



**Board Meeting Minutes - In Person
Canoga Park Neighborhood Council ("CPNC")
7:00PM, Wednesday, October 25, 2023**



I. CALL TO ORDER: President Raymond Cole ("PRC") called to order at 7:06PM.

a. Board Roll Call by Secretary Lena Ayvazian

Absent; Present; Running Late	Quorum requirement = 5
Present	Raymond Cole - President
Present (Entered 7:10pm)	Elmer Garcia, Vice President
Present	Leonel Fuentes, Treasurer
Present	Lena Ayvazian, Secretary
Excused	Brian Mallasch
Present	Bryan Islas
Present	Corinne Ho
Present (Entered 7:10pm)	Duane Galila
Present (Entered 7:10pm)	Estevan Barr
Excused	Kyra Edrington
Present	Mary Paterson
Excused	Michelle Miranda
Present	Mireira Moran
Excused	Nicole Resendiz
Present	Ronald Clary
Total	Quorum met

Secretary Presents Voting Eligibility:

Those who are ineligible to vote due to missed training are:

Leonel Fuentes; Michelle Miranda; Elmer Garcia; Kyra Edrington

II. Approval of Minutes

a. September 27, 2023, General Meeting Minutes

SEE Below for voting results

III. GENERAL PUBLIC COMMENT - Comments from the public on non-agenda items within the Board's subject matter jurisdiction. Each speaker will be allowed 2 minute(s). 10 minutes total.

Public speakers raised concern of the City of Los Angeles approval of a multi unit housing project within their residential zoning vicinity.

1. Zuri Green: Opposes homeless shelter housing seven (7) story project. Discussed statistically crime is higher, not necessarily the homeless themselves but those that interact with the homeless.
2. Charen Smith: Opposes project at 8550 Variel, resides adjacent to the lot. Building zoning admitted made a mistake in allowing building could be put in residential area impacting personally and negatively directly to her as well as the neighborhood. Should not be built in single family zoned areas. Traffic, crime, aesthetics affected. Supports needed housing but not in a rush. Bob Blumenfield spoke against development at 1782 Winnetka. Single family residential home not to have seven story homeless projects within their zoning.
3. Kim Chavez: Neighborhood cannot support the kind of traffic the building will bring, property has California native plants, aged trees and the need to preserve agriculture noting the area is known for nature. Discussed the community has areas which can handle the development, case in point old Montgomery Ward land. Current property in question does not support the building requesting to be built.
4. Danny Shires: Described living in the community since 1980. Discussed concern, Karen Bass placed development on fast track. Questioning allowing development of this particular building as how this one can be on fast track as ownership changed conflicts of when fast track implemented. Raised concern street number noted incorrectly by the Developer. Concerned City hiding the information that development was taking place.
5. Edward Barkett: Invitation to participate in Historical Society events.
6. Crystal Cohen: Addressed City legal team giving mayor Karen Base bad advice. Discussed concern of lack of quality lawyers leaving Developers opportunity to sue the City. Property should not be in a zone for single family residents. Elaborated to Fund the police.
7. Dawn Williamson: Raised concern of animals being hit, property value will go down, increase of traffic and burglary.

NOTE: Clarification in the meeting made that questions can be raised in future meetings along with Agnedise concerns of the public.

IV. COMMUNITY/GOVERNMENT REPORTS AND ANNOUNCEMENTS (3 minutes per speaker)

- a. Public Safety
- b. Officers of Congress, Assembly, Mayor, City Council, County Supervisor, and School Board
- c. Government Departments/Agencies, including Budget Advocates, Librarian, etc

d. DONE-Department of Neighborhood Empowerment
General Report

1) Officer Dao and Officer Moreno presented. Dao expressed feeling everyone's pain, being on the force 20+ years, partner Officer Moreno represents north of Sherman Way, he represents south of Sherman Way, primarily Topanga Mall area.

Crime update, violent crime 77 incidents down from last year 745 compared to 822 last year. Robbery is 218 versus 217. Aggravated 492 versus 545. Public property reporting is higher now. This includes lost items, for example losing your phone and nobody turning it in is considered theft. On September 24, 2023, the Division had a new captain. Officer Dao went on to describe event of October 7 event of the officer involved shooting. Smash and grab at the Topanga Mall on October 15, wherein four (4) individuals organized theft at the new Valentino store of approximately \$145K in stolen goods, this being a felony. Criminals come in with rental cars with removed plates. Additional crime activities were described.

Event, Crush the Crisis to be held during the upcoming weekend. Community members can drop off expired medication from 10:00AM to 1:00pm at West Hills Hospital.

Public raised concern that the online police reporting list to choose from is not user friendly.

Neighborhood watch meetings held on the second (2nd) Wednesday of the month held by way of zoom.

2) Steve Jaramillo from Bob Blumenfield's ("BB") office presented. Mr. Jaramillo expressed that last month letters and mailers were sent to the community concerning the multi-unit project. Homeowners expressed that no one there received the communication from Bob Blumenfield's office. Steve Jaramillo confirmed that the Planning Department has confirmed that the Developer has withdrawn their bid for the project. Other locations in BB district remain a concern however, this particular project will not be happening. Intent of the approval of the projects were not in family residential zones. Single family residents to be built on the site.

Mr. Jaramillo discussed further improvement of Los Angeles power system with 48 Million for clean energy improvements. Mr. Blumenfield discussed the Olympics and other interests during his visit in Washington D.C.

3) Prabhjot Chamber of DONE presented further training on Robert Rules made simple. Board can move forward to discuss hybrid-meetings and should vote after the City adopts hybrid-meeting guidelines. Exhaustive Effort ("EE") goal is to end EE by December 30, 2023. Bylaws amendments are being worked on. Changes to the Bylaws to be presented to the Board of Neighborhood Commissioner ("BONC"). Changes are requested to be made to the quorum requirement. Once BONC approves Bylaw changes structure of the Board will take effect.

Of Note: Board should consider to table the issue of adding folk pending outcome of Bylaw changes.

*President Cole placed meeting on hold 8:05pm

*Special Meeting to start 8:15pm

*Meeting reconvened at 8:35pm

V. Discussion and Possible Action: Brief Introduction Opportunity for Interested CPNC Candidates' Consideration and Possible Vote for Appointment to the CPNC Board

- a. Senior Group Representative (2023) appointed
- b. Faith Based Organizations Representative (2023)
- c. At Large Representative (2025)
- d. At Large Representative (2023)
- e. Residential Renters Representative-2 (2023)
- f. Retail/Service Business Representative (2023)
- g. Youth Representative

Consideration nomination of Edward Barkett who presented himself for consideration Homeowner Position (2027). Mr. Barkett has lived in Canoga Park since 2000. He comes to the Board as a retired teacher and would like to improve the quality of life in Canoga Park. Interest includes historical preservation of old downtown Canoga Park. He is associated with the Canoga Park Historical Society. Firm believer little/no development and getting the youth involved into the community. Reminds the Board that Canoga Park High School is in existence for 109 years.

SEE Below for voting results

VI. NEW BUSINESS

a. Discussion and Possible Action: schedule volunteers for meeting refreshments at monthly meetings.

Discussion held responsibility of prior approval up to \$150 for food/drink at public monthly meetings to be shared by All board members. Sign up sheet passed around result as follows:

Date	Name	Name
December 2023	Leonel	
January 2024	Edward	Duane
February 2024	Corinne	Edward
March 2024	Mary	Mireira
April 2024	Elmer	Mary
May 2024	Bryan I.	Elmer
June 2024	Duane	Esteven

b. Discussion and Possible Action: review shirt design and logo placement for promotional Canoga Park Neighborhood Council Branded Jackets, Shirts, Polos, T-shirts and Hoodies for Outreach Events.

Discussion held reviewing presented finale outreach shirts. Board in agreement of design presented.

c. Discussion and possible action: Motion to approve revised 2023-2024 Fiscal Year Administrative Packet.

Raymond Cole went over the budget, questions and concerns raised were addressed.

****SEE Below for voting results****

d. Discussion and Possible Action: Discussion of resuming committees during Exhaustive Efforts. Frequency of meetings, Chairs, and meeting dates.

Discussion held being under EE there can be four (4) committees permitted. After several discussions, weighing in considerations four were agreed to with Motion Made to open Executive, Bylaws, Outreach and Planning and Land Use.

Motion to appoint chair & co-chair for 4 active committees approved while in EE.

****SEE Below for voting results****

Of Note: Ronald Clary understanding is all those in the current committee remains.

- Youth Advocacy Committee-The Youth Advocacy Committee gives young people a safe and supportive environment in which they can voice their concerns and address issues that affect their lives. The committee is a vehicle for youth to access government policy-makers and other stakeholders.
- Planning and Land Use Committee-mission is to increase community participation in the district's economic revitalization and development by reviewing specific projects and advising the board on our recommendations to go to our elected representative/s on matters of development and land-use planning. The committee will further development by identifying, monitoring, and addressing local public safety issues and may interface with developers, the City of Los Angeles Planning Department, and the Planning and Land use Management Committee of the Los Angeles City Council.
- Senior Advocacy Committee-The mission of the Senior Advocacy Committee is identifying, monitoring and addressing issues that impact upon seniors' quality of life. The committee is concerned with ensuring that seniors have access to resources and services.
- Education Committee-The mission of the Education Committee is to identify, monitor and address issues that may impact the education of the community's youth and adult population. The committee will work to satisfy the educational needs of the community, to enhance the quality of education, and voice concerns to the City Council.

- Grievance Committee-The Grievance Committee shall address Stakeholder grievances submitted in writing to the Board, pursuant to the process described in Article XI. Once the Board has referred the grievance to the Grievance outlining the Committee's recommendations for resolving the grievance
- Executive Committee-The Executive Committee shall consist of the President, Vice-President, Treasurer, and Secretary and will meet on a regular basis (preferably monthly) or more frequently as required in order to consider administrative and operational issues of significance to the Council, prepare a proposed agenda for Council meetings, and to call special meetings of the council when required.
- Outreach Committee-The Outreach Committee will be responsible for contacts CPNC Approved Bylaws 11-12-2020 15 with community individuals and entities, public relations, and education of the public concerning the functions and achievements of the Council and other additional outreach suggestions deemed by the board.
- Public Safety and Emergency Services Committee-The Public Safety and Emergency Service Committee will interface with the Los Angeles Police Department, the Los Angeles Fire Department, and hospitals on matters relating to health and safety of the Stakeholders. The committee will also address issues of community emergency preparedness.
- Budget and Finance Committee-The Budget and Finance Committee shall review all financial transactions of the Council and shall review its fiscal budget and make adjustments as needed to comply with City laws and City administrative rules, and to keep in compliance with Generally Accepted Accounting Principles and the City's mandate for the use of standardized budget and minimum finding allocation requirements, and shall recommend appropriate grants and expenditures considering available financial resources as well as comply with any other Department funding directives.
- Bylaws Committee-The Bylaws Committee will review these bylaws on a regular basis to assure that they provide an optimal foundational set of rules for the operation of the Council and comply in all aspects with legal requirements as specified by the Department of Neighborhood Empowerment and other appropriate governmental agencies.
- Community Activities and Projects Committee-The Community Activities and Projects committee will provide oversight to assure that the Council is aware of such activities and projects within the community and that Council participation in them is properly coordinated, and shall provide a organizational core for the origination of sponsored projects within the Council.
- Grant Evaluation and Oversight Committee-The Grant Evaluation and Oversight Committee will review grant requests submitted to the Council and mak of grant funds for the benefit of the community and the City and is consistent with the strategy of the Council in effecting the best use of limited available funds. In addition, the Committee will work with the Budget and Finance Committee to develop a strategic approach to the use of all Council resources to assure that government funds allocated to the Council are used in a manner that provides maximum benefit to the community.
- Arts Committee-The Arts Committee will review the state of the arts in the community and advise the Council on effective actions to foster and grow artistic expression in Canoga Park, and advocate for the sponsorship of cultural activities.

e. Discussion and possible action: motion to approve up to \$5,000.00 for outreach at the Canoga Park Memorial Day Parade Produced by the Canoga Park Community Foundation. This will include: • CPNC logo on the Canoga Park Memorial Day Parade website • CPNC logo on all marketing material and advertisements • CPNC outreach booth • Memorial Day street banners with CPNC logo along 1.25 mile parade route • Memorial Day Parade entries with CPNC logo on vehicles • CPNC participation in the Opening Ceremonies with speaking role and a vehicle for CPNC logo for use of CPNC President • CPNC participation in the Canoga Park Memorial Day Parade. • Exposure to thousands of stakeholders starting December 2023 to maximize participation within the Canoga Park Community.

Discussion held clarifying positive outreach to the community stakeholders including two vehicles in the parade, presentation on the main stage, flags throughout the city, available booth at the end of the parade, meeting attendees estimated at 30,000 being the largest Memorial Day parade in the City of Los Angeles.

****SEE Below for voting results****

f. Discussion and Possible action: motion to approve up to \$5,000.00 for outreach at the Dia De Los Muertos produced by Main Street Canoga Park. This will include: • Naming rights to the Classic Car Show • 10x10 Booth Space • Exposure to 25k people in attendance • Recognition in Event Marketing • Certificate from Councilmember Bob Blumenfield • Recognition by Event Emcee on the Main Stage throughout the day • Main Stage Speaking Opportunity for CPNC

Presentation by “Jackie” outreach includes representation of name on cars. Corinne Ho raised concern the attendees were mostly from other communities, return on investment has been minimal in past years. Clarified that 25-30,000 in attendance from all around the city, many within Canoga Park. Jackie offered to work with Board on outreach to engage with Canoga Park stakeholders directly. To discuss how Canoga Park can connect more to the guests. Further discussion was held seeking a more robust way to explore the venue. Concerned Outreach for other events were substantially less costly with concern Board being equitable of the funds.

****SEE Below for voting results****

YES = Y NO = N ABSTAIN = A Ineligible= I			
	ITEM II: Motion to move to approve minutes 1st: Corinne Ho 2nd: Ronald Clary	ITEM V: Motion Edward Barkett For Homeowner/Condo (2027) 1st: Ronald Clary 2nd: Lena Ayvazian	ITEM VI (c) MOTION APPROVE BUDGET 1st: Mary Patterson 2nd: Raymond Cole
Raymond Cole	Yes	Yes	Yes
Elmer Garcia	I	I	I
Leonel Fuentes	I	I	I
Lena Ayvazian	Yes	Yes	Yes

Bryan Islas	Yes	Yes	Yes
Corinne Ho	Yes	Yes	Yes
Duane Galila	Yes	Yes	Yes
Estevan Barr	Yes	Yes	Yes
Mary Paterson	Yes	Yes	Yes
Mireira Moran	Yes	Yes	Yes
Ronald Clary	Yes	Yes	Yes
Edward Barkett	N/A	N/A	I
3 Ineligible	9 Yes = pass	9 Yes = pass	9 Yes = pass

YES = Y NO = N ABSTAIN = A Ineligible= I	Item VI (d): Motion to appoint a chair and co-chair for 4 active committees approved while in EE. 1st. Raymond Cole 2nd: Lena Ayvazian	Executive	Bylaws	Land Use **Brian Mallasch remains from prior year**	Outreach
Raymond Cole	yes	Chair			
Elmer Garcia	I	Executive			Committee
Leonel Fuentes	I	Executive			
Lena Ayvazian	yes	Executive	Chair	Co-Chair	
Bryan Islas	yes		Committee		Co-Chair
Corinne Ho	yes		Committee	Committee	Committee
Duane Galila	yes				
Estevan Barr	yes		Committee	Committee	
Mary Paterson	yes				Committee
Mireira Moran	yes		Committee		Chair
Ronald Clary	yes		Co-Chair	Chair	
Edward Barkett	I			Committee	Committee
3 = Ineligible	9 yes = pass				

	Item VI (e) Motion to approve \$5000 for Memorial Day outreach event.	Item VI (f) Motion to approve \$5000 for Day of the Dead outreach event.
Raymond Cole	yes	yes
Elmer Garcia	I	I
Leonel Fuentes	I	I
Lena Ayvazian	yes	yes
Bryan Islas	yes	yes
Corinne Ho	yes	yes
Duane Galila	yes	yes
Estevan Barr	yes	yes
Mary Paterson	yes	Recused
Mireira Moran	yes	yes
Ronald Clary	Recused	Yes
Edward Barkett	I	I
	8 yes = pass	8 yes = pass

Suggestions for Items for upcoming meetings •
Bring Bus Stop bench art designs to be discussed during Outreach meeting.

Adjourn 10:55pm



**Board Special Meeting Minutes - In Person
Canoga Park Neighborhood Council ("CPNC")
8:00PM, Wednesday, October 25, 2023**



I. CALL TO ORDER: President Raymond Cole ("PRC") called to order at 8:15PM.

a. Board Roll Call by Secretary Lena Ayvazian

Absent; Present; Running Late	Quorum requirement = 5
Present	Raymond Cole - President
Present	Elmer Garcia, Vice President
Present	Leonel Fuentes, Treasurer
Present	Lena Ayvazian, Secretary
Excused	Brian Mallasch
Present	Bryan Islas
Present	Corinne Ho
Present	Duane Galila
Present	Estevan Barr
Excused	Kyra Edrington
Present	Mary Paterson
Excused	Michelle Miranda
Present	Mireira Moran
Excused	Nicole Resendiz
Present	Ronald Clary
Total 11	Quorum met

Secretary Presents Voting Eligibility:

Those who are ineligible to vote due to missed training are:

Leonel Fuentes; Michelle Miranda; Elmer Garcia; Kyra Edrington

II. NEW BUSINESS

a. Discussion and Possible Action: Motion to Appoint Canoga Park Neighborhood Council Board Members to the Neighborhood Council Budget Advocates as Budget Representatives representing the Canoga Park Neighborhood Council.

- Lena Ayvazian
- Bryan Islas
- Estevan Barr

- Other interested board members

Discussion held, Garry Fordyce reminded the Board anyone can attend Budget meetings and anyone not previously stating interest can do so at this time.

<p>Motion to appoint two Budget Advocates 1st: Corinne Ho 2nd: Lena Ayvazian</p> <p>1. Esteven Barr nominates Lena Ayvazian Mary Paterson: 2nd</p> <p>2. Lena Ayvazian nominates Esteven Barr Corinne Ho: 2nd</p>	<p>President Cole calls out Nomination: Steven B. All Aye No Nay Nomination: Lena A. All Aye. No Nay</p>
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ADJOURNMENT 8:34PM

Ronald Clary Moved Adjourn special mtg

Raymond Cole Second