yes	Esteven Barr
Yes	Leonel Fuentes - Treasurer
Yes	Mary Paterson
Yes	Kyra Edrington
Yes	Michelle Miranda
Yes	Ronald Clary
	10 Yes

Discussions held for revising “By-Laws of the Canoga Park Neighborhood Council”. Upon addressing raised questions and concerns, the Board came to agreement with below amendments.

AGREED CHANGES:

1. **Article V Governing Board, Section 1. Composition: (Par 1)**

CURRENTLY READS: “The Board shall consist of twenty-five (25) voting members and several non-voting advisors. Only CPNC stakeholders, as defined in Article IV above shall be selected or elected to hold a position on the Board.”

CHANGE TO READ: “The Board shall consist of **fifteen (15)** voting members and several non-voting advisors. Only CPNC stakeholders, as defined in Article IV above shall be selected or elected to hold a position on the Board.”

2. **Article V Governing Board, Section 1. Composition. (First Table)**

CURRENT TABLE READS:

Voting Members	Number	Type Position
Youth Group Representative	2	Appointed
Senior Group Representative	2	Appointed
Residential Renters	4	Elected
Home/Condo Owners	4	Elected
Retail/service business	4	Elected
Community Based Organizations	2	Elected
Community Service Organizations	1	Elected
Schools	1	Elected
Faith Based Organizations	1	Elected
At Large	4	Elected
TOTAL:	25	

CHANGE TABLE TO READ:

Voting Members Representative(s)	Number	Type Position
Youth Group	1	Appointed
Senior Group	1	Appointed
At Large	3	Elected
Community Based Organizations	1	Elected
Community Service Organizations	1	Elected
Faith Based Organizations	1	Elected
Home/Condo Owners	2	Elected
Residential Renters	2	Elected
Retail/Service Business	2	Elected
Schools	1	Elected
TOTAL:	15	

3. **Article V Governing Board, Section 2. Quorum.**

CURRENTLY READS: “No formal meeting shall be held or business conducted or votes taken in the absence of a quorum. A quorum shall consist of thirteen (13) Board members.”

CHANGE TO READ: “No formal meeting shall be held or business conducted or votes taken in the absence of a quorum. A quorum shall consist of **eight (8)** Board members.”

4. **Article V Governing Board, Section 4. Terms and Term Limits. (Par 1)**

CURRENTLY READS: “Elected Board members shall serve four (4) year staggered terms. Appointed Members shall serve two (2) year terms. All terms will be staggered.

Group A: Team ending 2021

At-Large Representative (x2)

Community Based Organization Representative

Residential Renters Representative (x2)

Retail/Service Business Representative (x2)

Schools Representative

Group B: Team ending 2023

At Large Representative (x2)

Community Based Organizations Representative

Community Service Organizations Representative

Faith Based Organizations Representatives

Home/Condo Owners Representative (x2)

Residential Renters Representative (x2)

Retail/Service Business Representative (x2)”

CHANGE TO READ: “Elected Board members shall serve four (4) year staggered terms. Appointed Members shall serve two (2) year terms. All terms will be staggered. In order to stagger terms, six (6) of inceptive Board members would serve a two (2) year term and seven (7) would serve a four (4) year term. The seven (7) Board members who receive the highest votes will serve the four (4) year terms. The remaining six (6) will serve two (2) year terms.”

Group A: Term ending 2025

At-Large (x 1)
Community Based Organization (x1)
Home/Condo Owners (x1)
Residential Renters (x1)
Retail/Service Business (x1)
Schools (x1)

Group B: Term ending 2027

At-Large (x 2)
Community Service Organization (x1)
Faith Based Organization (x1)
Home/Condo Owners (x1)
Residential Renters (x1)
Retail/Service Business (x1)

C. Suggestions for items for upcoming meetings: Approval of prior minutes.

Adjournment: 8:08PM